



OPEN AIR CAMPAIGNERS

Board of Directors

Email Poll Minutes

Poll sent out August 8, 2023

Response tallied and recorded 08-16-2023

ITEMS OF BUSINESS:

1. An email poll vote results confirmation that we move ahead to grant permission for a van fund account to be set up for Ryan Itzel.

Respectfully Submitted,

John D. Cutlip
Recording Secretary
OPEN AIR CAMPAIGNERS, U.S., INC.



OPEN AIR CAMPAIGNERS

NATIONAL BOARD OF DIRECTORS

Meeting Minutes

Friday, April 29 – Saturday, April 30, 2022

Maritime Conference Center in Baltimore, MD

Members physically present: Briscoe / Fox / Hunter / Harmon / Martin

Members virtually present via Zoom: Hodder / Loop / Suttles / Toy

Members absent: Shader

Guests: Cutlip

A devotional from Brian Harmon started off our meeting today from Psalm 90.

SLATE OF OFFICERS FOR 2022-2023

It was Moved, Seconded and Carried that **Tom Fox** serve as our Chairman.

It was Moved, Seconded and Carried that that **Gordon Loop** serve as our Vice-Chairman.

It was Moved, Seconded and Carried that that **Gregg Hunter** serve as our Secretary-Treasurer.

VOTE TO APPROVE PAST MINUTES

It was Moved, Seconded and Carried that Minutes from the following meetings be approved as written:

03/03/2021 (Approval to establish van fund account for Brian Harmon)

03/15/2021 (Approving Gregg Hunter as new board member)

05/05/2021 (Approval of board ZOOM meeting where annual business matters were addressed)

03/02/2022 (Approving Brian Harmon as a new board member)

It was Moved, Seconded and Carried that the verbal audit review committee report be accepted and that the recommended NOF budget for 2022 be adopted as written.

It was Moved, Seconded and Carried that that we acknowledge our entire board as the Audit Review Board for the coming year and that our Secretary-Treasurer to serve as Chairman of this committee.

It was Moved, Seconded and Carried that we stay with Wentzel and Company, PC out of Fleetwood, PA who have done a fine job on our behalf for several years now.

It was Moved, Seconded and Carried that for the coming year, we maintain the \$55,000 housing allowance ceiling limit each for staff who claim this allowance on their W-2's which currently include Adams (\$30,000), Briscoe (\$40,000), Dempsie (\$10,320), Ewerth (\$12,000), Fox (\$24,000), Harmon (\$22,000), and Neimann (\$7,875).

It was Moved, Seconded and Carried that John Cutlip continue as our official OAC registered agent having legal permission from the OAC/USA Board of Directors to sign documents and otherwise act on behalf of the corporation on approved matters of routine business.

It was noted that we are very thankful to report no conflict-of-interest matters have arisen during the past year which need attention.

It was agreed to accept the Financial, Relational, and Spiritual health of our OAC USA staff member report verbally given by Tom Fox and Brian Harmon.

It was Moved, Seconded and Carried that Rebecca Jefferson-Coates be voted on as a full-time staff member as recommended by her branch director, Zane Dempsie.

It was agreed to accept the verbal update given by Tom Fox and Brian Harmon regarding the branch short term housing fund made possible by a generous donor. This fund will allow our branches to cross-pollinate as they physically visit one another, bringing teams to conduct local outreach which will provide varied evangelistic opportunities, but stretch and refine ministry expertise.

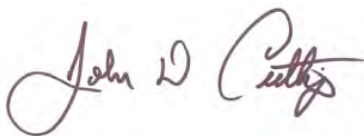
After much discussion both Friday evening and Saturday morning, it was agreed to table the discussion regarding revising the current 12% service charge. Tom Fox will work on a process of gathering information to clarify which of our staff are in financial need and which have sufficient financial health and stability.

Brian Harmon gave a verbal update regarding the status of our current 13 branches and six geographical areas of ministry. It was agreed that we need to continue to pray for additional staff both evangelistic and administrative.

The board took a good amount of time at this point in the meeting to specifically pray for each of our OAC USA staff.

It was agreed that near the end of this current year (specific date to be determined), our board should convene via ZOOM to finalize and vote in a 2023 financial budget along with any other business at hand.

Respectfully submitted,



John D Cutlip, Open Air Campaigners



OPEN AIR CAMPAIGNERS

Board of Directors

Email Poll Minutes

Poll sent out March 2, 2022

Response tallied and recorded April 5, 2022

APPROVED

At April 2022 mtg

ITEMS OF BUSINESS:

1. An electronic poll result taken via email to our current full-time staff and board members confirmed voting approval to receive **BRIAN HARMON** as a new OAC/USA National Board member whose term shall begin as of March, 2022.

Respectfully Submitted,

John D. Cutlip
Recording Secretary
OPEN AIR CAMPAIGNERS, U.S., INC.

OPEN AIR CAMPAIGNERS - NATIONAL BOARD OF DIRECTORS
Meeting Minutes
Wednesday, May 5, 2021
via ZOOM online meeting

APPROVED

Members present: Briscoe / Fox / Hodder / Hunter / Martin / Trout /
Members absent: Shader / Suttles / Loop / Toy
Guests: Cutlip / Harmon

At April 2022 mtg

1. Eric Briscoe started off our meeting today in prayer.
2. It was Moved, Seconded, and Carried that Tom Fox to serve as our Chairman currently in this position, that Dave Trout to continue to serve as our Vice-Chairman currently in this position, and that Joe Toy to continue to serve as our Secretary-Treasurer currently in this position.
3. It was Moved, Seconded, and Carried that Minutes from the following past meetings be approved as written and posted online: April 6, 2020, April 18, 2020, June 30, 2020, July 1, 2020, Sept 14, 2020.
4. It was Moved, Seconded, and Carried that the verbal audit review committee report as posted on our online area be accepted.
5. It was Moved, Seconded, and Carried that we acknowledge our entire board as the Audit Review Committee.
6. It was Moved, Seconded, and Carried that we stay with the accounting firm of Wentzel and Company, PC out of Fleetwood, PA who have done a fine job auditing our financial books on an annual basis for several years now.
7. It was Moved, Seconded, and Carried that for the coming year, we establish a \$55,000 housing allowance ceiling limit each for staff who claim this allowance on their W-2's which currently include Adams, Briscoe, Dempsie, Ewerth, Fox, Harmon, and Neimann.
8. It was Moved, Seconded, and Carried that John Cutlip continues as our official OAC registered agent having legal permission from the OAC/USA Board of Directors to sign documents and otherwise act on behalf of the corporation on approved matters of routine business.
9. It was noted that we are very thankful to report no conflict of interest matters have arisen during the past year which needs attention.
10. It was Moved, Seconded, and Carried that since a Staff Intern is a current officially recognized position in OAC (ie one who completes SET and OR-CAN and is voted on by the Board to be a Staff Intern), we officially recognize those coming with us on a specific short-term internship as Short Term Partners who may be appointed as such by the

Management Team. Such a Short Term Partnership will streamline the process for those individuals who desire to become OAC staff in a permanent manner and may also spur on other individuals to consider becoming Staff Interns by completing SET and OR-CAN

11. It was Moved, Seconded, and Carried that the Management Team be authorized to use up to \$50,000 of the buffer funds now on hold within our National Operating Fund (which are not designated for any other purpose) toward development of the financial, relational, and spiritual health of our current OAC staff members as detailed below. It was agreed that the Management Team give an update report at the next board meeting as to the progress and current status of this project.

FINANCIAL, RELATIONAL, AND SPIRITUAL HEALTH OF THE MEMBERS (FRS) ie BODY LIFE

It is the number one priority of the Board of Directors and the Management Team (MT) to look after the FRS Health. The MT has been discussing ways to increase the financial health of our membership team – from those in full-time service as well as new staff-interns.

The MT continually strives to assist in the spiritual and relational aspect of OAC family life. The MT also recognized that the staff-interns, as well as some full-time staff still need to become financially healthy.

MINISTRY PARTNERSHIP & STAFF DEVELOPMENT (MPSD) NATIONAL TRAINING DEVELOPMENT (NTD)

National Training Development encompasses a broad spectrum of activities that includes

- a. SET
- b. OR-CAN
- c. Staff Ministry Partnership Development = fund-raising

The Management Team recommends the establishment of a Special Project Fund to fuel the MPSD and NTD.

Such a fund will allow the following:

- Enlisting and hiring fund-raising experts to train our staff to be fully funded in one year.
 - The MT will decide which company/ministry meets our needs best
- d. SET – funds will be used for National Training Development to establish SET in the West Coast, preferably in the NorCal area, as well as other areas

- e. OR-CAN – funds will be available to establish OR-CAN in the new format (OR-CAN 2020 & 2021) when God raises the people to go through the OR-CAN process
-
- 12. It was agreed that the next board meeting be held via ZOOM on a weeknight at a date later in the current year which will be determined later.
 - 13. Our meeting time was closed in prayer by Matt Martin.

Respectfully submitted

John D Cutlip
Open Air Campaigners



APPROVED

OPEN AIR CAMPAIGNERS

Board of Directors

Email Poll Minutes

Poll sent out March 15, 2021

Response tallied and recorded March 22, 2021

At April 2022 mtg

ITEMS OF BUSINESS:

1. An electronic poll result taken via email to our current full-time staff and board members confirmed voting approval to receive Gregg Hunter as a new OAC/USA National Board member whose term shall begin as of March 22, 2021.

Respectfully Submitted,

John D. Cutlip
Recording Secretary
OPEN AIR CAMPAIGNERS, U.S., INC.



OPEN AIR CAMPAIGNERS

Board of Directors

Email Poll Minutes

Poll sent out March 3, 2021

Response tallied and recorded 03-05-2021

APPROVED

At April 2022 mtg

ITEMS OF BUSINESS:

1. An email poll vote results confirmation that we move ahead to grant permission for a van fund account to be set up for Brian Harmon.

Respectfully Submitted,

John D. Cutlip
Recording Secretary
OPEN AIR CAMPAIGNERS, U.S., INC.



APPROVED

At May 5, 2021 mtg

OPEN AIR CAMPAIGNERS

Management Team

Zoom Meeting Minutes

Held September 14 2020 at 9am EST

Attendance: Eric Briscoe / John Cutlip / Tom Fox / Brian Harmon

1. There was discussion of the upcoming November family conference followed by a decision to postpone the conference until May/June of next year. Tom Fox will contact Higher Ground Conference Center to gather alternate date possibilities. Tom will let John know details and we will then send information out to our staff and gather a consensus of how these new dates would work for everyone.
2. Staff man John Risner has been discussing the Eric the possibility of taking on a part-time youth pastor position in the Toledo, Ohio area and relocating there from his current location in Tennessee. Pros and cons were discussed regarding such a relocation. Brian indicated that some college campus ministry about an hour drive from Michigan and an hour drive from John's potential location in Ohio would be possible. John also indicated that he desires to continue developing online evangelism outreach to those in China and India but our consensus is that this type of outreach is not our primary focus and would not be an area we desire to develop. Further prayer and information gathering will take place in the days ahead on this matter.
3. Eric indicated that he has been in touch with potential staff man, Sam Veit, who will contact John about coming to Central Services sometime in November to gather information about a possible ministry at that office location in the days ahead.

Respectfully Submitted,

John D. Cutlip
Director, Central Services
OPEN AIR CAMPAIGNERS, U.S., INC.



APPROVED

OPEN AIR CAMPAIGNERS
Management Team
Email Meeting Minutes
Submitted July 1 2020

At May 5, 2021 mtg

1. It was Moved, Seconded and Carried that due to the COVID-19 interruption in ministry outreach, Andrew Kernin's short-term internship be extended through August of this year.

Respectfully Submitted,

John D. Cutlip
Director, Central Services
OPEN AIR CAMPAIGNERS, U.S., INC.



APPROVED

OPEN AIR CAMPAIGNERS

At May 5, 2021 mtg

Management Team

Zoom Meeting Minutes

Held June 30 2020 at 1pm EST

Attendance: Eric Briscoe / John Cutlip / Tom Fox / Brian Harmon

1. It was Moved, Seconded and Carried that the following family units be granted the status of short-term intern workers with OAC from July 1 through December 31 2020:
 - * Brenten and Lena Powers working in the San Jose – Bay area under Dan Beaudoin
 - * John and Tiffany Copell serving in Boston under Eric Briscoe
 - * Ryan and Tasia Itzel serving in Baltimore under Tom Fox
2. There was agreement that OAC/USA affirm to the OAC International leadership that our preference of location for the next international conference would be Jamaica. We are flexible about this location realizing that the needs of other member countries may necessitate an alternate location.
3. Discussion took place regarding our upcoming Orientation Candidate school. Tom Fox shared that his church, Belcroft Bible, has agreed to pay for the lodging on our behalf at the local Marriott Suite which will provide for an ideal environment for us to teach and get to know the students. Dates for this will be August 16 - 20. Students will include Powers, Copell, Goss and Itzel.
4. Regarding the upcoming SET, it is scheduled for August 9 – 15 in the DC area led by Tom Fox. We are keeping the attendance low this year due to the COVID-19 situation.
5. Regarding our upcoming family conference, it will be held November 11 – 16 at Higher Ground Conference and Retreat Center in West Harrison, Indiana. There was agreement that our time together should be geared toward strengthening staff couples and family ties and the Management Team members should be pro-active in spending quality one-on-one time with staff throughout the week for encouragement and related ministry opportunities to our OAC family. Our continuity speaker for the week will be Brian Harmon's dad, Tom Harmon and we have a special time scheduled for Ken Ham to participate as well. We are planning on a trip to the Creation Museum and Ark Encounter and may have additional field trip opportunities as well.
6. There was agreement that the Management Team recommend to our board the establishment of a van fund account for Richard Burley who has requested that he be giving permission to begin raising funds in this regard.

Respectfully Submitted,

John D. Cutlip
Director, Central Services
OPEN AIR CAMPAIGNERS, U.S., INC.



OPEN AIR CAMPAIGNERS

NATIONAL BOARD OF DIRECTORS

Meeting Minutes

Saturday, April 18, 2020

Via ZOOM online meeting

APPROVED

At May 5, 2021 zoom mtg

Members present: Briscoe / Fox / Hodder / Loop / Martin / Suttles / Toy / Trout /

Members absent: Shader

Guests: Cutlip / Harmon

A devotional by Eric Briscoe started off our meeting today from Exodus 17 and Joshua 5.

SLATE OF OFFICERS FOR 2020-2021

It was Moved, Seconded and Carried that **Tom Fox** serve as our Chairman.

It was Moved, Seconded and Carried that that **Dave Trout** continue to serve as our Vice-Chairman.

It was Moved, Seconded and Carried that that **Joe Toy** continue to serve as our Secretary-Treasurer.

VOTE TO APPROVE PAST MINUTES

It was Moved, Seconded and Carried that Minutes from the following meetings be approved as written:

01/10/2020 (Approval to establish van fund accounts for Bussen and Cutlip)

10/18/2019 (Sohmer support level increase / Kerin on as Intern) +

10/07/2019 (Shader bank on board / Dempsie housing allowance approval) +

08/01/2019 (Suttles on as new member) +

04/15/2019 (Approval to purchase wide format printing machine) +

04/13/2019 physical meeting Minutes

MANAGEMENT TEAM & OTHER COMMITTEE REPORTS

Personnel and Development

Tom Fox gave a verbal report which included an update on the four potential staff in the application pipeline, plus Summer Intern Andrew Kerin status and the seven individuals who have completed and submitted a contact card for our consideration (see Tom's 2020 quarter one quarterly report for details).

Field Director

Eric Briscoe gave a detailed verbal report with emphasis on the current status of each branch

* He also indicated that he has been in touch with Sam Viet who may be a potential staff man to work in our Central Services office.

38 There was discussion on the amount of funds owed to OAC by staff man Zane Dempsie. While
39 there is concern that this amount is outstanding, there was agreement that progress is being made
40 and that the Management Team should continue to monitor the progress of this payback.

41
42 It was Moved, Seconded and Carried that the following staff Interns be appointed as full-time
43 staff: Beaudoin / Chervenak / Neimann / Johnson.

44
45 **Central Services**

46 John Cutlip gave a verbal update on the current status of the Central Services ministry emphasizing that:

- 47 * Incoming donations remain steady and have seen an increase in some one-time gifts
- 48 * Central Services workload of projects has increased in recent days
- 49 * Pre-sketch and outlines are in process of being posted to our website
- 50 * Online giving platform transition is in process and will take place at the end of this month
- 51 * DonorPerfect online receipting transition is also in process
- 52 * Progress report given on the OAC 1983-2020 history book progress, should be complete by the
53 end of this year
- 54 * Notice given that as of January 1, 2025, John is stepping down as Director of Central Services
55 but plans on continuing as a full-time OAC staff person as needed.

56
57 It was Moved, Seconded and Carried that the verbal audit review committee report be accepted and that
58 the recommended NOF budget for 2021 be adopted as written.

59
60 It was Moved, Seconded and Carried that that we acknowledge our entire board as the Audit Review
61 Board for the coming year and that our Secretary-Treasurer to serve as Chairman of this committee.

62
63 It was Moved, Seconded and Carried that we stay with Wentzel and Company, PC out of Fleetwood, PA
64 who have done a fine job on our behalf for several years now.

65
66 It was Moved, Seconded and Carried that for the coming year, we establish a \$55,000 housing allowance
67 ceiling limit each for staff who claim this allowance on their W-2's which currently include Adams,
68 Briscoe, Dempsie, Ewerth, Fox, Harmon, Neimann and Sohmer.

69
70 It was Moved, Seconded and Carried that John Cutlip continue as our official OAC registered agent
71 having legal permission from the OAC/USA Board of Directors to sign documents and otherwise act on
72 behalf of the corporation on approved matters of routine business.

73
74 It was noted that we are very thankful to report no conflict of interest matters have arisen during the past
75 year which need attention.

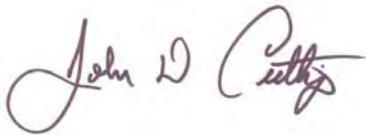
76

77 It was Moved, Seconded and Carried that Carol King be released from her Internship and related staff
78 status with OAC as of September 30, 2020 as it has become clear that her ministry direction and goals no
79 longer align with those of this mission. Eric will make contact with Carol who is out of the country at
80 this time to verbally confirm this decision with her.

81
82 There was discussion in relation to the stance of our mission to the current COVID-19 laws regarding the
83 limitation of public gatherings. It was pointed out that each state in our nation has laws which are unique
84 to their particular domain, but there was agreement of our desire to strike a balance between the Romans
85 13 principle of submitting to governing authorities to that of obeying the call of God on our lives to
86 preach the Gospel as the Spirit leads us.

87
88 It was agreed that our next physical meeting take place during the upcoming family conference at Higher
89 Ground Conference and Retreat Center in West Harrison, Indiana during November 11-16, 2020,
90 specific date to be confirmed at a later date. All board members were invited and encouraged to attend
91 the entire week of conference if able.

92
93 Respectfully submitted,

A handwritten signature in dark ink, reading "John D. Cutlip". The signature is written in a cursive style with a large, stylized "J" and "C".

94
95 John D Cutlip
96 Open Air Campaigners
97



OPEN AIR CAMPAIGNERS

Board of Directors

Email Poll Minutes

Poll sent out April 6, 2020

Response tallied and recorded April 20, 2020

APPROVED

At May 5, 2021 zoom mtg

ITEMS OF BUSINESS:

1. An electronic poll result taken via email to our current full-time staff and board members confirmed voting approval to receive Matt Martin as a new OAC/USA National Board member whose term shall begin as of April 18, 2020.

Respectfully Submitted,

John D. Cutlip
Recording Secretary
OPEN AIR CAMPAIGNERS, U.S., INC.



APPROVED

OPEN AIR CAMPAIGNERS
Management Team
Email Poll Minutes
Poll emailed January 10, 2020

At 04/18/2020
meeting

ITEMS OF BUSINESS:

1. An email poll result confirmed voting approval for Mike Bussen and John Cutlip to establish van fund accounts and begin raising funds for replacement vehicles.

Respectfully Submitted,

John D. Cutlip
Recording Secretary
OPEN AIR CAMPAIGNERS, U.S., INC.



APPROVED

At 04/18/2020
meeting

OPEN AIR CAMPAIGNERS

Board of Directors

Email Poll Minutes

Poll sent out October 18 2019

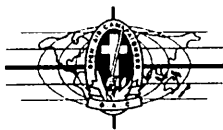
Response tallied and recorded November 6 2019

ITEMS OF BUSINESS:

1. An electronic poll result taken via email to our current board members who confirmed voting approval to increase Mark Sohmer's monthly support goal level from \$7,205 to \$10,419 due to the high cost of living in the area of New Hampshire where he lives and his increased medical costs.
2. An electronic poll result taken via email to our current board members who confirmed voting approval to accept Andrew Kerin of Reton, WA to come on as a short-term intern working under multiple branches from January 2020 through June 2020 culminating with SET in Baltimore in June.

Respectfully Submitted,

John D. Cutlip
Recording Secretary
OPEN AIR CAMPAIGNERS, U.S., INC.



APPROVED

At 04/18/2020
meeting

OPEN AIR CAMPAIGNERS

Board of Directors

Email Poll Minutes

Poll emailed October 7, 2019

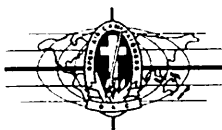
Response tallied and recorded October 9, 2019

ITEMS OF BUSINESS:

1. An email poll result confirmed voting approval to have former board member Jonathan Shader return to the board as an active member.
2. Included with the above email poll was confirmed voting approval to authorize Zane Dempsie to submit a housing allowance figure to Central Services office at the end of the year for recording on his W2 form.

Respectfully Submitted,

John D. Cutlip
Recording Secretary
OPEN AIR CAMPAIGNERS, U.S., INC.



APPROVED

At 04/18/2020
meeting

OPEN AIR CAMPAIGNERS

Board of Directors

Email Poll Minutes

Poll sent out August 1 2019

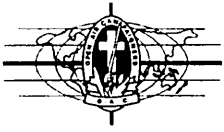
Response tallied and recorded August 21 2019

ITEMS OF BUSINESS:

1. An electronic poll result taken via email to our current full-time staff and board members confirmed voting approval to receive Dr. Dan Suttles as a new OAC/USA National Board member whose term shall begin as of September 1 2019.

Respectfully Submitted,

John D. Cutlip
Recording Secretary
OPEN AIR CAMPAIGNERS, U.S., INC.



APPROVED

OPEN AIR CAMPAIGNERS
Board of Directors

Email Poll Minutes
Poll sent out April 15, 2019
Response tallied and recorded April 17, 2019

At 04/18/2020
meeting

ITEMS OF BUSINESS:

1. An email poll result of our board members who were present at our recent physical meeting on April 13 to participate in the presentation and discussions regarding the purchase of the Ricoh Aficio MP CW2201SP wide format plotter printer for producing colored pre-sketches to use on our sketchboards and sell to the general public was tallied. Voting approval was given to proceed on purchasing this unit as we have sufficient funds on hand to do so.

Respectfully Submitted,

John D. Cutlip
Recording Secretary
OPEN AIR CAMPAIGNERS, U.S., INC.



OPEN AIR CAMPAIGNERS

NATIONAL BOARD OF DIRECTORS Meeting Minutes

Saturday, April 13, 2019

APPROVED

At 04/18/2020
meeting

Trinity Community Church, Roslyn Pennsylvania

Members present: Briscoe / Fox / Loop / Toy / Trout /

Members absent: Hodder / Trent

Guests: Cutlip / Ewerth

A devotional by Eric Briscoe started off our meeting today from Exodus 3:4-6 regarding the type of people God chooses for ministry (humble, understanding the nature of God, realizing our limitations, assured that God will provide).

SLATE OF OFFICERS FOR 2019-2020

It was Moved, Seconded and Carried that **Rex Trent** continue to serve as our Chairman.

It was Moved, Seconded and Carried that that **Dave Trout** continue to serve as our Vice-Chairman.

It was Moved, Seconded and Carried that that **Joe Toy** continue to serve as our Secretary-Treasurer.

VOTE TO APPROVE PAST MINUTES

It was Moved, Seconded and Carried that Minutes from the following meetings be approved as written:
04/14/2018 + 04/03/2019

MANAGEMENT TEAM & OTHER COMMITTEE REPORTS

Field Director

Eric Briscoe gave a detailed verbal report with emphasis on the current status of each branch

- * It was Moved, Seconded and Carried that Jonathan Shader be invited to rotate back onto the board as a non-staff member.
- * It was Moved, Seconded and Carried that Dan Suttles be invited to rotate back onto the board as a non-staff member.
- * There was agreement that staff evangelist Ed Neimann be encouraged to continue seeking God and moving in the direction of opening up a branch of OAC in the Pittsburgh, Pennsylvania area.
- * There was agreement that Eric Briscoe contact staff evangelist Peter Odriscoll letting him know of our concern for his current family crisis situation and encouraging him to renew his commitment to and active regular involvement in a biblically solid local church as we require from all our OAC staff. Eric will also make contact with Peter's Orlando Children's Church (OCC) board chairman to update him of our ongoing concern for Peter and to gain any insight the OCC board may have in this matter.

Central Services

John Cutlip gave a slide presentation update on the current status of the Central Services ministry.

Personnel and Development

Bob Ewerth gave a verbal report.

* It was Moved, Seconded and Carried that at his request, and with this board's thankfulness for many years of good service, Bob Ewerth transition from the position of Personnel & Development Department (PDD) Director to that of Senior Evangelist but that he continue on in the role of promoting our James Duffecy Endowment Fund program and other projects as requested.

* It was also agreed that John Cutlip revise the job description of Senior Evangelist as discussed at today's meeting and send copies to the Management Team for final approval.

* It was Moved, Seconded and Carried that after a successful three-year training and mentoring process, Tom Fox become our active PDD Director.

* It was Moved, Seconded and Carried that Tom Fox be officially recognized as the official OAC International representative for OAC/USA.

CURRENT FINANCIAL RECOMMENDATIONS

It was Moved, Seconded and Carried that the verbal audit review committee report be accepted and that the recommended NOF budget for 2020 be adopted as written.

It was Moved, Seconded and Carried that that we acknowledge our entire board as the Audit Review Board for the coming year and that our Secretary-Treasurer to serve as Chairman of this committee.

It was Moved, Seconded and Carried that we stay with Wentzel and Company, PC out of Fleetwood, PA who have done a fine job on our behalf for several years now.

It was Moved, Seconded and Carried that for the coming year, we establish a \$55,000 housing allowance ceiling limit each for staff who claim this allowance on their W-2's which currently include Adams, Briscoe, Ewerth, Fox, Harmon, Neimann and Sohmer.

OTHER MATERS OF BUSINESS

It was Moved, Seconded and Carried that John Cutlip continue as our official OAC registered agent having legal permission from the OAC/USA Board of Directors to sign documents and otherwise act on behalf of the corporation on approved matters of routine business.

81
82 It was noted that we are very thankful to report no conflict of interest matters have arisen during the past
83 year which need attention.
84
85 Ewerth vision and strategy update:
86 * Bob reported that we currently have four potential staff in the application process. These
87 individuals will continue in this process and receive guidance as to next steps from our new PDD
88 Director, Tom Fox in the days ahead.
89
90 * Bob and Bernie Bostwick from Ambassador Advisors will be going to the Los Angeles area soon
91 to present the vision of Duffey Endowment Fund at prearranged small group gatherings. Our
92 Endowment Fund currently has in-hand cash gifts and future commitments of donations totaling
93 around \$700,000.
94
95 New York City General Fund status: There was agreement that since Richard and Diane Burley continue
96 to have ongoing team outreach activity in the New York City area even though they have moved from
97 that area to Florida, that OAC New York City as an official branch no longer exists. Realizing that the
98 majority of funds currently on hold in the NYC General Fund were raised by the Burley's, we agree to
99 rename the current "New York City General Fund" to "Burley Ministry Fund" and allow those funds to
100 be used by Richard and Diane in their Florida and New York City outreach endeavors.
101
102 Carol King status: There was agreement that Eric Briscoe continue to monitor the international ministry
103 activity of Carol which will soon be at an end as outlined in our 2018 meeting discussions, receive any
104 input from her in this regard and that this information be summarized with and final decision made at the
105 Management Team level regarding her future staff status with us.
106
107 Erin Chervenak status: There was agreement that the Management Team consult with Erin and make a
108 geographic placement decision with her as she is now in her fourth year of ministry with us.
109
110 It was Moved, Seconded and Carried that that we pursue the details for having having a five-day
111 family conference in 2020 and that the Management Team finalize the details based on
112 research from Ewerth, Trout, Briscoe and any others who may have potential venues to
113 suggest. Some possibilities included Lancaster area / Spruce Lake in the Poconos / Black
114 Rock and the Cincinnati area.
115
116 OAC chaplain / member care paper : Consideration of this first draft was discussed and it was agreed
117 that with this good start, Bob Ewerth now work with staff man Ed Neimann who is a certified counselor
118 to further expand a plan to take this concept to the next level.
119
120

Tom Fox items:

* Website development

- It was Moved, Seconded and Carried that we invest up to \$1200 from national funds to implement the web design proposal as presented in writing today by Tom Fox.

* Branding

- Tom Fox led us in a discussion related to the importance of OAC/USA branding and led us through the Land's End clothing and apparel website offering of OAC-logo related items.

* Facebook

- It was noted that Tom Fox has taken over the administration of our OAC national Facebook page from Paul Adams and that each branch has been encouraged to develop a Facebook page for their local OAC-related ministries. Tom then led us through an online demonstration of how this currently works and looks like.

* Social Media Team recommendations

- Tom Fox shared a verbal report regarding the very first social media committee meeting he conducted with members including himself, Zane Dempsie, Daniel Beaudoin and Mark Sohmer.
- As a result of our discussions on this topic and the input from social media committee members, there was concern at the attitude of staff man, Mark Sohmer as it relative to being a team player, submitting to OAC authority, the use of OAC vs personal branding and other related issues. It was Moved, Seconded and Carried that Tom develop a "punch list" of concerns OAC leadership has related to Mark's attitude and that Field Director, Eric Briscoe, meet with Mark and discuss these in detail with the goal of resolving the concerns noted at this meeting.

Bussen furlough: It was duly noted that the time of furlough granted to staff man, Mike Bussen, by the Management Team will soon be coming to an end as of May 31, 2019. John Cutlip shared that this time has been a successful event in the lives of both Mike and his wife, Renae who have spent time visiting and updating supporting churches, reconnecting with family members in Minnesota, spending time writing and developing evangelism training materials, physically relaxing, rehabbing and engaging in medical testing & treatments, and culminating in recent days with a trip to the Holy Land in Israel.

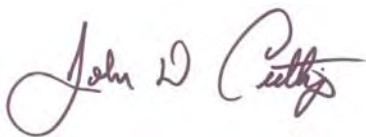
161 It was Moved, Seconded and Carried that the staff support advance policy be accepted as
162 presented in written form at today's meeting and incorporated into our policy manual.
163

164 As a result of requests from staff and as requested from a presentation by staff man, Brian Harmon, at
165 last year's board meeting, John Cutlip presented a summary of his findings regarding the potential
166 purchase details for a wide-format inkjet plotter printer capable of producing pre-sketches for use on
167 sketchboards which could be sold to OAC staff, those we train and to the general public on our website
168 at a reasonable price. No decision was made.

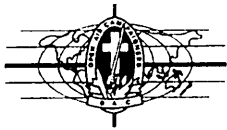
169
170 It was agreed that John Cutlip research options for outsourcing our bookkeeping duties.
171

172 It was agreed that our next physical meeting take place on Saturday, April 25, 2020 hosted by Bob
173 Ewerth at this location, Trinity Community Church in Roslyn, Pennsylvania.
174

175
176 Respectfully submitted,

A handwritten signature in dark ink, appearing to read "John D. Cutlip". The signature is written in a cursive, flowing style.

177
178 John D Cutlip
179 Open Air Campaigners
180



OPEN AIR CAMPAIGNERS

Board of Directors

Email Poll Minutes

Poll sent out March 23 2019

Response tallied and recorded April 3, 2019

ITEMS OF BUSINESS:

1. An email poll result sent out to all our current full-time staff and board members confirmed voting approval to receive **Eric Briscoe** back on the OAC/USA national board as a member in good standing whose term shall begin immediately.

Respectfully Submitted,

John D. Cutlip
Recording Secretary
OPEN AIR CAMPAIGNERS, U.S., INC.



OPEN AIR CAMPAIGNERS

NATIONAL BOARD OF DIRECTORS

Meeting Minutes

Saturday, April 14, 2018

Faith Community Church, Roslyn Pennsylvania

Members present: Baker / Briscoe / Ewerth / Fox / Hodder / Loop / Shader / Toy / Trout /

Members absent: Pope

Guests: Cutlip / Harmon

A devotional by Eric Briscoe started off our meeting today from Psalm 133 regarding unity symbolized by the oil and the dew. The importance of the resurrection was emphasized as well. Both of these concepts were applied to the fellowship and ministry we enjoy together in OAC.

A special welcome to new board members Tom Fox and Gordon Loop was announced. It was noted that rotating off the board this year will be Larry Baker, Bob Ewerth and Jonathan Shader.

SLATE OF OFFICERS FOR 2018-19

It was Moved, Seconded and Carried that **Rex Trent** serve as our Chairman.

It was Moved, Seconded and Carried that that **Dave Trout** serve as our Vice-Chairman.

It was Moved, Seconded and Carried that that **Joe Toy** continue to serve as our Secretary-Treasurer.

VOTE TO APPROVE PAST MINUTES

It was Moved, Seconded and Carried that Minutes from the following meetings be approved as written: 03/13/2018 + 02/02/2018 + 04/29/2017.

MANAGEMENT TEAM & OTHER COMMITTEE REPORTS

Field Director

Eric Briscoe gave a detailed verbal report with emphasis on the current status of each branch and staff personnel as listed on the attached "Current Staff Status Report" document. The following are action items for Eric to care for as a result of this report:

1. Regarding Carol King this month regarding:

* Potential long-term ministry locations with OAC include the following geographic locations with the possibility of working in tandem with Erin Chervenak:

- Boston under Briscoe
- Baltimore/DC under Fox
- Arizona under Williams
- Western Pennsylvania under Dempsie

- * Eric will contact Carol this month regarding:
 - her upcoming nine-month Scotland ministry trip
 - the exact nature of the research taking place on this trip
 - how the above ministry would relate to the open-air ministry of OAC
 - her goals relative to OAC
 - confirming her plans for summer ministry in the Boston area
- * Eric will then give recommendation to the Management Team on her current educational furlough as to an extension or curtailment of this status.

2. Regarding Ed Neimann (Western PA branch):

- * Eric reported that he is open to any direction the board would give relative to his physical geographic ministry location in OAC.
- * There was discussion that potential locations include San Jose working with staff man Dan Beaudoin, Phoenix area with Williams, Baltimore/DC with Fox.
- * With the relocation of Matt Smart out of the current Western PA branch area soon, it was agreed that Ed remain in Western Pennsylvania with Zane Dempsie for the immediate future so that Zane will not be left all alone in that region.

Central Services

John Cutlip gave a slide presentation update on the current status of the Central Services ministry in Nazareth.

Personnel and Development

Bob Ewerth gave a verbal report, emphasizing the following:

1. Incoming contact cards from potential staff have ceased and other avenues of future staff procurement are very sparse at this time.
2. The James Duffecy endowment campaign seems to have hit a plateau of \$550,000 pledged estate gifts with no foreseeable contacts on the horizon. Cash gifts of \$9,447 are in hand. Bob recommended that we now pursue additional contacts through the efforts of our staff and board members to set up luncheon and dinner appointments for he and Bernie Bostwick from Ambassadors Advisors to make presentations.
3. Bob reported that as a mission, we are pretty much on target as far as our OAC vision, strategy and goals are concerned.

4. The following are goals Bob presented for the coming year:
 - * Visit four new schools for staff recruitment possibilities
 - * Work toward finding, training and installing six new OAC staff members
 - * Continue working with Tom Fox as he transitions into the Personnel and Development department of OAC
 - * Work toward increasing the James Duffecy endowment fund by an additional \$500,000

CURRENT FINANCIAL RECOMMENDATIONS

It was Moved, Seconded and Carried that the verbal audit review committee report be accepted and that the recommended NOF budget for 2019 be adopted as written.

It was Moved, Seconded and Carried that that we acknowledge our entire board as the Audit Review Board for the coming year and that our Secretary-Treasurer to serve as Chairman of this committee.

It was Moved, Seconded and Carried that we stay with Wentzel and Company, PC out of Fleetwood, PA who have done a fine job on our behalf for several years now.

It was Moved, Seconded and Carried that for the coming year, we establish a \$55,000 housing allowance ceiling limit each for staff who claim this allowance on their W-2's which currently include Adams, Briscoe, Ewerth, Fox, Harmon, Neimann and Sohmer.

There was agreement that as new information becomes available on housing, tax and related issues, we share this information with our current OAC staff body at large to keep them in the loop. It was also noted that staff conference venues would be an excellent opportunity to also share such pertinent information and also emphasize and refresh the memory of our staff on important policy requirements (van purchase protocol / travel protocol / social media policies / etc).

OTHER MATERS OF BUSINESS

It was Moved, Seconded and Carried that John Cutlip continue as our official OAC registered agent having legal permission from the OAC/USA Board of Directors to sign documents and otherwise act on behalf of the corporation on approved matters of routine business.

It was noted that we are very thankful to report no conflict of interest matters have arisen during the past year which need attention.

There was agreement that Bob Ewerth continue researching and create a draft copy of an OAC Senior Evangelist job description.

Regarding the issue of Mark Sohmer raising funds for his family van vehicle through his local church, it was agreed that protocol for such fund-raising, along with other important policy matters, be a matter of reminder and perhaps even a regular part of our staff and branch director's conferences in the days ahead. There was agreement that as policy issues are discussed and times of questions and answer sessions are held, future issues of concern may be alleviated by such reminder sessions.

Brian Harmon shared a physical copy of the sketchboard pre-sketch he has printed on a plotter printer on an ongoing basis for ministry use. He emphasized how beneficial this was to his ministry and suggested that we consider the possibility of OAC obtaining a printer to produce pre-sketches for our staff and possibly to also sell on our web store area. Russ Hodder shared that one of his volunteer workers (Grant Nakadate) has successfully found and is using a clear protective film covering to use on top of such pre-sketches that would preserve and even allow them to be used multiple times, he will have Grant send John Cutlip information about this covering.

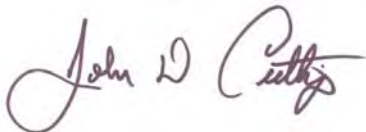
Russ Hodder led the board in a time of discussion regarding the current progress and future direction of the Truceless Warfare book update. He reported that various staff from here in the States and around the world have sent him valuable information he has been including in the book which is about 50% complete at this time. He would appreciate suggestions as to a title for this publication. Target goal for completion of this project is October of this year.

Bob Ewerth shared a verbal vision of having an OAC Chaplain position established in our mission. There was agreement that Bob Ewerth, Tom Fox and Eric Briscoe work on putting together a job description for this position and submit it to the Board for consideration.

Member Larry Baker will be making his mandatory rotation off the board after this meeting and has announced that he will be officially retiring as a board member. We all gathered around Larry in prayer and thanked God for his faithful service to this mission through the years and committed him and his wife Skogi to the Lord for what He has in store for them in the coming years.

It was agreed that our next physical meeting take place on Saturday, April 13, 2019 hosted by Bob Ewerth in the Philadelphia area.

Respectfully submitted,



John D Cutlip
Open Air Campaigners



OPEN AIR CAMPAIGNERS

Board of Directors

Email Poll Minutes

Poll sent out March 13 2018

Response tallied and recorded March 29 2018

@ 4/14/18 meeting
APPROVED

ITEMS OF BUSINESS:

1. A physical poll result taken via email to our current full-time staff and board members conference confirmed voting approval to receive **Tom Fox** as a new OAC/USA National Board member whose term shall begin as of March, 2018.
2. A physical poll result taken via email to our current full-time staff and board members conference confirmed voting approval to receive **Rex Trent** and **Eric Briscoe** back onto the board after the required year off as rotation protocol calls for.

Respectfully Submitted,

John D. Cutlip

Recording Secretary

OPEN AIR CAMPAIGNERS, U.S., INC.



OPEN AIR CAMPAIGNERS

Board of Directors

Email Poll Minutes

Poll sent out February 2, 2018

Response tallied and recorded February 12 2018



ITEMS OF BUSINESS:

1. A physical poll result taken via email to our current full-time staff and board members conference confirmed voting approval to receive Gordon Loop as a new OAC/USA National Board member whose term shall begin as of February, 2018.

Respectfully Submitted,

John D. Cutlip
Recording Secretary
OPEN AIR CAMPAIGNERS, U.S., INC.

**Management Team Video Meeting
November 15, 2017**

Participants: Eric Briscoe, John Cutlip, Bob Ewerth

* Meeting was opened in prayer by Eric Briscoe

*** ERIC BRISCOE TRAVEL UPDATE**

- Eric shared about his visit to Western PA Branch
- Matt Smart possibility of relocating to Little Rock Arkansas
- Visit to Texas
 - * Chip Wolfe continuing to struggle with physical problems
 - * Doesn't look like staff conference is working out to be held in this location
 - * Ministered in Chuck Swindoll's Texas church with fruitful outcome
- Visit with God's Bible College with Brian Harmon in Ohio was very successful.
- Visit with Erin Chervenak
 - * Possibility of long-term ministry location includes Baltimore, Western PA, Iowa and Central Services.
 - * She will continue to pray and plan a trip to visit Iowa.
 - * Eric was able to speak in Erin's church and give a good recommendation of her before the congregation.

*** NEW BOARD MEMBERS**

- A reminder that potential board members who want to start the ball rolling should fill out information form at our www.oacusa.org site, click on "board area" and then on "Potential Member Information Form."
- Bob will touch base with Peter Bogart who is still considering joining the board
- Eric will touch base with Gordon Loop
- John will send refresher out to all staff regarding the need to keep on the lookout for potential board members and point them to the online form to fill out to get the process started.

*** LADIES IN OAC LEADERSHIP**

- Poll to staff and board indicated that most have a problem with this
- Concern that support may be lost or hindered if ladies are in leadership
- It was agreed that ladies could currently serve on local area branch committees but not as area directors or board members at this time unless the branch is comprised of all women. As men come in to such a branch, then ladies would step down from leadership.

*** VAN PURCHASE POLICY**

- It was agreed that current policy as written out in policy manual is sufficient

*** STAFF CONFERENCE 2018**

- It appears that the Dallas location will not work out this time
- John will send out info asking for venue volunteers and request response within two weeks
- Dates will be October 3-8
- It was discussed and concluded that there is no need to pro-rate staff conference expenses amongst our staff according to their current incoming achieved support levels.

*** MEETING STATS**

- For the sake of simplicity and ease of recording, it was agreed that when meetings are conducted with multiple staff, each staff person should continue to record their stats as usual on the monthly report form.
- When staff minister in five-day clubs and other multiple ongoing meeting situations, separate meeting stats for each day should be recorded.
- In the case of a multi-day ministry or similar event where lodging for participants is provided and/or participants are residents, only one total number for attendance should be recorded as opposed to recording the same number each day.
- To report static board meetings, it was agreed that these stats should simply be recorded under the "other" category on our current monthly meeting report form.

Respectfully submitted,

John D Cutlip
Director, Central Services



OPEN AIR CAMPAIGNERS

Board of Directors

Email Poll Minutes

Poll emailed August 23, 2017

Response tallied and recorded November 17, 2017

ITEMS OF BUSINESS:

1. An email poll result confirmed voting approval to allow staff man Paul Adams to claim housing allowance of his W2 form.

Respectfully Submitted,

John D. Cutlip
Recording Secretary
OPEN AIR CAMPAIGNERS, U.S., INC.



OPEN AIR CAMPAIGNERS

NATIONAL BOARD OF DIRECTORS

Meeting Minutes

Saturday, April 29, 2017

Faith Community Church, Roslyn Pennsylvania

Members present: Baker / Ewerth / Hodder / Pope / Shader / Toy / Trent / Trout /

Members absent: Briscoe

Guests: Cutlip

A devotional by Bob Ewerth started off our meeting today from Romans 12:9-16 regarding our response to one another and to God in light of His love. Emphasis was shared of the special bond in Christ we have with our co-workers and those in the body of Christ at large.

SLATE OF OFFICERS FOR 2018

It was Moved, Seconded and Carried that **Russ Hodder** serve as our Chairman.

It was Moved, Seconded and Carried that that **Jonathan Shader** serve as our Vice-Chairman.

It was Moved, Seconded and Carried that that **Joe Toy** to serve as our Secretary-Treasurer.

VOTE TO APPROVE PAST MINUTES

It was Moved, Seconded and Carried that Minutes from the following meetings be approved as written: 04/21/2016 + 05/21/2016 with notation that line item 73 on the 5/21 Minutes regarding Senior Evangelist job description, it was agreed that the Management Team continue working on putting together a job description for Senior Evangelist position.

MANAGEMENT TEAM & OTHER COMMITTEE REPORTS

Eric Briscoe was not able to be with us for today's physical meeting however a verbal report was presented by Bob Ewerth for the **Personnel Development Department** which included an update on the James Duffecy endowment campaign.

It was agreed that Bob Ewerth contact the Ambassadors Advisor's in Lancaster who currently handle the James Duffecy Endowment details and have them set up an account in which we may begin depositing cash gifts which are starting to be received for this purpose.

John Cutlip also gave a verbal update on behalf of **Central Services** to augment detailed written reports found in the quarterly reports.

A phone call was made to Eric and conducted on speaker for all board members to participate in which Eric gave an update regarding the following staff:

- An on-site visit with staff man Steve Johnson has just taken place. Steve is ready to receive another evangelist in his area of Iowa to join him for outreach and so we look for and pray to this end.
- Eric has also concluded a visit with Kurt Schafli in Wyoming. The ministry continues well and counsel is ongoing with Kurt and his wife as Eric and Diane work with them in helping to reestablish a healthy relationship between the Schafli's and their eldest son. We also continue to monitor their emphasis on Jewish culture issues and so far it seems there is a good balance but monitoring will continue in the days ahead.
- Eric and Diane also continue to counsel Peter O'Driscoll and his wife in Florida with some personal issues but the ministry as a whole is continuing to be strong and continuing well.
- Regarding the status of Carol King who continues on educational furlough, he recommends that she continue her staff status with OAC. In past days, she has indicated a desire to stay on staff with us after her graduation and seems to be open to discussing geographic placement within our USA locations. Eric will be meeting in person with her for a visit in August and will discuss the above with Carol in order to confirm her current desires and future intent.

There was board agreement that Carol King's educational furlough continue as recommended by Eric.

- Eric reports that Michigan staff man Brian Harmon continues to pray about and seriously consider taking over as Field Director within the next 4 ½ years at which time Eric will be age 70.

CURRENT FINANCIAL RECOMMENDATIONS

It was Moved, Seconded and Carried that the verbal audit review committee report be accepted and that the recommended NOF budget for 2017 be adopted as written.

It was Moved, Seconded and Carried that that we acknowledge our entire board as the Audit Review Board for the coming year and that our Secretary-Treasurer to serve as Chairman of this committee.

Upon recommendation from the Management Team, there was agreement among the board that a

one-time gift of \$500 from our National Operating Fund be given to each of the following 17 branches as an encouragement for their faithful ministry efforts and as a practical help to be used for future outreach endeavours in New Hampshire, New York City and Rochester New York, Baltimore, Philadelphia Pennsylvania & Western Pennsylvania, Texas, Michigan, Idaho, California Bay area, Southern California area, Minnesota, Iowa, Boston Massachusetts, Florida, Arizona and Wyoming.

It was Moved, Seconded and Carried that we stay with Wentzel and Company, PC out of Fleetwood, PA who have done a fine job on our behalf for several years now.

It was agreed that John Cutlip post a copy of our 2015 audit immediately and the 2016 edition when it becomes available to the OAC board area of our website so that all members can enjoy access to that information.

It was Moved, Seconded and Carried that for the coming year, we establish a \$45,000 housing allowance ceiling limit each for staff who claim this allowance on their W-2's which currently include Briscoe, Ewerth, Fox, Harmon and Sohmer.

OTHER MATERS OF BUSINESS

It was Moved, Seconded and Carried that John Cutlip continue as our official OAC registered agent having legal permission from the OAC/USA Board of Directors to sign documents and otherwise act on behalf of the corporation on approved matters of routine business.

It was noted that we are very thankful to report no conflict of interest matters have arisen during the past year which need attention.

It was Moved, Seconded and Carried that an ad hoc committee led by Rex Trent and including Joe Toy and Scott Pope. Their mission is to put together a list of pertinent questions to be used by our Field Director, Eric Briscoe, as he embarks on a fact-finding mission regarding recent New Hampshire branch establishment communications which staff man Mark Sohmer has produced and circulated that indicated support of the new branch would be through Mark's local church as opposed to through OAC channels. Eric will meet with Mark and a representative from Mark's local church to present these questions and relay the answers back to Rex for evaluation and determine what, if any, further counsel or guidelines are needed as Mark continues to open up this part of the country to the OAC work. We trust this process will help avoid confusion and ensure the long-term health of this new location now in the early stages of formation.

Regarding the need for new board members, Chairman Trent indicated the need for OAC to

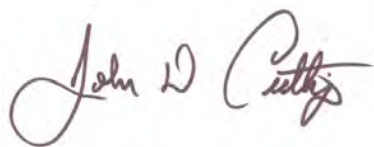
continue seeking the Lord for not only mature experienced board members from a cross-section of the nation, but also for younger ones as well as additional in-house staff. Potential new members discussed included Gordon Loop, Bill Kabasenche, Peter Bogart, Tom Fox, Brian Harmon and Frank Baldus.

Russ Hodder led the board in a time of discussion regarding the current progress and future direction of the Truceless Warfare book update. There was agreement that the Truceless Warfare book produced by Jim Duffecy would be remain as it is and be considered volume 1 which records the work of OAC since it's inception up through 1980. Then, the book Russ is currently working on would be volume 2 picking up from 1980 to the present time. Russ indicated that staff around the world have responded well in sending him materials needed and with the help of our International President, Rob George, the information is coming to him in such a way that he has quite enough resources currently on hand to begin the writing process. He will put this information together, type it up, include pictures with suggested captions which will all be sent to our Central Services office for final proofing, layout, design and printing. We envision initial printing to be in PDF format with eventual distribution in digital form and perhaps even utilizing a book printing-on-demand venue.

The subject of considering women as branch directors and perhaps even board members was introduced. There was agreement that John Cutlip send a poll out to our USA staff to gauge their thoughts on this matter to serve as a resource as this topic is considered in the days ahead.

It was agreed that our next physical meeting take place on Saturday, April 14, 2018 hosted by Bob Ewerth in the Philadelphia area.

Respectfully submitted,

A handwritten signature in dark ink, reading "John D. Cutlip". The signature is written in a cursive, flowing style. The first name "John" is large and prominent, followed by "D." and then "Cutlip".

John D Cutlip
Open Air Campaigners



OPEN AIR CAMPAIGNERS

Board of Directors

Email Poll Minutes

Poll emailed February 6, 2017

Response tallied and recorded February 9, 2017

ITEMS OF BUSINESS:

1. An email poll result confirmed voting approval to return \$1,000.00 payment check from Chris Schroeder sent to us in fulfillment of a verbal obligation back in the 1980's so pay for a van.

Respectfully Submitted,

John D. Cutlip
Recording Secretary
OPEN AIR CAMPAIGNERS, U.S., INC.

Management Team Meeting
January 30, 2017
Held at Central Services Office - Nazareth, PA
Participants: Eric Briscoe / John Cutlip / Bob Ewerth

1. Our time together began as we had a round of prayer and Eric Briscoe shared from the Word in John 15 and 16 regarding the ministry of the Holy Spirit in our lives.
2. Regarding holding another Orientation Candidate School, it was determined that Bob will continue researching potential dates.
3. We observed that our branches are becoming self-sufficient as they develop teams for the open-air, we see God leading folks from these teams coming onto our staff in a full-time capacity. A good point to emphasize and develop at our upcoming branch director's meeting.
4. Regarding Duffecy endowment, Bob has been talking with some individuals about our continuing efforts to get information out in small group settings about this fund including:
 - Tom Fox in the Maryland area
 - Brian Harmon in the Michigan area
 - Bob Rennie and Russ Hodder in the LA area
 - Russ Hodder
5. The issue of support-raising for existing staff was discussed .
6. Regarding reworking our SET and Orientation Candidate School note outlines, it was agreed that such a revision needs to take place keeping the majority of content the same but revamping the manner in which the material is presented with the following thoughts in mind:
 - Fill in the blanks method still a good approach.
 - PowerPoint integration utilized to emphasize major points
 - Content ideas to revise including:
 - How to run a children's meeting.
 - How to take advantage of one-on-one counseling opportunities.
 - Cell phone distractions in the open air and how to overcome.
 - How to run an adult meeting.
 - Tom Fox and Bob Ewerth will work on putting together ideas on this topic.
7. The advantages of contacting SET participants through the year was discussed with acknowledgement that:
 - Such contact could be delegated.
 - Protocol needs to be designed.
 - Training and Recruitment personnel would be responsible for this.

8. Opening up new branches

- Is currently under PDD.
- May be better set up and run under the Field Director or create a new department.
- Dividing our work into zones/districts/territories and placing a director in charge of each might be a good way to efficiently direct the work.
- It was agreed that part of the new branch opening process would be to discuss the details on the Management Team level.

9. Regarding Field Director responsibilities:

- Brian Harmon has been researching this aspect
- Goal would be to take over from Eric by the time he is age 70
- In the meantime Brian can participate as able with Eric in travel and ministry

10. Regarding Paul Adams evangelist-at-large ministry:

- He is still not clear as to the responsibilities of this position in our mission.
- Paul seems to have a desire to move out of Baltimore area.
- Is considering leaving OAC to pastor church in UK.
- The evangelist-at-large is key in opening up new branches.
- Eric has encouraged Paul to direct contacts for ministry teams for foreign locations
- Eric will be with him next week to further flesh out some of these issues.

11. Regarding upcoming branch director's meeting:

- We will have entire Briscoe estate at our disposal.
- This time together will include about 17 individuals.
- Eric Briscoe and Bob Ewerth will work on putting together agenda items.

12. Regarding the PDD Department:

- Job description needs updated to accommodate integration of Tom Fox who is coming on board.
- Discussed managing this department as a team concept much as we do the national work.
- Personnel Director aspect could eventually transition over full-time to Tom Fox but in the meantime Tom would continue as Baltimore Director and work with the PDD Department.
- Financial Development aspect could continue under the direction of Bob Ewerth.
- The idea of dovetailing the task of targeting and establishment of new branches with Field Director and PDD discussed.
- It was agreed that the PDD department have input in the training of new directors and development of existing directors.
- Bob will confer with Tom Fox and send Eric items for directors meeting

13. Regarding staff applications:

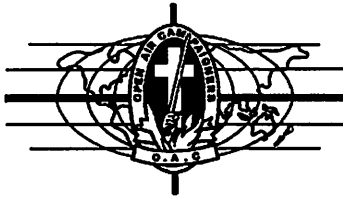
- Our current application for the most part seems to be adequate.
- It was agreed that at a future Management Team meeting the revision of various parts of the application be updated.

14. Tom Fox is researching pop up promotional displays for availability and cost

15. Regarding our promotional literature, it was agreed that they need to be updated.
16. Regarding follow up contact with potential staff:
 - PDD office should continue to be the point of contact for information
 - Refer potential person to a local branch director who will in turn make contact with the potential staff person
19. This Management Team meeting time was closed with a round of prayer.
20. Regarding national mailings:
 - Bob Ewerth and Tom Fox will discuss details on potential future mailings
21. Regarding ladies directing with work on a branch level:
 - It was agreed that we discuss this on the board level and also on the branch director level
22. Regarding Orlando work:
 - Eric and Diane spent time with Peter and Isabelle
 - Eric will continue to keep in contact and monitor this situation
23. Eric will be visiting the Schafelis out in Wyoming soon and will continue monitoring that situation
24. Kent Blalock will not be teaching at the Miami Outreach this year.
25. Brian Harmon will curtail summer travel with teams and concentrate on local Michigan ministry this coming summer.
26. Regarding our local branches:
 - New York / Nazareth / Boston / Baltimore are our key branches at this time
 - Secondary branches would include Orlando / Idaho / San Jose / Philly / Minneapolis
 - Need additional staff
27. Eric has visited all of our staff with the exception of Steve Johnson but will be visiting him later this year. Ministry in the quad-city area where Steve is located has
28. Eric reported that the work in Arizona has growth potential, in fact Phoenix would be a good location for an OAC branch.
29. It was agreed that Bob will make contact with Frank Baldus and touch base to check the status of SET training he is in process of conducting this summer.

Respectfully submitted,

John Cutlip
Director, Central Services
Open Air Campaigners



OPEN AIR CAMPAIGNERS

NATIONAL BOARD OF DIRECTORS

Meeting Minutes

Saturday, May 21, 2016

Faith Community Church, Roslyn Pennsylvania

Members present: Briscoe / Ewerth / Toy / Trent / Trout /

Members absent: Baker / Hodder / Pope / Shader /

Guests: Cutlip / Fox

1 A devotional by Eric Briscoe started off our meeting today from Genesis 1 and 2 and John 16
2 relating to the topic of being alone, emphasizing the importance of being connected to God and
3 the body of Christ and looking at the times when Jesus experienced being alone and the
4 implications of this.
5

SLATE OF OFFICERS FOR 2017

6 It was Moved, Seconded and Carried that **Rex Trent** continue to serve as our Chairman.

7 It was Moved, Seconded and Carried that that **Bob Ewerth** continue to serve as our Vice-
8 Chairman.
9

10 It was Moved, Seconded and Carried that that **Larry Baker** continue to serve as our Secretary-
11 Treasurer.
12

VOTE TO APPROVE PAST MINUTES

13 It was Moved, Seconded and Carried that Minutes from the following meetings be approved as written:
14 12/09/2015 + 11/30/2015 + 05/02/2015
15
16

MANAGEMENT TEAM & OTHER COMMITTEE REPORTS

17 A verbal report was presented by Bob Ewerth for the **Personnel Development Department**
18 **(outline can be found in the Minute book)**. As part of his official presentation, Bob included
19 highlights of the international conference just held in Germany at which he officially represented
20 OAC/USA. There was agreement that Bob head up coordinating the 2020 international
21 conference which is to be held here in the USA, exact location to be researched and determined
22 by Bob and the Management Team.
23

24 A verbal report was presented by Eric Briscoe for the office of **Field Director** which included an
25 update of branches visited and thoughts related to opening up of new branches. Details regarding
26 these topics can be found in Eric's most recent written quarterly report to the board.
27
28
29
30

A verbal report was presented by John Cutlip for the office of **Central Services**

* There was a consensus by the board that our payroll and related tax payment and filing requirements be outsourced, details to be finalized and implemented by the Central Services office.

CURRENT FINANCIAL RECOMMENDATIONS

It was Moved, Seconded and Carried that the verbal audit review committee report be accepted and that the recommended NOF budget for 2017 be adopted as written.

It was Moved, Seconded and Carried that that we acknowledge our entire board as the Audit Review Board for the coming year and that our Secretary-Treasurer to serve as Chairman of this committee.

It was Moved, Seconded and Carried that we stay with Wentzel and Company, PC out of Fleetwood, PA who have done a fine job on our behalf for several years now.

It was Moved, Seconded and Carried that for the coming year, we establish a \$45,000 housing allowance ceiling limit each for staff who claim this allowance on their W-2's which currently include Briscoe, Ewerth, Fox, Harmon and Sohmer.

It was Moved, Seconded and Carried that John Cutlip continue as our official OAC registered agent having legal permission from the OAC/USA Board of Directors to sign documents and otherwise act on behalf of the corporation on approved matters of routine business.

It was noted that we are very thankful to report no conflict of interest matters have arisen during the past year which need attention.

Endowment Committee update (Ewerth)

Bob Ewerth gave a verbal update on the status of our James Duffecy Endowment Fund campaign. There are currently \$300,000 in committed pledges toward this campaign. Bob will be working on contacting additional potential donor in the coming months. We also have a plot of land in Missouri which has been deeded to OAC.

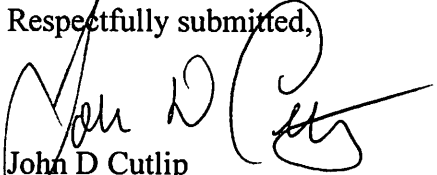
It was Moved, Seconded and Carried that the status of **Branch Director** be granted to Zane Dempsie who will operate as such under the written guidelines established in June of last year for this purpose.

It was Moved, Seconded and Carried that that Carol King be granted an **educational furlough** as outlined in our policy manual for the coming year, status of which is to be reviewed at our next board meeting.

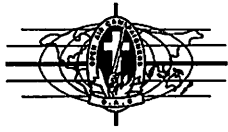
It was Moved, Seconded and Carried that that Russ Hodder's official title be that of **Senior Evangelist** and that Bob Ewerth head up the task of writing a job description for this position which is to be reviewed and finalized by the Management Team.

It was agreed that our next physical meeting take place on Saturday, April 29, 2017 hosted by Bob Ewerth.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "John D. Cutlip", is written over the printed name.

John D Cutlip
Open Air Campaigners



OPEN AIR CAMPAIGNERS

Board of Directors

Email Poll Minutes

Poll emailed April 21, 2016

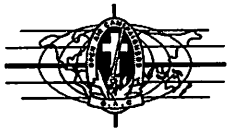
Response tallied and recorded May 21, 2016

ITEMS OF BUSINESS:

1. An email poll result confirmed voting approval to approve both Joe Toy and Russ Hodder back on the board for new first term.

Respectfully Submitted,

John D. Cutlip
Recording Secretary
OPEN AIR CAMPAIGNERS, U.S., INC.



OPEN AIR CAMPAIGNERS

Board of Directors

Email Poll Minutes

Brian Harmon Housing Poll sent out December 9, 2015

Response tallied and recorded January 8, 2016

ITEMS OF BUSINESS:

1. An email poll result confirmed voting approval to approve adding Michigan Branch Director, Brian Harmon, to the approved housing allowance list. This will officially allow him to submit the dollar amount he requests to have listed on his W-2 form.

Respectfully Submitted,

John D. Cutlip
Recording Secretary
OPEN AIR CAMPAIGNERS, U.S., INC.



OPEN AIR CAMPAIGNERS

Board of Directors

Email Poll Minutes

Tom Fox Housing Poll sent out November 30, 2015

Response tallied and recorded December 17, 2015

ITEMS OF BUSINESS:

1. An email poll result confirmed voting approval to approve adding Baltimore/Washington branch Director, Tom Fox, to the approved housing allowance list. This will officially allow him to submit the dollar amount he requests to have listed on his W-2 form.

Respectfully Submitted,

John D. Cutlip
Recording Secretary
OPEN AIR CAMPAIGNERS, U.S., INC.



OPEN AIR CAMPAIGNERS

NATIONAL BOARD OF DIRECTORS MINUTES

Saturday, May 2, 2015

Faith Community Church, Roslyn Pennsylvania

Members Present: Baker, Briscoe, Ewerth, Toy, Pope, Trent

Members Absent: Martin, Shader, Hodder

Guests: Recording Secretary John Cutlip

1. Our time opened with a devotional from Eric Briscoe from Genesis regarding the two camps which were related to OAC in reference to our staff (camp 1) and our families (camp 2). A round of prayer took place for each of our OAC staff families and board members.
2. It was MOVED, SECONDED and CARRIED that Bob Ewerth serve as our next Vice-Chairman as current Chairman Russ Hodder will be rotating off as of this meeting.
3. The chair was handed over to newly appoint Vice-Chairman Ewerth by Trent where it was MOVED, SECONDED and CARRIED that current Chairman Trent continue serving as our OAC Board Chairman for another year. Bob Ewerth then turned the chair back over to newly appointed Chairman Trent.
4. It was MOVED, SECONDED and CARRIED that Larry Baker serve as our next Secretary-Treasurer as board member Joe Toy who currently holds this position will be rotating off as of this meeting. It was noted that Jon Shader also be considered for this post in the future as he is able.
5. It was MOVED, SECONDED and CARRIED to accept the following Minutes of past meetings as written for the following meetings:

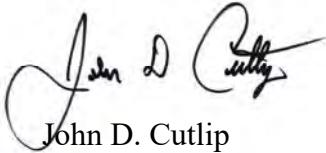
05/03/2014 + 05/17/2014 + 06/20/2014 + 08/20/2014
6. It was MOVED, SECONDED and CARRIED to accept the following Management Team reports were verbally offered to provide further detail of the written quarterly reports which have been posted online:
 - A. Personnel Development Department – Bob Ewerth
 - B. Field Director – Eric Briscoe
 - C. Central Services – John Cutlip

7. It was MOVED, SECONDED and CARRIED to acknowledge the entire board as our OAC audit review committee for the coming year with the OAC/USA Secretary-Treasurer serving as chairman of this committee.
8. Functioning as the audit committee, the entire Board reviewed the 2016 proposed budget and officially MOVED, SECONDED and CARRIED that we accept this document as presented today as written.
9. It was MOVED, SECONDED and CARRIED to retain the services of our current CPA, Wentzel and Company, PC out of Fleetwood Pennsylvania who have done a fine job on our behalf for several years now.
10. It was MOVED, SECONDED and CARRIED to set a ceiling of \$45,000 per staff person for the tax year of 2015 housing allowance for the following staff: Eric Briscoe, Bob Ewerth, Mark Sohmer, Brian Harmon and Aaron Wentz.

* There was agreement that Chairman Trent contact board member Jon Shader to gather information about housing allowance qualification and procedures to confirm that we are currently handling this process in the correct manner and also obtain any helpful information which we could pass on to our staff who claim housing each year.
11. It was MOVED, SECONDED and CARRIED that John Cutlip continue to be recognized as the official, legally registered agent for Open Air Campaigners in order to sign documents and otherwise act on behalf of our corporation.
12. It was noted that we are very thankful to report no conflict of interest matters have arisen during the past year which need attention.
13. Bob Ewerth handed out the "Same Gospel New Streets" brochure draft which we are having printed up for promoting the James Duffecy Endowment campaign and gave a verbal update on the Endowment Committee progress.
14. It was MOVED, SECONDED and CARRIED that incoming non-designated gifts to the work be split 50% to the NOF and 50% to the Endowment Campaign fund.
15. There was agreement that the Management Team take a look at current ministry recent major donation from Deiter Meister estate and use a portion for any immediate needs then apply the remaining portion to our existing "Rainy Day Fund."

16. The paper written by Tom Fox regarding OAC Internship considerations was discussed followed by agreement that the concepts presented be considered, refined, adapted and used at the discretion of our Management Team accordingly. The Management Team was encouraged to try out the concepts mentioned in the paper and see how they work in our ministry environment and perhaps be included in our procedures manual should they work successfully.
17. There was agreement that our next physical meeting take place in conjunction with the next staff conference, exact time and location to be determined soon.
18. It was agreed that John Cutlip contact our branch directors to see if any of the would be interested in hosting the 2016 staff conference in their area. If no response is forthcoming, the Management Team will then move ahead with choosing a venue for this event.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "John D. Cutlip", with a stylized flourish at the end.

John D. Cutlip

Recording Secretary

OPEN AIR CAMPAIGNERS, U.S., INC.

Management Team Meeting

January 13, 2015

Held at Central Services Office - Nazareth, PA

Participants: Eric Briscoe / John Cutlip / Bob Ewerth

Key: RED = Briscoe items to do BLUE = Cutlip items to do GREEN: Ewerth items to do

1. Our time together began as Eric Briscoe shared from Matthew 13 regarding the parable of the sower. The concept of “hearing” and “listening” is key as it is mentioned seventeen times in this section of scripture. As followers of Christ and leaders within OAC, we need to be on the alert to listen keenly and then actually hear what our staff and ultimately the Lord is telling us.
2. We had a round of prayer committing our meeting time to the Lord and asking for His guidance and direction and wisdom.
3. John led us through the Minutes of our last Management Team and physical Board of Directors meeting to discuss action items which have been attended to since our last time together.
4. **After reviewing the job description for our newly appointed staff man Mark Sohmer in the position of “Outreach Webmaster” it was agreed that John continue working with Mark as we transition into this new phase of our online and social media endeavors. John and Mark will work on getting a target date set for going live with the new website. Eric indicated that Mark will most likely have some extended time to work on this in a concentrated manner between now and May.**
5. **There was discussion on our service charge percentage as it relates to application of this deduction to staff who use funds in ministry-related travel and outreach. A consensus was reached that if OAC National requests any individual staff person to travel and/or conduct ministry on behalf of our organization, then it would be appropriate to use funds from the NOF and/or receive donations of funds for this purpose which would not be subject to the current percentage deduction. However, if such travel and/or outreach is not the result of an official request from the leadership of OAC, then incoming funds for conducting such travel and/or outreach would be considered personal or branch ministry and be subject to the current percentage levy deduction. John will set in place the proper receipting and accounting procedure to assure the above understanding is carried out.**

6. **There was agreement that Eric will contact Paul Adams to confirm dates for his upcoming overseas ministry trips so we have a clear understanding of where these will take place and can make sure the leadership in any resulting OAC-related destination countries are aware of this impending travel and outreach to ensure proper protocol and demonstrate OAC International courtesy.**
7. There was agreement that our current leadership job descriptions and potential future positions with our mission need to be reviewed and action taken to revise accordingly.
8. John confirmed that a "Rainy Day Fund" has been established and \$15,000 set aside in that fund from buffer funds on hand in the NOF as a result of the board meeting of May 5, 2014 in Idaho.
9. **Bob Ewerth shared that about half of our staff have responded to update their background checks and have them up-to-date. New Pennsylvania law now requires fingerprinting to be on file and so Bob's church is in process of implementing compliance with this law. Bob will monitor the procedures of his church and make sure OAC is compliant with state regulations accordingly.**
10. It was clarified in our meeting today that the protocol for opening new branches is the responsibility of our Personnel and Development Director's office and so all efforts made in this direction should be made through the PDD office as opposed to initiating efforts on the branch or other OAC leadership level.
11. **Eric will continue researching Plymouth Massachusetts as a potential meeting location for our next Branch Directors meeting September 30-October 5 with the Baltimore/Washington DC being second choice.**
12. There was discussion regarding the progress and current status of Zane Dempsie and his ministry in Central/Western Pennsylvania with the following observations:
 - * His financial personal support is steadily increasing which is encouraging but needs to continue increasing before a full-time staff status is conferred upon him
 - * He and his family have settled well into that part of the country and God seems to blessing and multiplying the open-air ministry through various local volunteers and church/mission board leadership participation
 - * We should continue to monitor the progress of this ministry and evaluate it in the coming days
 - * We need to continue to pray for another man to join Zane full-time as he continues to develop this area of the state for open-air ministry.

13. Time was taken from our Management Team meeting time today to travel to National Penn Bank and have Ewerth plus Bussen added to our official non-profit business checking account signature cards, we now have three official signers which include John Cutlip as well;
14. Bob Ewerth shared that there are about five potential staff in the pipeline that he is aware of but we should continue praying for additional individuals to come our way. There is currently no orientation-candidate school scheduled however there is some activity on the part of some potential staff to consider taking our next official SET session this coming June.
15. **John will make sure each board member receives a reminder of our upcoming physical board meeting on May 2 hosted by the Faith Community Church in Roslyn Pennsylvania.**
16. There was discussion related to the continuation of seeking God's choices for assisting and eventually replacing our present Management Team members.
17. Bob Ewerth reported that our Endowment Committee continues work on finalizing the promotional brochure and related materials which Beth Bostwick of Master Marketing is currently working on. Our next phase will be seeking God to orchestrate the gathering together of small groups which Bernie Bostwick and Bob Ewerth may speak to in regards to consideration of including OAC in their wills to help fund our endowment fund.
18. There was quite a bit of time spent on going over our staff self-evaluations which Eric Briscoe compiled as a result of our meeting together at the Idaho staff conference. Eric has had opportunity to go over each evaluation one-on-one with the majority of our staff, addressing specific concerns and rejoicing over the encouraging time of ministry our staff are experiencing. Overall, the results of these evaluations confirm the calling and carrying out of God's will for each of our staff and point to a fulfilling and satisfying relationship that our staff have with OAC, their Director or immediate supervisor and the local branch in which they minister.
19. This Management Team meeting time was closed with a round of prayer.

Respectfully submitted,

John Cutlip
Director, Central Services
Open Air Campaigners



OPEN AIR CAMPAIGNERS

Board of Directors

Email Poll Minutes

Email Poll sent to Board on August 19 2014

Response tallied and recorded on August 20 2014

ITEMS OF BUSINESS:

1. An email poll result taken from our Board members confirmed voting approval giving John Cutlip authorization to open up a non-profit business checking account at National Penn Bank.

Respectfully Submitted,

John D. Cutlip
Recording Secretary
OPEN AIR CAMPAIGNERS, U.S., INC.



OPEN AIR CAMPAIGNERS

Board of Directors

Email Poll Minutes

OAC Webmaster Job Description Poll, June 2014

Response tallied and recorded June 20 2014

ITEMS OF BUSINESS:

1. Voting approval was given to confirm our OAC Webmaster job description as written.

Respectfully Submitted,

John D. Cutlip
Recording Secretary
OPEN AIR CAMPAIGNERS, U.S., INC.



OPEN AIR CAMPAIGNERS

NATIONAL BOARD OF DIRECTORS MINUTES

Saturday, May 3, 2014

Camp ALACCA, Idaho

Members Present: Baker, Briscoe, Ewerth, Hodder,

Members Absent: Bulkley, Martin, Toy, Trent

Guests: Recording Secretary John, Cutlip

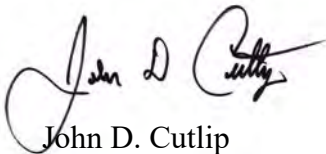
1. Our time opened with a devotional from Russ Hodder with all our USA staff followed by a break where we convened to our board meeting room.
2. There was confirmation that our slate of officers would serve as follows:
Rex Trent - **Chairman** / Bob Ewerth - **Vice-Chairman** / Larry Baker - **Secretary-Treasurer**
3. It was MOVED, SECONDED and CARRIED to accept the following Minutes of past meetings as written (see attached):

04/22/2013 + 05/04/2013

4. It was MOVED, SECONDED and CARRIED to accept the following Management Team reports were verbally offered to provide further detail of the written quarterly reports which have been posted online:
 - A. Personnel Development Department – Bob Ewerth
 - B. Field Director – Eric Briscoe
 - C. Central Services – John Cutlip
 - a) It was MOVED, SECONDED and CARRIED to maintain the 12% service charge.
 - b) It was MOVED, SECONDED and CARRIED to provide a monthly staff support income increase as requested by individual staff up to the current service charge amount.
 - c) It was MOVED, SECONDED and CARRIED that John Cutlip develop a job description for an OAC Webmaster.
 - d.) After some discussion on the topic, it was It was MOVED, SECONDED and CARRIED that any excess national operating funds at the end of the year be placed in a “Rainy Day Fund” or “Future Vision Fund.”

5. It was MOVED, SECONDED and CARRIED to acknowledge the entire board as our OAC audit review committee for the coming year with the OAC/USA Secretary-Treasurer serving as chairman of this committee.
6. Functioning as the audit committee, the entire Board reviewed the 2015 proposed budget and officially MOVED, SECONDED and CARRIED that we accept this document as presented today (see attached).
7. It was MOVED, SECONDED and CARRIED to retain the services of our current CPA, Michael Holmes of Glemser and Holmes, PC, located in the Philly area who have done a fine job on our behalf for several years now.
8. It was MOVED, SECONDED and CARRIED to set a ceiling of \$45,000 per staff person for the tax year of 2013 housing allowance for the following staff: Eric Briscoe, Bob Ewerth, Mark Sohmer and Aaron Wentz.
9. It was MOVED, SECONDED and CARRIED that John Cutlip continue to be recognized as the official, legally registered agent for Open Air Campaigners in order to sign documents and otherwise act on behalf of our corporation.
10. It was noted that we are very thankful to report no conflict of interest matters have arisen during the past year which need attention.
11. Bob Ewerth handed out the attached "Masterpiece Marketing Capital & Endowment Campaign Strategies" booklet and gave a verbal update on the Endowment Committee progress. It was agreed that he will go over details of this concept with our staff at this conference.
11. There was agreement that our next physical meeting take place in the Philadelphia area on Saturday, May 2, 2015.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "John D. Cutlip", with a stylized flourish at the end.

John D. Cutlip

Recording Secretary

OPEN AIR CAMPAIGNERS, U.S., INC.

Open Air Campaigners – USA

Proposed 2015 Budget Overview
National Operating Fund (NOF)

	Actual 2011	Actual 2012	Actual 2013	2014 In Process	Proposed 2015	
INCOME						
NOF Donors	22,065	21,182	\$ 18,158		\$ 20,000	
Goods Sold	28,545	29,812	\$ 34,755		\$ 34,000	
Shipping Income	4,769	2,983	\$ 2,460		\$ 3,000	
Seminars	6,115	5,563	\$ 6,036		\$ 6,000	
Service Charge	98,846	118,572	\$ 142,413		\$ 145,000	
Reimbursement income	16,087	14,449	\$ 20,559		\$ 22,000	
Misc (interest income, etc)	178	43	\$ 42		\$ 50	
Staff Conference	-	5,960	\$ 2,000		\$ -	We will not be having a conference until 2016
Orientation-Candidate School	705	-	\$ 350		\$ 350	
Total Income	\$177,310	\$198,564	\$ 226,773		\$ 230,400	
EXPENSES						
Reimbursement expenses	7,533	7,312	\$ 7,433		\$ 8,000	This is payback to our NOF for newsletters printed, mailing costs and other consumables
Affiliation (ECFA / OACI)	1,497	1,800	\$ 5,125		\$ 6,000	Includes OAC International levy / ECFA dues / PA State Affiliation fees
Assist / Encourage & Train Staff	448	525	\$ 730		\$ 800	
Branch Development	-	-	\$ 633		\$ 1,000	
Audit	6,373	6,414	\$ 7,353		\$ 8,000	
Cost of Goods Sold	11,628	10,322	\$ 16,444		\$ 17,000	
Evangelism Supply	907	877	\$ 617		\$ 800	
Bank & other fees	14,161	8,577	\$ 10,429		\$ 12,000	The biggest chunk of this is from fees related to donor credit card donations
Insurance (Multi-Peril)	3,214	3,357	\$ 3,368		\$ 4,500	Includes our liability insurance for workers, office locations and board officers
Insurance (Workman's Comp)	5,066	5,549	\$ 5,540		\$ 7,000	
Meetings (Board / M.T / Branch Dir.)	1,748	457	\$ 2,329		\$ 3,000	
Miscellaneous	-	-	\$ -		\$ 50	
Office Equipment / Repair	5,125	7,459	\$ 6,945		\$ 8,000	Our CS + PDD + Field Director office equipment is aging and will need upgraded
Office Supply	11,694	10,808	\$ 9,895		\$ 12,000	
Orientation / Candidate School	1,158	-	\$ 642		\$ 350	
Payroll Taxes	43,421	50,692	\$ 55,149		\$ 65,000	We anticipate some new staff plus increased income of present on which we are required to match tax payments
Phone	4,764	4,361	\$ 4,219		\$ 5,000	
Postage	6,566	5,363	\$ 6,527		\$ 8,000	
Promotion	2,047	1,688	\$ 2,721		\$ 6,000	We plan on moving ahead with promoting our endowment fund project
Rent	16,917	15,879	\$ 16,580		\$ 18,000	
Seminars	5,719	4,283	\$ 8,342		\$ 6,000	
Shipping / Handling	4,341	3,897	\$ 3,963		\$ 4,000	
Staff Conference	-	4,464	\$ 2,062		\$ -	We will not be having a conference until 2016
Travel	9,842	12,334	\$ 11,785		\$ 14,000	
Van Maintenance / Repairs	2,665	2,748	\$ 3,716		\$ 5,000	
TOTAL EXPENSES	166,834	169,166	192,547		219,500	



OPEN AIR CAMPAIGNERS

Board of Directors

Email Poll Minutes

Idaho Staff Conference Physical Poll, May 2014

Response tallied and recorded May 17 2014

ITEMS OF BUSINESS:

1. A physical poll result taken at our Idaho staff conference confirmed voting approval to approve Scott Pope as a new OAC/USA National Board member whose term shall begin May 17, 2014.

Respectfully Submitted,

John D. Cutlip
Recording Secretary
OPEN AIR CAMPAIGNERS, U.S., INC.

Management Team Meeting
April 10, 2014
Held at Central Services Office - Nazareth, PA

Participants: Eric Briscoe / John Cutlip / Bob Ewerth

Key: **RED = Briscoe items to do** **BLUE = Cutlip items to do** **GREEN: Ewerth items to do**

1. Our time together began as Eric Briscoe shared from John 8 emphasizing the need for balance in all we do and followed by a round of prayer for our meeting and staff around the country..
2. Bob gave an update on the progress of our staff conference planning which will be held in Idaho at the end of this month. Mark Kennedy and Chip Wolfe are working at the Idaho end and Bob is working here in the east coast area organizing details for this conference and everything seems to be on schedule and in good order.

It was agreed that John would provide Eric with written revisions which have recently taken place in our policy manual.

Eric will go over these policy revisions with our staff emphasizing the basic importance of each which will include:

- * Child abuse policy**
- * Zone representation**
- * Section 9 revision**
- * Section 10 revision**

3. **John will send Mark Kennedy hard copies of our staff conference schedule along with name tags for him to have on hand and use to put in our staff conference participant packets.**
4. **Bob will tend to paperwork necessary to have our USA staff background checks brought up-to-date.**
5. **John will make sure that the Miami expenses for Moore that they turned in get paid out of the Miami account, not out of the Texas General Fund and the Moores had instructed.**
6. **Eric will touch base with Rick Moore to get his feedback regarding the possibility of asking Scott Pope to consider a position of serving on our board of directors.**

7. There was discussion regarding our current leadership job descriptions and potential future positions with no action steps implemented but a general consensus that these documents should be reviewed and action taken to revise accordingly as a result of the review which should take place in the near future.
8. Eric gave a verbal update of his recent visits to our various staff locations and indicated that the following areas are critical to evaluate when making such visitations:
 - * family
 - * health
 - * finances
 - * open-air ministry
 - * local church relationship
- 9 Time was spent for each of the current Management Team members to walk through their job description guideline and verbally evaluate our current perceptions and future considerations of our execution of these responsibilities.
10. **Eric will touch base with Tom Fox about hosting our next branch director's conference in 2015 in the Baltimore/DC region. Directors who we anticipate will be attending include, Hodder, Burley, Fox, Moore, Kennedy, Cutlip, Briscoe, Ewerth, Hodder, Teeter and possibly Wolfe.**
11. **Eric will touch base with Aaron Wentz regarding details about the current Boston web site which is now being hosted by the Design Principles company.**
12. This Management Team meeting time was closed with a round of prayer.

Respectfully submitted,

John Cutlip
Director, Central Services
Open Air Campaigners

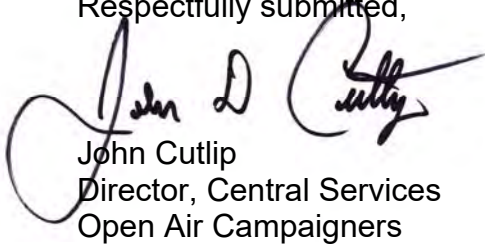
Management Team Vote By Poll

Poll Sent: April 7, 2014

Sent to: Eric Briscoe / John Cutlip / Bob Ewerth

1. It was unanimously voted to establish an official vehicle fund for both Brian Harmon of the Michigan Branch and John Cutlip of the Central Services so they can begin raising funds to purchase this ministry tool.

Respectfully submitted,



John Cutlip
Director, Central Services
Open Air Campaigners

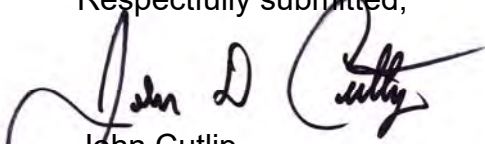
Management Team Vote By Poll

Poll Sent: April 26, 2013

Sent to: Eric Briscoe / John Cutlip / Bob Ewerth

1. It was unanimously voted to establish an official vehicle fund for Tom Fox of the Baltimore/DC area so he can begin raising funds to purchase this ministry tool.

Respectfully submitted,



John Cutlip
Director, Central Services
Open Air Campaigners



OPEN AIR CAMPAIGNERS

NATIONAL BOARD OF DIRECTORS

MINUTES

Saturday, May 4, 2013

Roslyn, Pennsylvania

Members Present: Baker, Briscoe, Ewerth, Hodder, Shader, Toy, Trent

Members Absent: Bulkley, Martin

Guests: Recording Secretary John, Cutlip

1. Our time opened with a devotional from Rex Trent regarding unity which included verses from John 17 and Psalm 133 followed by a round of group prayer.

2. There was confirmation that our slate of officers would serve as follows:

Rex Trent - **Chairman** / Russ Hodder - **Vice-Chairman** / Joe Toy - **Secretary-Treasurer**

3. It was MOVED, SECONDED and CARRIED to accept the following Minutes of past meetings as written:

11/23/12 - 11/2/12 - 10/8/12 - 9/8/12 - 5/5/12

Chairman Trent encouraged all board members to reply in a timely fashion to all voting poll requests so that the related business of each item can continue unhampered.

4. It was MOVED, SECONDED and CARRIED to accept the following verbal Management Team reports were given:

A. Personnel Development Department – Bob Ewerth

B. Field Director – Eric Briscoe

ACTION ITEMS:

- (1) Eric will confirm to Aaron Wentz our support and prayers as he begins his transition move from Boston to Michigan where he will minister with Brian Harmon. Eric will lead our Boston branch until the Lord raises up a suitable replacement director.

- (2) Eric will inform Ken Teeter of his official status change to that of full-time staff.
- (3) Eric will confirm with Frank Baldus and Carol King the extension of their Internship for another year as they continue to raise prayer and financial support.

C. Central Services – John Cutlip

- 5. It was MOVED, SECONDED and CARRIED to acknowledge the entire board as our OAC audit review committee for the coming year with the OAC/USA Secretary-Treasurer serving as chairman of this committee.
- 6. Functioning as the audit committee, the entire Board reviewed the 2014 proposed budget and officially MOVED, SECONDED and CARRIED that we accept this document as presented today.
- 7. It was MOVED, SECONDED and CARRIED to retain the services of our current CPA, Michael Holmes of Cupitt, Holmes & McGill, located in the Philly area who have done a fine job on our behalf for several years now.
- 8. It was MOVED, SECONDED and CARRIED to set a ceiling of \$45,000 per staff person for the tax year of 2013 housing allowance for the following staff: Eric Briscoe and Bob Ewerth.
- 9. It was MOVED, SECONDED and CARRIED that John Cutlip continue to be recognized as the official, legally registered agent for Open Air Campaigners in order to sign documents and otherwise act on behalf of our corporation.
- 10. It was noted that we are very thankful to report no conflict of interest matters have arisen during the past year which need attention.
- 11. It was MOVED, SECONDED and CARRIED that the job guidelines for "Evangelist at Large" be revised as per the written recommendation (see attached for details).
- 12. It was MOVED, SECONDED and CARRIED that we revise Section 9 of our policy manual regarding travel protocol of our staff to other OAC branches and non-OAC areas as presented and discussed today (see attached for details).

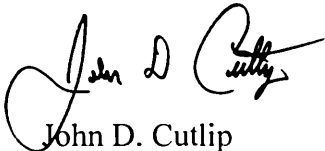
13. It was MOVED, SECONDED and CARRIED that we adopt the following statement to be added to Section 3 of our policy manual: If an OC staff, volunteer or board member ever uses any social media or email to contact a child or teen as a result of OAC ministry, the content of this contact must be proofread by another OAC staff, volunteer or board member and a copy sent to the parents or guardian of the child.

ACTION ITEMS:

- (1) Larry Baker will provide us with information regarding online "Youth Protection Training" which the Boy Scout leadership use as a training forum for their workers.
- (2) The Management Team will also research options for online training which would be suitable for our OAC staff to access on a routine basis.
- (3) Eric Briscoe will soon have Word of Life representatives staying at his home so he will gather information from them on their sources of training in this regard.
- (4) Bob Ewerth will provide online background check verification for any OAC volunteer workers around the country who need these; cost will be \$6.00 each.
14. After an online presentation by Ambassador Advisors representative, Bernie Bostwick and a time of discussion and prayer, it was MOVED, SECONDED and CARRIED that we set up an Endowment Committee which Bob Ewerth will Chair and consist of the following members: Larry Baker / John Cutlip / Jonathan Shader / Joe Toy and Rex Trent.
15. It was MOVED, SECONDED and CARRIED that Section 10 of our policy manual section regarding OACI Zone representation be revised so that it will now read, "Official OAC representation within the American Zone set-up is comprised of a staff or board member selected by the Management Team who will serve for a four-year term."
16. Bob Ewerth presented a written recommendation of various board sub-committees; there was agreement that as the need for such sub-committees arise, these documents will serve well to establish and guide those who are appointed to the positions.
17. There was discussion and verification that this board desires the Management Team to continue the decision-making necessary for carrying out the ongoing OAC/USA ministry which include appointing intern staff, establishment of vehicle fund accounts, appointing intern staff to full-staff status, etc. Details of such decisions will continue to be part of the Management Team quarterly and board meeting reports which serve to keep the board informed of the progress and status of the work as a whole. In addition, should the Management Team need counsel or other practical assistance in such decisions, they are available for this purpose and glad to help should special situations arise needing further leadership input.

18. There was agreement that Bob Ewerth continue to work with Tom Fox in creating a job description for an OAC "Branch-Intern Director".
19. Eric Briscoe shared verbal details regarding the possibility of evangelist Paul Veit applying for the position of Evangelist-at-Large with our mission. Paul is currently involved in a creation ministry called "Declare God's Wonders" located in the Bridgton area of Maine. It was agreed that the Management Team prayerfully consider this possibility should Paul feel led to move in our direction.
20. There was agreement that our next physical meeting take place on Saturday, May 3, 2014 at our staff conference in Idaho at Camp ALACCA.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "John D. Cutlip". The signature is stylized with a large initial "J" and a cursive "Cutlip".

John D. Cutlip

Recording Secretary

OPEN AIR CAMPAIGNERS, U.S., INC.



OPEN AIR CAMPAIGNERS

NATIONAL BOARD OF DIRECTORS
Meeting Agenda - With Explanation

Saturday, May 4, 2013

Roslyn, Pennsylvania

1 Devotional: Rex Trent

2
3 **PROPOSED SLATE OF OFFICERS FOR 2013 – Self explanatory (Chairman)**

4 Rex Trent: Chairman

5 Russ Hodder: Vice-Chairman

6 Joe Toy: Secretary-Treasurer

7
8 **VOTE TO APPROVE PREVIOUS MINUTES – (Cutlip)**

9 **11-23-12 / 11-2-12 / 10-8-12 / 9-8-12 / 5-5-12**

10
11 **MANAGEMENT TEAM & OTHER COMMITTEE REPORTS (Chairman oversee)**

12 * **Personnel Development Department – Bob Ewerth**

13
14 * **Field Director – Eric Briscoe**

15 Eric will give us an update of our staff along with any recommendations he has in mind.

16
17 * **Central Services – John Cutlip**

18
19 **CURRENT FINANCIAL RECOMMENDATIONS (Cutlip)**

20 * **Audit review committee report**

21 * **Recommended NOF budget for 2014 (see attached copy)**

22
23 **VOTE TO CONTINUE THE ACKNOWLEDGEMENT OF OUR ENTIRE BOARD AS**
24 **THE AUDIT REVIEW COMMITTEE FOR THE COMING YEAR, OAC/USA**
25 **TREASURER AS CHAIRMAN OF THIS COMMITTEE - (Cutlip)**

26
27 **VOTE TO RETAIN A CPA FOR OUR CURRENT YEAR AUDIT TO BE CONDUCTED**
28 **NEXT YEAR. (Cutlip)**

29 This is good to vote on so we can officially secure a person for this important task. We are
30 recommending to stay with our current CPA, Michael Holmes in the Philly area who has done a
31 fine job on our behalf for several years now.

HOUSING ALLOWANCE FOR THE COMING YEAR (Cutlip)

Each year we required by IRS regulations to vote a ceiling limit for specific staff on the amount they may claim. For the coming year, the Management Team recommends a \$45,000 housing allowance ceiling limit each for staff who claim this allowance on their W-2's. This means they have voting approval to submit up to, but no more than \$45,000 in housing allowance on their W-2 form.

VOTE TO DETERMINE OUR OFFICIAL OPEN AIR CAMPAIGNERS, USA REGISTERED AGENT. (Cutlip)

Our CPA indicated that this also needs to be done each year to have officially recorded in our Minutes. At present, I, John Cutlip, am our agent having legal permission from the OAC/USA Board of Directors to sign documents and otherwise act on behalf of the corporation on approved matters of routine business. The Management Team recommends that I continue in this capacity.

CONFLICT OF INTEREST (Cutlip)

Each year when our Form 990 is filled out and submitted to the IRS, there is a question that requires an explanation relative to the regular and consistent monitoring and enforcement compliance of our conflict of interest policy. We have such a policy within our OAC manual (section 4) and so it is necessary that we have in our recorded Minutes acknowledgement that we have considered and duly acted upon any conflict of interest matters arising.

At this time, we do not have any conflict of interest matters needing attention.

EVANGELIST-AT-LARGE JOB GUIDELINES Job Guidelines Revision (EWERTH)

We are proposing a clarification/update on this document (copy attached)

SECTION 9 POLICY MANUAL REVISION (EWERTH)

We are proposing a clarification/update in our policy manual regarding the travel of our staff to other OAC branches and non-OAC areas (see attached for details)

SEXUAL HARRASMENT POLICY REVISION (EWERTH)

We are proposing adding the following statement to our policy manual: *"If an OAC staff, volunteer or board member ever uses any social media to contact a child or teen, it must be copied to the parents or guardian and proofread by another OAC staff, volunteer or board member."*

ENDOWMENT COMMITTEE UPDATE (TRENT / EWERTH)

The OAC endowment committee members have met with Ambassador Advisor's staff man Bernie Bostwick who gave us an overview of the procedure needed should we desire to establish and maintain such a concept (copy of meeting minutes attached). We will attempt to have Bernie or a suitable designate make a presentation at today's meeting regarding the details of this investment model.

OACI ZONE REPRESENTATION (BRISCOE)

Our current policy in section 10 of the manual says "Official OAC/USA representation within the American zone set-up is comprised of our General Director or Field Director along with one other Board member of the General Director or Field Director's choice." We would like to revise this to read, **"Official OAC representation within the American zone set-up is comprised of a staff or board member selected by the Management Team."**

** Note: What is the recommended length of this appointment?*

BOARD INVOLVEMENT - Committees (EWERTH / TRENT)

It has been discussed at previous meetings that the board desires to delegate certain tasks to the Management Team such as new staff coming on board with us, van purchases, etc. We have updated our policy accordingly and just need to discuss/reconfirm that the board desires to continue in this direction. There is also discussion to be presented by Ewerth and Trent regarding the establishment of certain sub-committees and involvement of board members on these committees.

NEXT BOARD MEETING DATE AND LOCATION (CHAIRMAN)**OTHER (CHAIRMAN)**

It's possible that there may be other matters of business which individual Board or Management Team members may need to bring to our attention.

Open Air Campaigners – USA

Proposed 2014 Budget Overview

National Operating Fund (NOF)

	Actual 2011	Actual 2012	Proposed 2014
INCOME			
NOF Donors	22,065	21,182	\$ 22,000
Goods Sold	28,545	29,812	\$ 30,000
Shipping Income	4,769	2,983	\$ 3,500
Seminars	6,115	5,563	\$ 5,500
Service Charge	98,846	118,572	\$ 119,000
Reimbursement income	16,087	14,449	\$ 15,000
Misc (interest income, etc)	178	43	\$ 150
Staff Conference	-	5,960	\$ -
Orientation-Candidate School	705	-	\$ 1,000
Total Income	\$177,310	\$198,564	\$ 196,150
EXPENSES			
Reimbursement expenses	7,533	7,312	\$ 7,500
Affiliation (ECFA / OACI)	1,497	1,800	\$ 5,000
Assist / Encourage & Train Staff	448	525	\$ 500
Branch Development	-	-	\$ 1,000
Audit	6,373	6,414	\$ 6,500
Cost of Goods Sold	11,628	10,322	\$ 10,000
Evangelism Supply	907	877	\$ 1,000
Bank & other fees	14,161	8,577	\$ 9,500
Insurance (Multi-Peril)	3,214	3,357	\$ 4,000
Insurance (Workman's Comp)	5,066	5,549	\$ 6,000
Meetings (Board / M.T / Branch Dir.)	1,748	457	\$ 3,000
Miscellaneous	-	-	\$ 150
Office Equipment / Repair	5,125	7,459	\$ 7,000
Office Supply	11,694	10,808	\$ 10,000
Orientation / Candidate School	1,158	-	\$ 1,000
Payroll Taxes	43,421	50,692	\$ 51,000
Phone	4,764	4,361	\$ 4,500
Postage	6,566	5,363	\$ 5,500
Promotion	2,047	1,688	\$ 2,500
Rent	16,917	15,879	\$ 16,000
Seminars	5,719	4,283	\$ 5,500
Shipping / Handling	4,341	3,897	\$ 4,000
Staff Conference	-	4,464	\$ 18,000
Travel	9,842	12,334	\$ 13,000
Van Maintenance / Repairs	2,665	2,748	\$ 4,000
TOTAL EXPENSES	166,834	169,166	196,150

OACI levy portion = \$3,000

3 West coast members to fly in

Idaho

OAC JOB GUIDELINES

Evangelist

At

Words in red indicate
changes proposed

Large USA

**OPEN AIR CAMPAIGNERS, U.S., INC.
PO Box D, Nazareth, PA 18064
(610) 746-0508 www.oacusa.org**

**(Proposed Revision of April 2013)
DRAFT #3**

EVANGELIST-AT-LARGE - USA

Purpose

The purpose of the Evangelist-at-large is to be involved in the ministry of Open Air Campaigners, personally conducting effective open-air evangelism and/or administrative tasks.

Objectives

The purpose is fulfilled through the following objectives:

- * Participate in open-air ministry opportunities administratively and evangelistically;**
- * Encourage branch directors, fellow staff members and volunteers by assisting them in fulfilling their responsibilities especially as it may involve pioneering new areas for ministry;**
- * Be of assistance to OAC in developing programs and plans for the mission;**
- * Assist OAC in preparing, planning and promoting new areas in the USA which will result in the establishment of a permanent branch;**
- * Look for individuals whom God has called to do the work of an evangelist and communicate with them the vision of OAC-USA.**

Accountability

The Evangelist-at-large is accountable to the OAC Field Director. Ideally, the Evangelist-at-large and the Field Director will minister together on a regular basis. Written ministry reports are to be filed monthly with the Field Director's office in order to facilitate good communication.

Qualifications

Personally accepted Jesus Christ as Lord and Savior;

Be a spiritually mature person, evidencing consistent fruits of the Holy Spirit resulting in a life truly surrendered to God and controlled by the Holy Spirit;

Possess a genuine burden for the lost and a burning desire to see the Gospel clearly proclaimed, particularly through effective open-air evangelism;

Demonstrate experience and zeal in Christian service and be assured of a call into missionary service;

Exhibit a restful trust in God for the supply of all spiritual, emotional, physical and financial needs;

Completed Internship requirement with OAC including a background of at least two years experience working in a branch;

Have experience as a Branch Director;

Be a member, in good standing, of a Bible-believing church;

Have documented proof of ordination, commissioning, licensing or other form of official acknowledgment from their local church indicating approval of this individual to missionary service;

Display soundness of faith and doctrine and have accurate knowledge of the fundamental truths of the Scriptures;

Be able to communicate clearly;

Manifest a love for God as demonstrated by communion with God and the study of His Word;

Able to work harmoniously with others;

Display a cheerful willingness of prompt obedience to those God has placed in authority over them;

Manifest a team spirit and willingness to serve both as a team leader as well as team member;

Willing to abide by the Articles of Incorporation, Bylaws and Policy Manual of Open Air Campaigners.

Function

Definition

An Evangelist-at-large member is an individual meeting the qualifications and requirements of full-time staff as outlined in the policy manual and is approved by the National Board of Directors.

How appointed

Upon proper application, with the recommendation of the Training & Recruitment Director, an applicant for Evangelist-at-large may be approved by a vote of the National Board of Directors. The applicant shall be notified of the Board's decision within 14 days of such decision.

Length of appointment

The length of appointment is for an indefinite period of time unless otherwise stipulated at the time of appointment. Should separation be desired by either the mission or the Evangelist-at-large, a minimum of three months' notice shall be given unless there is just cause for an earlier separation.

Conduct

The Evangelist-at-large shall at all times conduct him/herself in a manner worthy of a servant of the Lord, keeping in mind that his conduct reflects upon the Lord, the mission and Him/Herself.

Equipment

Equipment or ministry materials purchased using OAC/USA funds or funds donated through this mission becomes the property of OAC/USA. The Evangelist-at-large is responsible to be a good steward of such items in his care. The mission is to make final decisions as to the disposition of such equipment and/or ministry materials at all times, particularly in the event that an Evangelist-at-large member should leave the work.

Finances

The Evangelist-at-large is authorized to establish and receive financial donations through OAC/USA for personal and/or general funds. He is expected to raise funds needed for travel and equipment.

Authority

The Evangelist-at-large has authority to conduct a regular ministry schedule and to train and minister alongside local church teams and individual Christians who also desire to minister in the open air. Such training and ministering will be under the supervision of the Field Director in accordance with the national OAC policy manual as well as local Branch policy and procedures.

Responsibilities

The Evangelist-at-large will be primarily involved in open-air evangelism and open-air meetings in the USA. In addition, an Evangelist-at-large may be involved in a short-term designated ministry other than open-air work (i.e. accounting, printing, promotion, etc.) provided it does not detract from his primary ministry in the open-air.

Participate in the plans and programs of the mission;

Adhere to all mission policies and practices as set forth in the OAC policy manual.

The Evangelist-at-large while carrying out the duties of the office, will adhere to all of the policies concerning OAC-USA staff visiting locations in the USA as well as outside of the USA.

Duties

Assist in local church open air training sessions as approved by a local Branch Director and/or supervisor;

Take the initiative in being available to local church leaders, Christian schools and other mission organizations for ministry assistance, especially in open-air outreach programming;

Insure that all required reports are completed and sent to the appropriate personnel on a timely basis;

Represent the mission in churches and educational institutions as time and schedule permit;

File monthly ministry reports and van vehicle forms to the leadership of OAC as required;

Attend the annual staff conference.

The Evangelist-at-large will meet annually with the Field Director to create a strategic plan. The purpose of the plan is lay out the activites of the Evangelist-at-large for the coming year in order to support the current goals and vision of OAC-USA.

Relationships and Communication

Open communication and healthy ministry relationships are essential ingredients to a God-honoring operation. The following are some primary and secondary relationships we need to maintain carefully:

Primary

Board of Directors

Management Team

Branch Director

Local branch staff

Local branch volunteers

Branch committee members

Local church leaders

Prayer and financial supporters

Secondary

General Christian public

Other mission agencies and mission personnel

Christian colleges and schools

Standard of Performance

At least once each year, the Evangelist-at-large will receive an evaluation by his staff supervisor. The standards of faithfulness, excellence, punctuality, maturity of attitudes, and effectiveness in communication will be considered.

4. **Relationship with fellow missionaries**

"For we are laborers together with God...." The testimony that missionaries have before the world, saved and unsaved, is extremely important. Conversation with and about one another should "be always with grace, seasoned with salt." Missionaries are "members one of another" and serve the same Lord. One OAC staff person is no more perfect than another. We should not expect perfection from one another but, instead, exercise patience and understanding as God works in and through us on a personal level. Each missionary is to make available his prayer letters to co-workers for information, encouragement, and prayer fellowship.

a. Within the USA

(1) Visiting another OAC-USA branch area:

1. Staff should inform their director or supervisor as well the director of the branch they are to visit for any type of ministry in the visited area (deputation, church reports, open-air meetings, etc.). This applies even if permission for ministry has been granted in the past.

A "branch area" is defined as being within a 50 mile radius of an established branch.

(2) Visiting a location outside of a branch area:

1. Staff should inform and coordinate such ministry with their director or supervisor. Coordination should take place for any type of ministry in the visited area whether it is deputation, church reports, open-air meetings, etc.).
2. The Management Team or person they designate should also be notified if the purpose for this visit is to evaluate the area for the potential of a future branch.

b. Outside the USA

International protocol will be followed as stated in the Open Air Campaigners International Policy Handbook.

5. **Relationship with non-OAC ministries**

OAC staff who desire to be involved in the work of a non-OAC ministry, such as being part of their local church's mission trip, should first inform their Branch Director. If the staff member is a Branch Director or does not have an assigned Branch Director then they should report directly to the

Management Team or person their designate.

Unless otherwise directed by the Management Team or person they designate, the staff member is not to serve in an OAC official capacity but rather as a member of the ministry team sponsoring the work. However, they should be alert to any ministry opportunities which may be available for future consideration. At the conclusion of any ministry, a report should be given to the Branch Director and Management Team or person they designate.

C. Conduct and Appearance

1. Conduct

Since our missionaries are, first and foremost, representatives of the Lord Jesus Christ, their appearance and conduct should be guided by high personal standards and expectations. OAC has chosen to recognize that use of tobacco, in any form, as well as intake of alcohol or drugs, for purposes other than medicinal, is not conducive to one's personal Christian growth, nor is a good testimony before others.

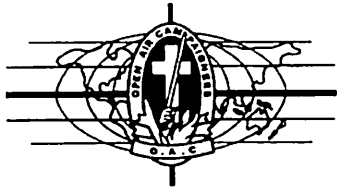
2. Appearance

a. Full-time and Intern Staff

Appearance in public meetings is very important. Men and women should wear clothing that is in proper taste. Clothing should be neat, clean, and not of extreme style. Ladies' skirt lengths are to be modest. When it is appropriate, men should wear coats and ties when speaking in worship services, Sunday school, and in representing OAC. Hair lengths and styles should be neat and not extreme.

b. Volunteer and Short-Term Staff

All clothing and shoes should be clean, and neat. Cut offs, purposely torn or patched pants or shorts should be avoided. Modesty is always in style. Items that are too tight, too short, or too bare leave at home. Men: Please refrain from wearing muscle shirts or T-shirts with inappropriate messages. All shirts should be long enough to be tucked in. Also, shorts should be about knee length. Ladies: When wearing skirts please have them come to the top of the knee. Spaghetti straps, tank tops, tube tops and low - cut tops are to be avoided. All tops are to be long enough to be tucked in. Also, shorts should be about knee length. Please remember, we are not the fashion police, but we do want those to whom we minister to focus on the Lord, not on our attire.



OPEN AIR CAMPAIGNERS
ENDOWMENT COMMITTEE MEETING
MINUTES

Monday, April 22, 2013

Roslyn, Pennsylvania

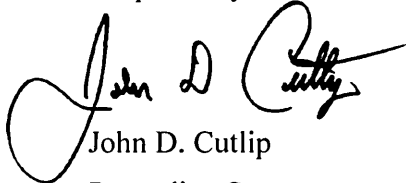
Members Present: John Cutlip, Bob Ewerth, Joe Toy, Rex Trent

Guests: Ambassador Advisors Representative Bernie Bostwick

1. The meeting began at 6:15 pm after a time sharing dinner together.
2. Bernie distributed the "Nonprofit Endowment Plans" booklet (copy attached) and went through the contents using a power point slide presentation approach. Time for questions and discussion took place throughout the session with the following points specifically addressed and emphasized:
 - A. Ambassador Advisors would manage such an endowment.
 - B. OAC needs to think long-term, with the idea of providing resources for the generations ahead to continue on with the open air ministry.
 - C. There was agreement that our vision for establishing an endowment would be for funding our 25 by 25 vision.
 - D. Bernie spent time on explaining the "Return on investment" chart explaining the basic idea that drives the endowment model.
3. It was pointed out that OAC would need to find key representatives to make face-to-face contact with potential donors necessary to fund an endowment fund.
 - A. Such representatives would not necessarily need to be OAC board or committee people but would certainly need to have a vision and passion for the work of OAC.
4. It was explained that the endowment model is different from a capital campaign, details were pointed out by Bernie and discussed.
5. It was estimated that start up costs for an endowment approach would run between \$12,000 to \$20,000.

6. After Bernie left, a wrap up discussion took place with the following key ideas:
 - A. Tonight is an important first step in helping us set up a way to fund our 25 by 25 vision
 - B. A capital campaign approach would involve a 5-7 year rotation.
 - C. Our Board of Directors and Branch Directors would need to agree with the endowment concept before proceeding any further.
 - D. It must be emphasized to everyone that we would not be asking current donors for any money.
7. It was agreed that Bob Ewerth contact Bernie to see if he could provide a one hour presentation during our upcoming May 4 Board meeting to explain this endowment model to our Board members. If he is unable to do so, Bob will head up this explanation time. John will add an agenda item for this purpose.
8. It was agreed that John will make a PDF copy of the endowment plan brochure and send it to all our Board members along with the agenda items.
9. It was agreed that our next Endowment Committee meeting take place at this same location on May 13, 2013 starting at 6pm.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "John D. Cutlip". The signature is stylized with a large loop at the beginning and a cursive script.

John D. Cutlip

Recording Secretary

OPEN AIR CAMPAIGNERS, U.S., INC.



B.O.D. Sub - committees

Bob Ewerth <oacewerth@gmail.com>

Wed, Apr 17, 2013 at 11:38 AM

To: "Trent, Rex C" <rtrent@uhc.com>, Cutlip John <oaccutlip@gmail.com>

Dear Rex and John,

The following are "starter thoughts" regarding B.O.D. sub - committees. Please read them through and feel free to make comments, additions, and corrections. Once I hear back from you both I will make a final copy which can be sent to the board.

O.A.C. - U.S.A. Board of Director Sub-Committees.

Staff Committee:

1. Purpose - The purpose of the, "Staff Committee" is to provide assistance to the Management Team (M.T.) in fulfilling their Staff responsibilities as requested.

2. Responsibilities - To provide counsel to the M.T. in matters to staff concerns or issues.

To work with the M.T. in the opening of new branches.

To assist the M.T. in the process of accepting new candidates on staff, and in the determination of their ministry location.

To assist in the overall promotion of our work.

To assist in the development of our national strategic plan.

Administration Committee:

1. Purpose - The purpose of the, "Administration Committee" is to provide assistance to the Management Team in fulfilling their Administrative responsibilities as requested.

2. Responsibilities - To aid the development of new O.A.C. policy.

To insure the new policy is in harmony with our By-Laws and Articles of Incorporation.

To assist in the development of promotional material.

To aid in the determination of office equipment purchases.

To ensure the implementation of "best practice" policies in our bookkeeping and office management.

Stewardship Committee:

1. Purpose - The purpose of the, "Stewardship Committee" is to provide assistance to the Management Team in

Management Team Meeting

March 22, 2013

Online Google Hangout Meeting

Participants: Eric Briscoe / John Cutlip / Bob Ewerth

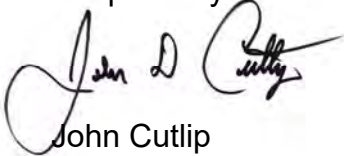
1. Our time together began with prayer.
2. Bob led our time of going over the upcoming Orientation-Candidate school schedule (copy attached) and related responsibilities.
3. Regarding the request from Paul Adams to develop and present a special lecture in our annual SET programs on open-air preaching etiquette, the Management Team agreed that principles related to such a lecture are currently incorporated into our lecture times and so a special lecture dedicated to this is not needed at this time.
Action Step: Bob will relay this information to Paul Adams.
4. Regarding the proposed Evangelist-at-Large job description update, the Management Team went over suggested input from Chairman Rex Trent along with that received by individual Management Team members at today's meeting and developed draft 2 revision of this document for update consideration (copy attached).
Action Step: John will revise the job description as per today's discussion and send copies to the Management Team to look over before sending to board for voting approval.
5. Regarding proposed revisions to our policy manual as it relates to protocol of staff ministry travel, it was agreed that these suggested updates be incorporated into section 9 of current policy (copy attached).
Action Step: John will revise our policy as per today's discussion and send copies to the Management Team to look over before sending to board for voting approval.
6. Eric Briscoe indicated that he is a board member for a creation ministry headed up by Paul Veit of Bridgton, Maine called "Declaring God's Wonders." Paul took our Boston SET session in 2002. The ministry has an affiliation with the Alliance Church but is not supported by them. Paul indicated to Eric that he desires to be affiliated with a like-minded mission board and was wondering if OAC would consider such an affiliation in order for him to have some tangible accountability and fellowship much like Peter O'Driscoll operating the Orlando Children's Church (OCC) in Florida and the Wolfe / Kennedy families at the ALACCA Bible Camp in Idaho. The Management Team discussed the details of such an affiliation and apart from Paul applying for a staff position, do not see any other way in which Paul could be affiliated with us since we no longer have the "Associate Staff" status position active within our mission.
Action Step for Eric: He will contact Paul and let him know that we discussed this issue and would welcome his staff application with us but at this time we have no other form of official status to offer him.

7. A verbal update on Mark and Angela Kennedy and the status of their move from Idaho to the state of Washington to open up OAC in that part of the country, the following highlights were given by Field Director, Eric Briscoe:

- * April 1 continues to be the target date for Mark and Angela to be physically relocated in the Spokane area.
- * Mark will have a part-time job from May through September to help bolster their support.
- * Conducting open air reconnaissance meetings will be Mark's initial priority in order to determine the best meeting locations.

Action Step: John will update our website to reflect this new geographic location on our USA map and also update the Kennedy and Wolfe biographical sketches to reflect all these new ministry assignment details.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "John D. Cutlip". The signature is stylized with a large, looping initial "J" and a distinct "C" at the end.

John Cutlip
Director, Central Services
Open Air Campaigners

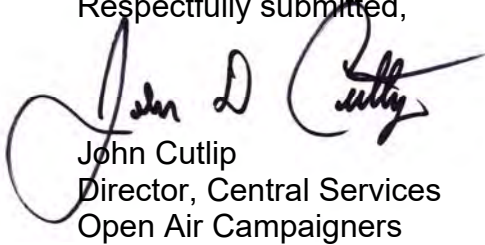
Management Team Vote By Poll

Poll Sent: February 25, 2013

Sent to: Eric Briscoe / John Cutlip / Bob Ewerth

1. It was unanimously voted to grant full-time USA staff status to Juan and Dawn Monzon. They will be working under the direction of Rick and Dovie Moore in the Texas area.

Respectfully submitted,



John Cutlip
Director, Central Services
Open Air Campaigners



OPEN AIR CAMPAIGNERS

Board of Directors

Email Poll Minutes

Poll emailed November 23, 2012

Response tallied and recorded December 3, 2012

ITEMS OF BUSINESS:

1. An email poll result confirmed voting approval to accept the 2013 National Operating Fund as recommended by Toy, Ewerth, Trent and Cutlip (copy attached).

Respectfully Submitted,

John D. Cutlip
Recording Secretary
OPEN AIR CAMPAIGNERS, U.S., INC.

Open Air Campaigners – USA

Proposed 2013 Budget Overview

National Operating Fund (NOF)

	2012 Budget	1 Actual	2 Actual	3 Actual	Actual Q1-3	Proposed 2013
INCOME						
NOF Donors	20,000	4,358	8,538	8,529	21,425	\$ 23,500
Goods Sold	35,000	4,644	9,834	6,740	21,218	\$ 30,000
Shipping Income	5,700	581	1,126	619	2,326	\$ 3,700
Seminars	5,000	995	4,518	-	5,513	\$ 5,000
Service Charge	85,000	22,359	28,129	31,217	81,705	\$ 100,000
Reimbursement income	10,000	3,118	3,405	3,297	9,820	\$ 12,000
Misc (interest income, etc)	50	9	8	10	27	\$ 50
Staff Conference	500	720	240	-	960	\$ -
Orientation-Candidate School	1,000	-	-	-	-	\$ 1,000
Total Income	\$ 162,250	\$36,784	\$55,798	\$50,412	\$142,994	\$ 175,250
EXPENSES						
Reimbursement expenses	10,000	967	1,844	1,536	4,347	\$ 6,000
Affiliation (ECFA / OACI)	2,000	25	1,175		1,200	\$ 4,500
Assist / Encourage & Train Staff	200	6	55	159	220	\$ 200
Branch Development	0	-	-	-	500	\$ 500
Audit	8,000	3,687	2,727		6,414	\$ 7,000
Cost of Goods Sold	13,000	1,319	3,561	2,179	7,059	\$ 10,000
Evangelism Supply	500	215	352	290	857	\$ 1,000
Bank & other fees	6,000	2,133	2,805	1,852	6,790	\$ 8,000
Insurance (Multi-Peril)	2,000	3,357	-		3,357	\$ 4,000
Insurance (Workman's Comp)	2,500	249	1,688	1,409	3,346	\$ 4,000
Meetings (Board / M.T / Branch Dir.)	2,000	270	14		284	\$ 3,000
Miscellaneous	50	-	-		-	\$ 50
Office Equipment / Repair	6,000	3,069	2,343	840	6,252	\$ 7,000
Office Supply	8,000	3,548	1,952	1,956	7,456	\$ 8,000
Orientation / Candidate School	1,000	-	-	-	-	\$ 1,000
Payroll Taxes	40,000	14,512	11,506	11,760	37,778	\$ 50,000
Phone	6,500	901	1,370	1,017	3,288	\$ 5,000
Postage	5,500	1,870	1,149	1,995	5,014	\$ 7,000
Promotion	3,000	487	274	470	1,231	\$ 3,000
Rent	16,000	3,739	4,145	3,828	11,712	\$ 16,000
Seminars	5,000	-	1,782	2,496	4,278	\$ 5,000
Shipping / Handling	5,000	974	1,359	892	3,225	\$ 5,000
Staff Conference	5,000	1,015	3,017	402	4,434	\$ -
Travel	10,000	2,672	2,376	3,068	8,116	\$ 15,000
Van Maintenance / Repairs	5,000	274	747	709	1,730	\$ 5,000
TOTAL EXPENSES	162,250	45,289	46,241	36,858	128,888	175,250

OACI = \$3,000

3 West coast members to fly in

Next conf. 2014 Idaho

Management Team Meeting

December 4, 2012

Held at Central Services Office - Nazareth, PA

Participants: Eric Briscoe / John Cutlip / Bob Ewerth

Key: **RED** = Briscoe items to do **BLUE** = Cutlip items to do **GREEN**: Ewerth items to do

1. Our time together began as Eric Briscoe shared from Psalm 118 followed by a time of prayer committing our day to the Lord.
2. We spent time going over action items assigned at our last physical meeting for each Management Team member and gave verbal update on each task. All tasks were addressed and either completed or continue in process.
3. We went over our staff church affiliation list and updated with current details which include:
 - * Boorse
 - Revising her new last name to Boorse-Williams
 - Pastor at Folcroft, they are awaiting the installment of a new pastor
 - * Change of pastor for Russ Hodder church from Dan Crane to Mike Erre
 - * Addition of Hannah to the Gregg Hunter listing as he is now married, pastor remains the same.

John will up make revisions on this listing and send out to all staff along with posting an up-to-date copy to our web site.

4. We went over the monthly cash flow reports which are sent out from our Nazareth office and **John agreed to revise these reports so they will also reflect funds we desire to set aside which now include staff conference, SET accounts, staff assistance, training supplies sold, Miami Outreach account as well as funds which are due to us from staff (Dempsie and other staff advances along with bills which have been paid in the current month of reporting on behalf of our staff for next month) and other accounts as necessary.**
5. John handed out 2012 housing allowance recording forms to Ewerth and Briscoe, they will fill these out with the requested amount of housing they desire to show up on this year's W-2 form and get back to **John who will take care of recording this information with the IRS.**

6. Eric Briscoe gave verbal updates on various staff which included the following:

Richard and Diane Burley are still not back in their apartment from the recent Superstorm Sandy disaster. Unique ministry opportunities have opened up in the meantime which they are taking advantage of. Since their van was totally ruined by the storm waters, an individual has allowed them use of a vehicle.

Sue MacNeil's new retirement status is now in effect but she still continues with the kids' clubs as she is able.

Zane and Laurie Dempsie have a budget in place which Eric went over with them. Clarification was made to Zane that OAC is not able to advance any more support funds at this time. Zane was encouraged to increase his deputation ministry and consider part-time employment in the meantime.

Russ Hodder's ministry in the LA area with the assistance of **Carol King** and **Frank Baldus** continues well. There is a much better working relationship between Russ and Frank these days and Russ continues with a strong and positive connection with his local church.

Aaron and Tonya Wentz are facing challenges with Tonya's illness, she has been back in the hospital and so Aaron's parents are staying with them for the time being to help with the children.

Mark and Shelby Sohmer continue good progress in their deputational ministry. Support is increasing and ministry opportunities are opening up. There was discussion regarding the need for Mark to transition in 2013 from conducting OAC office ministry from his home to coming into the OAC Boston office location two days per week.

Mark and Angela Kennedy desire to open up the Spokane area for OAC ministry as do we. The Management Team went through our policy regarding opening up a new branch and noted that most all procedures for this have been met as it relates to opening up the Spokane area. **Eric will travel to the Spokane region plus visit the Kennedys and Wolfes at camp in the days ahead as a continuing step to opening up the Northwest.** There was agreement within the Management Team that we must be ever mindful regarding existing and new branches of OAC being led by only one evangelist.

Paul Zagrobski is not doing well physically. Eric spent time with he and Judy just before coming to our Management Team meeting and it appears Paul's days on earth are coming to an end. The doctors indicate that they cannot initiate any medical procedures as a result of his recent heart attack as his body cannot handle the effects.

Brian and Kimberlee Harmon are doing well as a family and also in the OAC ministry. Brian has made great progress establishing himself and the work there in the Michigan area. We went over his written report detailing how he has been able to partner with and help out 19 various local churches in the Michigan area where he lives in addition to other churches located in Illinois, Ohio and Pennsylvania (copy included). His current financial support level income along with God's provision of family and various other partnerships allow him to function adequately on a day-to-day basis. We as a Management Team officially recognize Brian as a full-time evangelist with us and **John shall revise our staff roster to reflect this position accordingly.** (copy included)

Gregg Hunter has married Hannah and their newlywed sabbatical time of temporary open-air ministry scheduling is coming to an end soon. Gregg's local church has voted him to serve as their pastor. For the time being, Gregg will continue his ministry with OAC as usual and will be involved in the February missions conference at Liberty University with Eric Briscoe as well as the Miami Spring Break Team.

Karen Boorse-Williams is settling in to her home in Arizona along with new husband Christopher. We anticipate her to cultivate an ongoing OAC presence in that area of the country as well as maintaining existing outreach on the east coast in the days ahead. Christopher seems to be totally behind her OAC ministry and in fact helps out in practical ways as Karen ministers to children using the sketchboard.

Tom and Barbara Fox are grateful to have leadership involvement in the lives of our OAC Baltimore/DC area staff which include Hunter, Itzel and Dempsie. We as a Management Team went over Tom's written paper entitled "A Paper on Re-evaluating OAC Internship Requirements." (copy included) There was discussion regarding how implementation of these ideas could be funded as travel and other costs would be involved in the process of carrying out the ideas set forth in the paper. It was further noted that the position of "Intern-Director" would require a uniquely qualified individual but also noted that we have seen such individuals led to OAC by the Lord even in recent days. **Bob Ewerth will follow up with Tom Fox on the details set forth in the paper with the possibility of a new staff position being established.** We could envision the development and implementation of a new job description of "Intern-Director" in the days ahead as a result of Bob and Tom's continuing refinement of these concepts.

Ryan Itzel continues with his education and at the same time conducts OAC ministry in the Baltimore/DC area and is slowly developing his support partners.

Paul and Carmina Adams are continuing to train and take teams into the open air and on extended trips. Recent ministry included England and San Francisco. Carmina is experiencing some physical issues that may require testing, preliminary indications from the doctor raise concerns that a possible brain lesion may be cause for concern.

Chuck and Fran Phelps are greatly assisted by **Ken and Kathy Teeter**. There are indications that Chuck is in the early stages of dementia.

Rick and Dovie Moore are encouraged that **Juan and Dawn Monzon** from OAC Paraguay is now living about two hours away and joins Rick one day each week for open air ministry. Once the house in Paraguay is sold, the Monzon's plan on making their residence in Texas permanent. Rick is caring for his mom and at the same time developing the work of OAC in that part of the country.

Kurt Schafli continues to maintain an ongoing open air and travel schedule. There has been some indication that he and Susanne are possibly considering the idea of moving back to Switzerland.

7. The Management Team went over David Wilson's document he provided to us regarding steps to follow and consider in opening up new branches (copy included).

8. An in-depth review of our core values statement was conducted at today's meeting and revisions will be made by **John revise and then distribute the revised core value statement to our staff, board and posted to the web as well as making revision to our brochures and other literature and documents which contain a copy of this statement.** Revisions include the following (copy included):

* Revision of core value **#3** so it will now read: *"We value the active participation of OAC in local church evangelism."* and move the Matthew 28:19-20 reference from value #6 up to this section.

* Add Romans 15:20 to core value #1

* Revision of core value **#6** so it will now read: *"We value the Christ-like duplication of our ministry through compassionate biblical discipleship and loving practical evangelistic presentations."* It was also agreed that in addition to moving the Matthew 28:19-20 reference from this location up to core value #3, we add the following verses as references: Mark 10:21 / Jonah 4:2, 10-11 / Matthew 9:36-38 and remove the Ephesians 4:11-13 reference.

9. We spent some time talking about various terminology we use in OAC such as "branch" and "area" and "ministry location" and agreed that **Bob Ewerth continue working on an appendix of OAC terminology with definitions of what we mean by those terms which could be included in our policy manual.**
10. There was agreement that **Eric Briscoe host the next OAC Director's Conference in the Boston area from October 3-7** and that **John Cutlip will get word out to the directors about this so they can save the dates on their calendars which will include Burley, Fox, Harmon, Moore, Teeter, Hodder, Kennedy, Ewerth, Briscoe, Cutlip and Wentz.**
11. There was some discussion on the Bible education status/progress of some of our staff, particularly Baldus, King, Itzel, Dempsie and Sohmer. **Eric will double check the status of these and report back to the Management Team the results.**
12. **Eric Briscoe will contact Kathy Teeter about possibly assisting in coordinating and OAC day of prayer and fasting on a regular basis, perhaps the first Wednesday of each month. Staff would receive reminders each month to submit their requests for distribution to all our OAC/USA staff on the Wednesday prior to the day of prayer and fasting to give time for these to be compiled and distributed.**
13. There was agreement that if needed, up to \$6,000 could be used out of the New York City General Fund to help Richard Burley purchase a new ministry van. In addition, **Eric will contact Richard Burley and encourage him to make contact with Betty Naggy about the possibility of giving a financial donation toward this van project. John Cutlip will be available to draft up a letter on behalf of Richard for this purpose if desired.**
14. **It was agreed that Bob Ewerth will integrate ideas from the Biblical Seminary Faculty Blog article regarding an abuse prevention and response policy (copy included) for OAC in our existing policy and bring a recommendation to the Management Team.**
15. **It was agreed that Bob will approach Tom Fox regarding the development of a national SET promotional video clip which would be about five minutes in length which we could use in classrooms and other venues in promoting our training.**

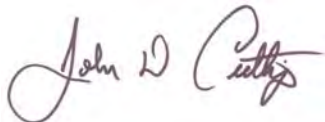
16. Possible date for our next Orientation-Candidate School include April 8-12; March 4-8 or May 6-10. **Bob will coordinate these dates with potential participants and let the Management Team know which set of dates will be final.**

17. We went over our Vision brochure draft and made revision suggestions which include the following which **John will revise and then distribute to staff and board:**

- * Delete the two bullet points under the "Where We Are" section
- * Replace the above with our missions statement
- * Revise the "Our Passion" wording under "Where We Are" to read "Our Mission"
- * Replace the current Teeter picture with one of him working with Asian children
- * Move the green "Where We Are" dot for Minneapolis into the correct geographic position

18. Eric shared an email sent to him from Mel Heal, a missionary leader with Global Outreach Mission regarding the top ten reasons why missionaries might quit (copy included).

Respectfully submitted,

A handwritten signature in dark ink, appearing to read "John D. Cutlip". The signature is fluid and cursive, with the first name "John" being the most prominent.

John Cutlip
Director, Central Services
Open Air Campaigners

Management Team Vote By Poll

Poll Sent: November 7, 2012

Sent to: Eric Briscoe / John Cutlip / Bob Ewerth

1. It was unanimously voted to extend the internship of Carol King for an additional year.

Respectfully submitted,

John Cutlip
Director, Central Services
Open Air Campaigners



OPEN AIR CAMPAIGNERS

Board of Directors

Email Poll Minutes

Poll emailed November 2, 2012

Response tallied and recorded November 23, 2012

ITEMS OF BUSINESS:

1. An email poll result confirmed voting approval to establish a van fund for the ministry of Richard Burley.

Respectfully Submitted,

John D. Cutlip
Recording Secretary
OPEN AIR CAMPAIGNERS, U.S., INC.



OPEN AIR CAMPAIGNERS

Board of Directors

Email Poll Minutes

Poll emailed October 8, 2012

Response tallied and recorded November 23, 2012

ITEMS OF BUSINESS:

1. An email poll result confirmed voting approval to approve Jon Shader as a new OAC/USA National Board member whose term shall begin January 1, 2013.

Respectfully Submitted,

John D. Cutlip
Recording Secretary
OPEN AIR CAMPAIGNERS, U.S., INC.



OPEN AIR CAMPAIGNERS

Board of Directors

Email Poll Minutes

Poll emailed September 18, 2012

Response tallied and recorded November 23, 2012

ITEMS OF BUSINESS:

1. An email poll result confirmed voting approval to approve revising the staff status of Sue MacNeil from "Full-time" to "Retired" as of November 1, 2012 and authorizing the continuing of incoming support to her account from donors who wish to continue their financial partnership with her.

Respectfully Submitted,

John D. Cutlip
Recording Secretary
OPEN AIR CAMPAIGNERS, U.S., INC.



OPEN AIR CAMPAIGNERS
NATIONAL BOARD OF DIRECTORS
MINUTES

Saturday, May 5, 2012

Roslyn, Pennsylvania

Members Present: *Baker, Briscoe, Ewerth, Hodder, Martin, Toy, Trent*

Members Absent: *Bulkley*

Guests: *Recording Secretary John, Cutlip*

Ambassador Advisors Representative Bernie Bostwick

1. There was confirmation that our slate of officers would serve as follows:
Rex Trent - **Chairman** / Russ Hodder - **Vice-Chairman** / Joe Toy - **Secretary-Treasurer**
2. Guest Bernie Bostwick addressed the board in the following areas:
 - A. Gave overview of our current 401k status and projected alternatives
 - B. Planned giving strategies presented and suggested that we form a committee to develop planned giving goals, how such funds would be used, offered help in this area, cost to be about \$500 per month.
 - C. Requested that we fill out an online "scorecard" in order to gather information from our board and branch directors on the topic of planned giving. This survey is to be completed by our board and the following staff leadership: Fox, Burley, Moore, Wentz and Adams.
3. It was MOVED, SECONDED and CARRIED to accept the following Minutes of past meetings as written:
05/07/11 - 08/15/11 - 10/06/11 - 12/01/11 - 02/25/12
4. It was MOVED, SECONDED and CARRIED to accept the following Management Team reports were given in verbal, written and power point formats:
 - A. Personnel Development Department – Bob Ewerth
 - B. Field Director – Eric Briscoe
 - C. Central Services – John Cutlip

5. It was MOVED, SECONDED and CARRIED to acknowledge the entire board as our OAC audit review committee for the coming year with the OAC/USA Secretary-Treasurer serving as chairman of this committee.
6. It was MOVED, SECONDED and CARRIED that we accept the revised 2012 budget as presented today and that it be used for 2013 as well, to be evaluated at our next physical meeting in 2013.
7. Functioning as the audit committee, the entire Board reviewed the 2011 audit prepared by CPA firm of Cupitt, Holmes & McGill, followed by a motion which was MOVED, SECONDED and CARRIED to accept this audit as written.
8. It was MOVED, SECONDED and CARRIED to retain the services of our current CPA, Michael Holmes of Cupitt, Holmes & McGill, located in the Philly area who have done a fine job on our behalf for several years now.
9. It was MOVED, SECONDED and CARRIED to set a ceiling of \$45,000 per staff person for the tax year of 2012 housing allowance for the following staff: Eric Briscoe, Bob Ewerth, and Chuck Phelps.
10. It was MOVED, SECONDED and CARRIED that John Cutlip continue to be recognized as the official, legally registered agent for Open Air Campaigners in order to sign documents and otherwise act on behalf of our corporation.
11. It was noted that we are very thankful to report no conflict of interest matters have arisen during the past year which need attention.
12. It was MOVED, SECONDED and CARRIED that the following items be added to our policy manual under Section 12 / C /
 - (i) Creation of cash reserve in order to meet emergency needs of staff members as well as those OAC Branch General Funds who may need temporary funding assistance;

* The amount of the assistance is not to exceed \$2,000.00 in any given year for the staff or area general fund request.

* Repayment is to be completed as agreed upon by the Branch Director or Management Team.

* Total repayment is to be made before further assistance is to be rendered.

It was further agreed that we begin creating such an emergency fund by setting aside a minimum of \$100 per month until it reaches a balance to maintain of \$6,000 - \$10,000.

13. It was MOVED, SECONDED and CARRIED that we increase the current 10% service charge fee to 12% and that incoming vehicle fund donations be exempt from all service charge fees effective immediately.
14. It was MOVED, SECONDED and CARRIED that we adopt the dress code for volunteer and short-term staff as written and presented at this meeting.
15. It was MOVED, SECONDED and CARRIED that we adopt the Non-Standard Gift Policy as recommended by our CPA and presented at this meeting.
16. It was MOVED, SECONDED and CARRIED that **Paul Zagrobski** continue his Intern staff status for the coming year in the Boston branch.
17. It was MOVED, SECONDED and CARRIED that **Kurt Schafli** continue his Seconded staff status from OAC Switzerland to the USA.
18. It was MOVED, SECONDED and CARRIED that **Zane Dempsie's** Internship be extended for another year with a high recommendation that he seek part-time employment until his support level increases.
19. It was MOVED, SECONDED and CARRIED that **Carol King** continue her Internship with a high recommendation that she seek part-time employment until her support level increases.
20. It was MOVED, SECONDED and CARRIED that the job description of Assistant Central Services Director be adopted as written and presented at this meeting.
21. It was MOVED, SECONDED and CARRIED that we terminate our company 401k plan with Dyatech and switch to individual retirement plans with the help of Ambassador Advisors out of Lancaster, PA.

22. It was MOVED, SECONDED and CARRIED that the policy change recommendations related to the vote at our last physical meeting regarding Management Team oversight be integrated into our policy manual as presented at today's meeting.
23. There was agreement that our next physical meeting take place on Saturday, May 4, 2013 here in the Philadelphia area.

Respectfully Submitted,

John D. Cutlip

Recording Secretary

OPEN AIR CAMPAIGNERS, U.S., INC.



OPEN AIR CAMPAIGNERS

Board of Directors

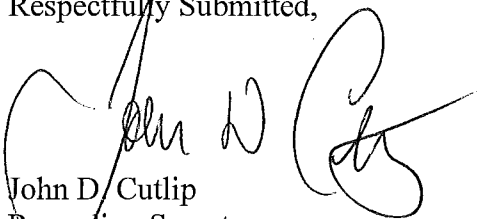
Email Poll Minutes

Poll emailed February 25, 2012

ITEMS OF BUSINESS:

1. An email poll result from all our full-time USA staff and current board members confirmed voting approval to accept **Bob Ewerth** back as a board member to serve as outlined in our bylaws after having rotated off for a minimum of one year.
2. An email poll result from all our full-time USA staff and current board members confirmed voting approval to accept **Larry Baker** back as a board member to serve as outlined in our bylaws after having rotated off for a minimum of one year.
3. An email poll result from all our full-time USA staff and current board members confirmed voting approval to accept **Russ Hodder** back as a board member to serve a second term as outlined in our bylaws.
4. An email poll result from all our full-time USA staff and current board members confirmed voting approval to accept **Joe Toy** back as a board member to serve a second term as outlined in our bylaws.
5. An email poll result from all our full-time USA staff and current board members confirmed voting approval to accept **Ed Martin** back as a board member to serve a second term as outlined in our bylaws.

Respectfully Submitted,



John D. Cutlip
Recording Secretary
OPEN AIR CAMPAIGNERS, U.S., INC.

Management Team Meeting

January 4, 2012

Held at Field Director's Home - Abington, Massachusetts

Participants: Eric Briscoe / John Cutlip / Bob Ewerth

Key: RED = Briscoe items to do BLUE = Cutlip items to do GREEN: Ewerth items to do

1. Our time together began as Eric Briscoe shared from Mark 1 regarding the concept of "fishing" versus "mending" and the implications this has to our OAC ministry and staff.
2. Eric led our time of going over the evaluation forms filled out by staff. There was overall good input from everyone, many positive comments from staff and an indication from some that more branch structure/organization is desired as it relates to scheduling, communication and day-to-day operations.

Eric will address these various predominating issues from the completed evaluation forms as he visits and ministers among our staff in his future visitation travels.

3. Regarding actions steps from our previous Management Team and Board meetings as they relate to Eric Briscoe's responsibilities:
 - a Eric did contact Russ Hodder and speak with him about the best time to have Sara Cain come to that branch and minister there for a short time and also worked with Sara's local pastor to help facilitate this however Sara's lack of follow through and non-existent communication have since made it necessary for her internship to be terminated which has been finalized by a board vote to do so.
 - b **Due to Tom Garcia's current family situation, a second term of service on the board after his current term one is completed this coming May is not recommended. However, Eric will touch base with Tom Garcia to confirm his current status and update the Management Team of his findings which will have bearing on our recommendation to the nominating committee on this matter.**
 - c Eric did put together items for the Director's Conference meeting schedule / agenda and send to John who finalized and distributed to the participants.

- d Potential staff men Don Karns and Mike Stockwell who completed our Orientation/Candidate school last year were contacted to let them know we still have the OAC door open to them should they feel the Lord continuing to move them in our direction. They seem to be happy conducting evangelism in an independent fashion so they are definitely aware of our invitation to have them on staff.
4. Bob Ewerth gave a verbal update regarding actions steps from our previous Management Team and Board meetings as follows:
- a He did contact board member Bill Kabasenche to receive an update on the progress of him putting together a written educational requirement policy for OAC staff which we intend to include in our current policy manual.
 - b Bob did check with the Nominating Committee Chairman Bill Kabasenche regarding the status of inviting Rex Trent to serve once again on our board, Rex has since been voted back on and currently serves as our Board Chairman. He also checked the status of Dan Suttles and David Bulkley and found that Dan has limited time available and David has since come onto our board as a member. Eric will follow up on Dan Suttles and pursue avenues of potential service that Dan could provide for our mission, including a board position even if all meetings cannot be attended.
 - c Bob did check the availability of the shore house and secured it for our OAC Branch Director's meeting which was held in October of last year.
 - d It was agreed that Bob Ewerth continue to contact our staff regarding how to get people more involved in OAC on a volunteer basis as increased involvement tends to generate more prayer and financial support of the work.
 - e Bob Ewerth did complete plans to hold the next Orientation-Candidate School in Philly from May 30 to June 3 of last year in which Ryan Itzel, Frank Baldus plus Ken & Kathy Teeter participated and successfully came on as OAC Intern staff.
 - f It was agreed that Bob make contact with local OAC Minneapolis committee man Mike Malszycki to find out details on his reluctance to serve on the national board.

5. John Cutlip gave a verbal update regarding actions steps from our previous Management Team and Board meetings as follows:

- a He did notify Branch Director's Conference attendees and sent them out a written schedule of activity.

b Regarding the criteria for purchasing an OAC vehicle, in light of the board's desire to allow the Management Team authority in carrying out OAC procedures as voted on at the last physical meeting, it was agreed that John will revise these criteria and distribute to the Management Team before submitting to the board for final vote.

c John will add to the next board meeting agenda for discussion and voting approval the written policy Bob Ewerth has put together regarding staff payroll advances as follows:

To possibly be place under our current policy manual after the following section:

C. National Operating Fund

1. Purpose.... as written

- (a) as written
- (b) as written
- (c) as written
- (d) as written
- (e) as written
- (f) as written
- (g) as written
- (h) as written

- (i) Creation of cash reserve in order to meet emergency needs of staff members as well as those of OAC Branch General Funds who may need temporary funding assistance;

Add the following proposed section.....

(1) Regarding such temporary funding requests:

- (i) The amount of the assistance is not to exceed \$2,000.00 in any given year for both the staff or area general fund request.
- (ii) Repayment is to be completed within six months from the date that the assistance was granted.
- (iii) Total repayment is to be made before further assistance is to be rendered."

6. John will revise our staff application and create a new one for “International Staff” as recommended by Bob Ewerth and clarified by notations given to John at this meeting.
7. John will notify the board that our next board meeting will be held during staff conference and is currently scheduled for Saturday, May 5, 2012 from 9am to 5pm.
8. John will make sure all OAC wives are included on the staff roster list and the number of staff we report as official missionaries increase accordingly.
9. John explained to the Management Team the request of Michael Bussen to modify his daily work schedule at the Nazareth office to reflect a time of sabbatical as explained in our policy manual. John has worked out details with Michael regarding this modified schedule request and the Management Team has confirmed acceptance of this verbal explanation – therefore John will submit in writing to our Field Director, Eric Briscoe the details of this understanding so that the written summary will thus document the agreement.
10. As agreed by all Management Team members at this meeting and conference call with Chairman Trent, John will add an agenda item to our next board meeting recommending an increase of our service charge from 10% to 12% and request to rescind the October 6, 2011 vote of apply service charge to van funds.
11. We revised the staff conference schedule and agreed that John will update and print accordingly for distribution to staff at the appropriate time.
12. There was agreement that John will work on increasing the price of our three ropes to \$2 per set and the three loops to \$3 per set to help offset the various increase of costs including those related to shipping materials from our second location in Idaho.
13. There was agreement that Eric will let John know the current church affiliation details for Teeter and Phelps so he can revise the affiliation roster and then John will distribute revised roster to our staff and board members.

14. There was agreement that John will revise our monthly cash flow accounting reports so they include funds from Miami Outreach, SET accounts and Field Director and that no service charges be deducted from these accounts as they are all national transactions in nature.
15. There was agreement that all Management Team members work together with the assistance of Chairman, Rex Trent to develop an OAC prayer/fasting schedule and appoint a day in the not-too-distant future for this event to take place. It was further noted that if possible, these details be included with the annual donor summary which will be mailed out from Nazareth soon.
16. Aaron Wentz joined our meeting for a short time where we discussed details on his switching from OAC paying his employer share of taxes to him paying them all from his end as an ordained/licensed/commissioned worker. We gave him counsel from our experience and strongly recommended that he contact a professional in the field of non-profit tax preparation to confirm that he will be in compliance with all IRS regulations as he proceeds.
17. We spent time discussing the potential Karen Boorse marriage implications and agreed that should this take place, a one month leave of absence as required by our policy manual would apply. Should she move to another location, we foresee no problem with this shift in ministry location, might even be a step to opening up a new area of ministry opportunity for OAC.

Respectfully submitted,

John Cutlip
Director, Central Services
Open Air Campaigners

Management Team Meeting

December 4, 2012

Held at Central Services Office - Nazareth, PA

Participants: Eric Briscoe / John Cutlip / Bob Ewerth

Key: **RED** = Briscoe items to do **BLUE** = Cutlip items to do **GREEN**: Ewerth items to do

1. Our time together began as Eric Briscoe shared from Psalm 118 followed by a time of prayer committing our day to the Lord.
2. We spent time going over action items assigned at our last physical meeting for each Management Team member and gave verbal update on each task. All tasks were addressed and either completed or continue in process.
3. We went over our staff church affiliation list and updated with current details which include:
 - * Boorse
 - Revising her new last name to Boorse-Williams
 - Pastor at Folcroft, they are awaiting the installment of a new pastor
 - * Change of pastor for Russ Hodder church from Dan Crane to Mike Erre
 - * Addition of Hannah to the Gregg Hunter listing as he is now married, pastor remains the same.

John will up make revisions on this listing and send out to all staff along with posting an up-to-date copy to our web site.

4. We went over the monthly cash flow reports which are sent out from our Nazareth office and **John agreed to revise these reports so they will also reflect funds we desire to set aside which now include staff conference, SET accounts, staff assistance, training supplies sold, Miami Outreach account as well as funds which are due to us from staff (Dempsie and other staff advances along with bills which have been paid in the current month of reporting on behalf of our staff for next month) and other accounts as necessary.**
5. John handed out 2012 housing allowance recording forms to Ewerth and Briscoe, they will fill these out with the requested amount of housing they desire to show up on this year's W-2 form and get back to **John who will take care of recording this information with the IRS.**

6. Eric Briscoe gave verbal updates on various staff which included the following:

Richard and Diane Burley are still not back in their apartment from the recent Superstorm Sandy disaster. Unique ministry opportunities have opened up in the meantime which they are taking advantage of. Since their van was totally ruined by the storm waters, an individual has allowed them use of a vehicle.

Sue MacNeil's new retirement status is now in effect but she still continues with the kids' clubs as she is able.

Zane and Laurie Dempsie have a budget in place which Eric went over with them. Clarification was made to Zane that OAC is not able to advance any more support funds at this time. Zane was encouraged to increase his deputation ministry and consider part-time employment in the meantime.

Russ Hodder's ministry in the LA area with the assistance of **Carol King** and **Frank Baldus** continues well. There is a much better working relationship between Russ and Frank these days and Russ continues with a strong and positive connection with his local church.

Aaron and Tonya Wentz are facing challenges with Tonya's illness, she has been back in the hospital and so Aaron's parents are staying with them for the time being to help with the children.

Mark and Shelby Sohmer continue good progress in their deputational ministry. Support is increasing and ministry opportunities are opening up. There was discussion regarding the need for Mark to transition in 2013 from conducting OAC office ministry from his home to coming into the OAC Boston office location two days per week.

Mark and Angela Kennedy desire to open up the Spokane area for OAC ministry as do we. The Management Team went through our policy regarding opening up a new branch and noted that most all procedures for this have been met as it relates to opening up the Spokane area. **Eric will travel to the Spokane region plus visit the Kennedys and Wolfes at camp in the days ahead as a continuing step to opening up the Northwest.** There was agreement within the Management Team that we must be ever mindful regarding existing and new branches of OAC being led by only one evangelist.

Paul Zagrobski is not doing well physically. Eric spent time with he and Judy just before coming to our Management Team meeting and it appears Paul's days on earth are coming to an end. The doctors indicate that they cannot initiate any medical procedures as a result of his recent heart attack as his body cannot handle the effects.

Brian and Kimberlee Harmon are doing well as a family and also in the OAC ministry. Brian has made great progress establishing himself and the work there in the Michigan area. We went over his written report detailing how he has been able to partner with and help out 19 various local churches in the Michigan area where he lives in addition to other churches located in Illinois, Ohio and Pennsylvania (copy included). His current financial support level income along with God's provision of family and various other partnerships allow him to function adequately on a day-to-day basis. We as a Management Team officially recognize Brian as a full-time evangelist with us and **John shall revise our staff roster to reflect this position accordingly.** (copy included)

Gregg Hunter has married Hannah and their newlywed sabbatical time of temporary open-air ministry scheduling is coming to an end soon. Gregg's local church has voted him to serve as their pastor. For the time being, Gregg will continue his ministry with OAC as usual and will be involved in the February missions conference at Liberty University with Eric Briscoe as well as the Miami Spring Break Team.

Karen Boorse-Williams is settling in to her home in Arizona along with new husband Christopher. We anticipate her to cultivate an ongoing OAC presence in that area of the country as well as maintaining existing outreach on the east coast in the days ahead. Christopher seems to be totally behind her OAC ministry and in fact helps out in practical ways as Karen ministers to children using the sketchboard.

Tom and Barbara Fox are grateful to have leadership involvement in the lives of our OAC Baltimore/DC area staff which include Hunter, Itzel and Dempsie. We as a Management Team went over Tom's written paper entitled "A Paper on Re-evaluating OAC Internship Requirements." (copy included) There was discussion regarding how implementation of these ideas could be funded as travel and other costs would be involved in the process of carrying out the ideas set forth in the paper. It was further noted that the position of "Intern-Director" would require a uniquely qualified individual but also noted that we have seen such individuals led to OAC by the Lord even in recent days. **Bob Ewerth will follow up with Tom Fox on the details set forth in the paper with the possibility of a new staff position being established.** We could envision the development and implementation of a new job description of "Intern-Director" in the days ahead as a result of Bob and Tom's continuing refinement of these concepts.

Ryan Itzel continues with his education and at the same time conducts OAC ministry in the Baltimore/DC area and is slowly developing his support partners.

Paul and Carmina Adams are continuing to train and take teams into the open air and on extended trips. Recent ministry included England and San Francisco. Carmina is experiencing some physical issues that may require testing, preliminary indications from the doctor raise concerns that a possible brain lesion may be cause for concern.

Chuck and Fran Phelps are greatly assisted by **Ken and Kathy Teeter**. There are indications that Chuck is in the early stages of dementia.

Rick and Dovie Moore are encouraged that **Juan and Dawn Monzon** from OAC Paraguay is now living about two hours away and joins Rick one day each week for open air ministry. Once the house in Paraguay is sold, the Monzon's plan on making their residence in Texas permanent. Rick is caring for his mom and at the same time developing the work of OAC in that part of the country.

Kurt Schafli continues to maintain an ongoing open air and travel schedule. There has been some indication that he and Susanne are possibly considering the idea of moving back to Switzerland.

7. The Management Team went over David Wilson's document he provided to us regarding steps to follow and consider in opening up new branches (copy included).

8. An in-depth review of our core values statement was conducted at today's meeting and revisions will be made by **John revise and then distribute the revised core value statement to our staff, board and posted to the web as well as making revision to our brochures and other literature and documents which contain a copy of this statement.** Revisions include the following (copy included):

* Revision of core value **#3** so it will now read: *"We value the active participation of OAC in local church evangelism."* and move the Matthew 28:19-20 reference from value #6 up to this section.

* Add Romans 15:20 to core value #1

* Revision of core value **#6** so it will now read: *"We value the Christ-like duplication of our ministry through compassionate biblical discipleship and loving practical evangelistic presentations."* It was also agreed that in addition to moving the Matthew 28:19-20 reference from this location up to core value #3, we add the following verses as references: Mark 10:21 / Jonah 4:2, 10-11 / Matthew 9:36-38 and remove the Ephesians 4:11-13 reference.

9. We spent some time talking about various terminology we use in OAC such as "branch" and "area" and "ministry location" and agreed that **Bob Ewerth continue working on an appendix of OAC terminology with definitions of what we mean by those terms which could be included in our policy manual.**
10. There was agreement that **Eric Briscoe host the next OAC Director's Conference in the Boston area from October 3-7** and that **John Cutlip will get word out to the directors about this so they can save the dates on their calendars which will include Burley, Fox, Harmon, Moore, Teeter, Hodder, Kennedy, Ewerth, Briscoe, Cutlip and Wentz.**
11. There was some discussion on the Bible education status/progress of some of our staff, particularly Baldus, King, Itzel, Dempsie and Sohmer. **Eric will double check the status of these and report back to the Management Team the results.**
12. **Eric Briscoe will contact Kathy Teeter about possibly assisting in coordinating and OAC day of prayer and fasting on a regular basis, perhaps the first Wednesday of each month. Staff would receive reminders each month to submit their requests for distribution to all our OAC/USA staff on the Wednesday prior to the day of prayer and fasting to give time for these to be compiled and distributed.**
13. There was agreement that if needed, up to \$6,000 could be used out of the New York City General Fund to help Richard Burley purchase a new ministry van. In addition, **Eric will contact Richard Burley and encourage him to make contact with Betty Naggy about the possibility of giving a financial donation toward this van project. John Cutlip will be available to draft up a letter on behalf of Richard for this purpose if desired.**
14. **It was agreed that Bob Ewerth will integrate ideas from the Biblical Seminary Faculty Blog article regarding an abuse prevention and response policy (copy included) for OAC in our existing policy and bring a recommendation to the Management Team.**
15. **It was agreed that Bob will approach Tom Fox regarding the development of a national SET promotional video clip which would be about five minutes in length which we could use in classrooms and other venues in promoting our training.**

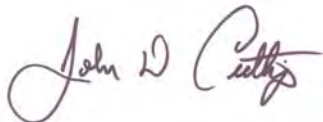
16. Possible date for our next Orientation-Candidate School include April 8-12; March 4-8 or May 6-10. **Bob will coordinate these dates with potential participants and let the Management Team know which set of dates will be final.**

17. We went over our Vision brochure draft and made revision suggestions which include the following which **John will revise and then distribute to staff and board:**

- * Delete the two bullet points under the "Where We Are" section
- * Replace the above with our missions statement
- * Revise the "Our Passion" wording under "Where We Are" to read "Our Mission"
- * Replace the current Teeter picture with one of him working with Asian children
- * Move the green "Where We Are" dot for Minneapolis into the correct geographic position

18. Eric shared an email sent to him from Mel Heal, a missionary leader with Global Outreach Mission regarding the top ten reasons why missionaries might quit (copy included).

Respectfully submitted,

A handwritten signature in dark ink, appearing to read "John D. Cutlip". The signature is fluid and cursive, with the first name "John" being the most prominent.

John Cutlip
Director, Central Services
Open Air Campaigners



OPEN AIR CAMPAIGNERS

Board of Directors

Email Poll Minutes

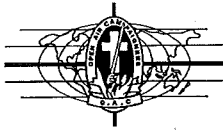
Poll emailed December 1, 2011

ITEMS OF BUSINESS:

1. An email poll result confirmed voting approval to approve the setting up of a Eric Briscoe van fund effective immediately.

Respectfully Submitted,

John D. Cutlip
Recording Secretary
OPEN AIR CAMPAIGNERS, U.S., INC.



OPEN AIR CAMPAIGNERS

Board of Directors

Email Poll Minutes

Poll emailed October 6, 2011

ITEMS OF BUSINESS:

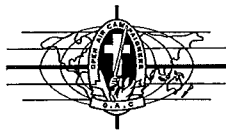
1. An email poll result confirmed voting approval to terminate the internship of Sarah Cain and release her from OAC staff as numerous attempts have been made unsuccessfully to communicate with her. Input from our OAC Field Director, Sarah's family and her local pastor indicate little accomplished in ministry and no desire on her part to improve her communication with our mission as unreturned emails and phone calls verify.
2. There was voting approval that in an effort to help defray administration costs related to processing, receipting and maintaining of van funds, they be subject to our OAC service charge and that this be applied to funds coming in from this point forward, not retroactively.

Respectfully Submitted,

John D. Cutlip

Recording Secretary

OPEN AIR CAMPAIGNERS, U.S., INC.



OPEN AIR CAMPAIGNERS

Board of Directors

Email Poll Minutes

Poll emailed August 15, 2011

ITEMS OF BUSINESS:

1. An email poll result confirmed voting approval to approve the gifting of the 2002 Ford van Chip Wolfe has been using in his OAC ministry which has high mileage and is fully depreciated on our books.

Respectfully Submitted,

John D. Cutlip
Recording Secretary
OPEN AIR CAMPAIGNERS, U.S., INC.



OPEN AIR CAMPAIGNERS

NATIONAL BOARD OF DIRECTORS

MINUTES

Saturday, May 7, 2011

Roslyn, Pennsylvania

Members Present: Baker, Briscoe, Bulkley, Hodder, Kabasenche, Toy

Members Absent: Garcia, Harvey, Martin

Management Team Present: Briscoe, Cutlip, Ewerth

1. Our meeting time opened up with a devotional given by Chairman, Rex Trent, from 1 Peter 3 regarding using our gifts and being faithful as it relates to evangelism.
2. There was confirmation that our slate of officers would serve as follows:
Rex Trent - Chairman / Russ Hodder - Vice-Chairman / Joe Toy - Secretary-Treasurer
3. Chairman Trent verbally welcomed brand new board member, David Bulkley, into our ranks today and extended a welcome back recognition to former member, Eric Briscoe.
4. It was MOVED, SECONDED and CARRIED to accept the following Minutes of past meetings as written:
January 3, 2011 / January 10, 2011 / March 11, 2011 / April 4, 2011 / June 17, 2010
5. The following Management Team reports were given in verbal, written and power point formats and acknowledged with appreciation from the board:
 - A. Personnel Development Department – Bob Ewerth
 - B. Field Director – Eric Briscoe
 - C. Central Services – John Cutlip

Action step for John: It was agreed that John would send a notice out to all our staff encouraging them to contact all of their home and local church contacts requesting that said churches post a link to OAC on their websites.
6. Functioning as the audit committee, the entire Board reviewed the 2010 audit prepared by CPA firm of Holmes & Oswald followed by a motion which was MOVED, SECONDED and CARRIED to accept this audit as written.

7. It was MOVED, SECONDED and CARRIED to acknowledge the entire board as our OAC audit review committee for the coming year with the OAC/USA Secretary-Treasurer serving as chairman of this committee.
8. It was MOVED, SECONDED and CARRIED to retain the services of our current CPA, Michael Holmes of Holmes & Oswald in the Philly area who have done a fine job on our behalf for several years now.

Action step for John Cutlip: John will contact our CPA and provide him with brochures and other information for introducing OAC to other clients who may have interest in supporting the ministry of OAC financially.

John will also send out a poll to our donors to determine who desires to continue receiving a paper receipt vs those who would accept an electronic confirmation in order to help save on our printing and postage costs.

9. It was MOVED, SECONDED and CARRIED to set a ceiling of \$45,000 per staff person for housing allowance for the following staff: Eric Briscoe, Bob Ewerth, Gregg Hunter and David Braun.

Action steps for JOE TOY and DAVID BULKLEY

There was agreement that Joe Toy would give David Bulkley contact information for his CPA and that David Bulkley would use this along with any other available resources to gather information on and determine recommended changes, if any, relating to the procedures of setting the annual housing allowance ceiling for OAC staff.

10. It was MOVED, SECONDED and CARRIED that John Cutlip continue to be recognized as the official, legally registered agent for Open Air Campaigners in order to sign documents and otherwise act on behalf of our corporation.
11. It was MOVED, SECONDED and CARRIED that we accept our current 2011 budget as written for 2012 which can be revised later in the year should any significant changes be desired.
12. It was noted that we are very thankful to report no conflict of interest matters have arisen during the past year which need attention.

13. It was MOVED, SECONDED and CARRIED that **Paul Zagrobski** continue his Intern staff status for the coming year in the Boston branch.
14. It was MOVED, SECONDED and CARRIED that **Kurt Schafli** continue his Seconded staff status from OAC Switzerland to the USA.
15. It was MOVED, SECONDED and CARRIED that **Zane Dempsie's** Internship be extended for another year in order for him to continue raising his support.
16. It was MOVED, SECONDED and CARRIED that **Chuck Phelps** be accepted as a full-time OAC/USA staff member and that he direct the work of Minneapolis/St. Paul, developing it into a branch as soon as possible.
Action step for Bob Ewerth and John Cutlip: John will send out a formal written notice on behalf of OAC/USA to Chuck and Fran regarding this decision, and Bob Ewerth will personally contact Chuck to confirm the same.
17. Regarding the progress and status of other staff, the following details were duly reported by the Field Director and acknowledged by the Board:

- A. After making contact with **Sarah Cain** and speaking at length with the missions pastor of her local church, Field Director, Eric Briscoe, recommends that she continue pursuing the possibility of relocating to an OAC branch and that an exploratory trip to Los Angeles for a short-term period of ministry be the next step in this direction. Sarah will raise funds at her end to cover the cost of this transportation and ministry time, and Carol King, in the LA Branch, has offered her housing accommodations.

Action step for Eric Briscoe: Eric will contact Sarah and let her know to pursue this ministry trip to Los Angeles.

- B. Regarding **David and Joy Braun**, there was agreement that since all staff in OAC currently receive W-2 forms annually and are considered employees of our mission by the IRS, the Braun request to have OAC withhold the matching social security and medicare portions of their support income beginning with the June payroll be granted.

Action step for John Cutlip: John will confirm with David and Joy that this process will take place beginning in July, create a written agreement and Eric Briscoe will have them sign this agreement for our files during his physical visit and ministry in the Philadelphia area next week.

- C. Regarding Chip Wolfe, it was noted that all doors seem to be open for their transitional OAC ministry move from Pennsylvania to Idaho where Chip and Kim will minister under the direction of Mark Kennedy.
-
- 18. Regarding the involvement of our OAC Board of Directors in the application and carrying out of Board-approved policy and related decisions, it was MOVED, SECONDED and CARRIED that the Management Team take care of handling such matters and give oversight which include but are not limited to the following examples:
 - A. Interview and approval of staff candidates
 - B. Disposition of OAC equipment and supplies including vans, office equipment and training supplies;
 - C. Geographic ministry location for interns, full, seconded and retired OAC staff personnel;
 - 19. After a verbal presentation by Bill Kabasenché and Board interaction, it was MOVED, SECONDED and CARRIED that Items #1 and #2 our policy regarding educational qualification for OAC staff be revised in Section 5, Part C of the current policy manual to read as follows:

“It is highly recommended that individuals successfully complete a degree, diploma or certificate program which includes at least thirty (30) credit hours of college credit or thirty (30) continuing education units (CEU) of Bible from a Seminary, Bible College or Bible Institute as approved by the Personnel Development Department. Candidates will ultimately be considered individually, taking into account past Bible study, experience in local church ministry and/or Christian service participation.”

Acton step for John Cutlip: John will update our policy manual accordingly

20. There was a motion placed on the floor by Larry Baker for discussion regarding raising our 10% service charge to 12%. Bob Ewerth pointed out the following:
- A. Our service charge has not been raised for at least 20 years
 - B. Raising the percentage would increase our NOF income by \$17,000 per year

This motion died for lack of a second.

Respectfully Submitted,

John D. Cutlip

Recording Secretary

OPEN AIR CAMPAIGNERS, U.S., INC.



OPEN AIR CAMPAIGNERS

Board of Directors

Email Poll Minutes

Poll emailed April 4, 2011

ITEMS OF BUSINESS:

1. An email poll result from all our full-time USA staff confirmed voting approval to accept **Rex Trent** back as a board member to serve as outlined in our bylaws.
2. An email poll result from all our full-time USA staff confirmed voting approval to accept staff man and Field Director **Eric Briscoe** back as a board member to serve as outlined in our bylaws.
3. An email poll result from all our full-time USA staff confirmed voting approval to accept **David Bulkley** as a brand new board member to serve as outlined in our bylaws.

Respectfully Submitted,

John D. Cutlip
Recording Secretary
OPEN AIR CAMPAIGNERS, U.S., INC.



OPEN AIR CAMPAIGNERS

Board of Directors

Email Poll Minutes

Poll emailed March 11, 2011

ITEMS OF BUSINESS:

1. An email poll result confirmed voting approval to accept the Tom Fox status change from Intern to Full Staff effective April 1, 2011.
2. An email poll result confirmed voting approval to accept the Paul Adams status change from Baltimore Branch Director to Evangelist-at-Large effective April 1, 2011.
3. An email poll result confirmed voting approval to appoint Tom Fox to the position of Baltimore / Washington D.C. Branch Director effective April 1, 2011.

Respectfully Submitted,

John D. Cutlip
Recording Secretary
OPEN AIR CAMPAIGNERS, U.S., INC.

Management Team Meeting

January 20, 21, 2011

Held at Field Director's Home - Abington, Massachusetts

Participants: Eric Briscoe / John Cutlip / Bob Ewerth

Key: RED = Briscoe items to do BLUE = Cutlip items to do GREEN: Ewerth items to do

- 1. Our time together began as Eric Briscoe shared from the scriptures and led our time of prayer for the staff, ministry and our time as a Management Team together.**
- 2. Bob Ewerth gave a verbal update regarding actions steps from our previous Management Team and Board meetings as follows:**
 - Bob and Matt Harvey discussed the matter of what to call our national seminars and it was decided that we shall refer to them as our Sketchboard Evangelism Training Seminars (SETS).**
 - Bob shared with us his estimated breakdown of the cost of staff conference as follows:**

Room and Board Breakdown

- Wed. May 4th Staff 24 - \$574.80**
- Room \$14.50**
- Thur. May 5th Staff 24 - \$877.20**
- Breakfast \$5.25**
- Fri. May 6th Staff 24 - \$877.20**
- Lunch \$7.35**
- B.O.D. 7 - 167.65**
- Sat. May 7th Staff 24 - \$877.20**
- Dinner \$ 9.45**
- B.O.D. 7 - \$255.85**
- Sun. May 8th Staff 24 - \$877.20**
- Total: \$36.55 per full day per**
- B.O.D. 7 - \$189.70 Person**

- **Mon. May 9th Staff 24 - \$474.00**
- **Total for Room and Board : \$ 5170.80**
- **Staff is \$189.90 per person**

Travel: Staff

- **2 La. Flights - \$800.00**
- **1 Dallas flight - \$314.00**
- **1 Idaho flight - \$363.00**
- **1 Mich. Flight - \$322.00**
- **1 Georgia Flight - \$345.00**
- **1 Van Boston - \$250.00**
- **2 Vans Nazareth - \$40.00**
- **2 Vans Philly - \$ 125.00**
- **1 Van Balt./Wash. - \$200.00**
- **Total: \$2759.00**

Board of Directors : Travel

- **Larry Baker - \$400.00**
- **Bill K. - \$50.00**
- **Joe Toy - \$70.00**
- **Ed Martin - \$271.00**
- **Tom Garcia - \$150.00**
- **Rex Trent - \$50.00**
- **Matt Harvey - \$100.00**
- **Total: \$1091**

Grand total: \$9020.00

3. John Cutlip gave a verbal update regarding actions steps from our previous Management Team and Board meetings as follows:

- **He revised the Evangelist-at-Large job description, sent it out to the board for vote, tallied the vote, sent final copy back to Management Team for implementation.**
- **He revised our staff support percentage report by including the year each staff joined OAC as requested by the board at our last meeting.**

- He has been in contact with the CPA and finalized the details for he and his team to conduct the audit of our 2010 books and prepare plus file our Form 990 with the IRS.
4. Eric Briscoe gave a verbal update regarding actions steps from our previous Management Team and Board meetings as follows:
- He spoke to Zagrobski and Dempsie regarding the extension of their internship for another year.
 - He spoke to Schafli to share that his secondment to the USA has been extended for another year.
 - He made contact with Sara Cain's church and found out there will be a Missions Conference to be held February 3-6 at which time she will approach her church for financial support to use in traveling to our Los Angeles branch to evaluate if it would be a good fit for her and the staff there ministering together.
5. There was agreement that Bob Ewerth contact board member Bill Kabasenche to receive an update on the progress of him putting together a written educational requirement policy for OAC staff which we intend to include in our current policy manual.
6. There was agreement that Bob Ewerth would check with the Nominating Committee Chairman Bill Kabasenche regarding the status of inviting Rex Trent to serve once again on our board.
7. Eric Briscoe will contact Russ Hodder and speak with him about the best time to have Sara Cain come to that branch and minister there for a short time to evaluate if it might be a potential place of service in OAC for her.
8. There was agreement that Eric Briscoe contact board man Tom Garcia to follow up on contact information regarding potential radio and/or television promotion of OAC.
9. A round of discussion took place regarding the low cash flow at our national level and the following ideas were considered as potential steps to help increase the cash flow:
- * Increase percentage withheld from staff support from 10% to 12%
 - * Do not hold a staff conference this year and consider having one every other year for as long as needed to help the cash flow

- * Conduct our Management Team meetings by phone, email and internet conference to avoid travel costs
- * Reduce Field Director's travel to branches so that he would visit our staff every other year instead of annually
- * Send a summary to board members after our physical meetings letting them know the cost of holding the event and request that they prayerfully consider helping to share in paying for this cost
- * Continue having as many National expenses as possible paid for by Management Team members personally including:
 - Van insurance
 - Travel
 - Vehicle maintenance, registration renewals, etc
 - Cell phones
 - Newsletters
- * Have staff help pay for staff conference out of their personal support or at least help in part
- * When the next OACI Update is printed this year, have staff purchase from us instead of distributing to them for free
- * Increase the cost of Orientation Candidate school and our training seminars and channel the extra to the NOF to help with national expenses
- * Cancel using land lines in our offices and use only cell phones

3. It was agreed that Eric Briscoe would set up a day of OAC/USA staff fasting and prayer much like we did in the past and include board, local committee and donors to the NOF who responded to the 30-plus appeal letter.

4. It was agreed that Bob Ewerth would contact Nominating Chairman Bill Kabasenche to make sure details are in place to have consideration of Rex Trent, Dan Suttles and David Bulkley voted on to become new board members.

5. It was agreed that we hold a Branch Director's meeting either at the shore or at Mt. Gilead to be held from 5pm on Thursday, September 29, 2011 and go through Sunday evening, October 2, men to leave on Monday September 3. Participants would include: Wentz / Moore / Fox / Hodder / Burley / Ewerth / Briscoe / Cutlip.

- **Bob Ewerth will check with availability of the shore and Mt. Gilead or**

other venue and let Management Team know results

- **Eric Briscoe will put together items for this Director's Conference meeting schedule / agenda and send to John**
 - **John Cutlip will notify participants once Bob finalizes location then receive schedule / agenda items and put them together in written form and distribute to participants**
6. **It was agreed that Bob Ewerth contact our staff regarding how to get people more involved in OAC on a volunteer basis as increased involvement tends to generate more prayer and financial support of the work.**
7. **It was agreed that Bob Ewerth check our policy regarding procedures related to Chip Wolfe's potential move to Idaho to work with Mark Kennedy. Bob will also remind Chip of our policy regarding the status of the OAC van being property of OAC. Bob will also attempt to verify with Chip that his move is not related to any personnel issues he may be having with our Pennsylvania staff.**
8. **It was agreed that John Cutlip submit the following policy and procedures information to the board on the next agenda for voting approval for inclusion in our OAC policy manual:**

CRITERIA FOR PURCHASING AN OAC VEHICLE

- 1). The staff person or branch does not currently have an OAC vehicle.
- 2). The staff person or branches current vehicle has high mileage (125,000 miles or more) or the vehicle is over 8 years old.
- 3). The combined age and mileage of the current vehicle does not warrant extensive major repair work.
- 4). A shift in ministry needs warrants a different size of vehicle.

PROCEDURES TO ACQUIRE AN OAC VEHICLE

- 1). The staff person or Branch Director makes their request for a vehicle through the Field Director to the Board of Directors. The Board then determines the validity of the request and gives its' decision back through the Field Director to the person making the request.

- 2). All costs and expenses must be in hand including: taxes, title transfer, insurance, etc. before the vehicle is purchased. The financial transaction is to be conducted on a cash basis only.
- 3). All OAC vehicles must be registered, titled and insured in the name of the Open Air Campaigners.

NOTES

- 1). All vehicles purchased through OAC receipted funds are the property of the mission, and remain with the mission should the person to whom the vehicle is assigned leave the work.
- 2). All OAC vehicles are to be well maintained and receive regular servicing.
- 3). If a used vehicle is considered for purchase it should have a thorough inspection by an independent third party.
- 4). All vehicles being replaced should first be offered or sold to other OAC staff before they are traded or sold outright.
- 5). It is the responsibility of the user to trust the Lord to provide for the complete funding of the vehicle. Assistance may be given from the NOF at the board's discretion.
- 6). All requests to the Board of Directors and fund raising activities for another vehicle should begin one or two years before the vehicle is actually going to be needed.
- 7). OAC vehicles are not subject to the NOF 10% levy

- 10. In light of the number of increased support advances given to staff man Zane Dempsie over the past year, Bob Ewerth submitted the following written policy regarding such situations and John Cutlip will put this on the next board meeting agenda for discussion and voting approval:**

To possibly be place under our current policy manual after the following section:

C. National Operating Fund

1. Purpose..... as written

- (a) as written**
- (b) as written**
- (c) as written**
- (d) as written**
- (e) as written**
- (f) as written**
- (g) as written**
- (h) as written**

- (i) Creation of cash reserve in order to meet emergency needs of staff members as well as those of OAC Branch General Funds who may need temporary funding assistance;**

Add the following proposed section.....

(1) Regarding such temporary funding requests:

- (i) The amount of the assistance is not to exceed \$2,000.00 in any given year for both the staff or area general fund request.**
- (ii) Repayment is to be completed within six months from the date that the assistance was granted.**
- (iii) Total repayment is to be made before further assistance is to be rendered.”**

- 11. It was agreed that Bob Ewerth go ahead with plans to hold the next Orientation-Candidate School in Philly from May 30 to June 3.**

12. Eric Briscoe gave a verbal update on the status of Intern, Gregg Hunter. The motorcycle accident of Gregg's father and subsequent medial attention needed to be given by Gregg took much of his energies for the last month or so, but he is back on track now and resuming his fund-raising and ministry responsibilities.
13. **Eric Briscoe will contact Don Karns and Mike Stockwell to gain an up-to-date understanding of their intentions regarding OAC staff.**
14. John Cutlip gave a verbal update on the results of the 30-Plus appeal letter sent out this past fall:
 - * Letter sent out to a total of 1465 individuals who included:
 - Those who currently support the National Operating Fund
 - Thos who have purchased supplies from us
 - Previous Sketchboard Evangelism Training Seminar students
 - Current USA staff
 - Current USA board members
 - Current USA local branch committee members
 - * Total cost of mailing = \$571
 - * Total received in response = \$5,890
 - \$608 of this was designated for specific staff support
 - \$5,282 was applied to our National Operating Fund
 - * There were 60 individual donations received
 - 15 were staff representing 52% of our staff membership
 - 3 were board members representing 43% of our board membership
 - The remaining 42 donations were non-OAC related individuals

Respectfully submitted,

John Cutlip
Director, Central Services
Open Air Campaigners



OPEN AIR CAMPAIGNERS

Board of Directors

Email Poll Minutes

Poll emailed January 10, 2011

ITEMS OF BUSINESS:

1. An email poll result confirmed voting approval to approve the setting up of a Chip Wolfe van fund effective immediately.

Respectfully Submitted,

John D. Cutlip
Recording Secretary
OPEN AIR CAMPAIGNERS, U.S., INC.



OPEN AIR CAMPAIGNERS

Board of Directors

Email Poll Minutes
Poll emailed January 3, 2011

ITEMS OF BUSINESS:

1. This email poll result confirmed voting approval for the following Minutes as written:
 - a. May, 2009 Mt. Gilead Meeting
 - b. November, 2010 Philly Meeting
2. This email poll result confirmed voting approval that the Evangelist-At-Large job description as revised be accepted.
3. This email poll result confirmed voting approval that our national seminars be officially called "Sketchboard Evangelism Training" aka "SET."
4. This email poll result confirmed voting approval that pending official voting approval from our USA full-time staff, Rex Trent be welcomed back onto this board for another term as outlined in our bylaws.

Respectfully Submitted,

John D. Cutlip
Recording Secretary
OPEN AIR CAMPAIGNERS, U.S., INC.

OPEN AIR CAMPAIGNERS

NATIONAL BOARD OF DIRECTORS

November 6, 2010 Meeting - Roslyn, Pennsylvania

Members Present: Garcia, Harvey, Hodder, Kabasenche, Martin, Toy

Members Absent: Baker due to wife's illness

Management Team: Briscoe, Cutlip, Ewerth

Guests: Potential new member **David Bulkley** and Ambassador Advisors Representative **Lenny Marsch**

1. Chairman Russ Hodder called our meeting to order, Eric Briscoe opened with devotional from 2 Corinthians 2 emphasizing the face of God and evangelism. This was followed by a time of prayer.
2. It was Moved, Seconded and Carried that the Minutes from the following meetings be approved as written:

10/08/2010 (All 6 votes) / 10-17-2009 / 10-07-2009 / 08-19-2009 / 07-13-2009 / 07-09-2009 / 06-02-2009 / 05-29-2009 / 10-06-2008 /

3. REPORTS

- A. Eric Briscoe gave a current verbal FIELD DIRECTOR'S report to supplement his written report provided in this year's meeting binder.

ACTION STEP FOR JOHN CUTLIP

- It was requested that the year each staff joined OAC be added to the staff support percentage report which will be done by the Central Services office.

- B. John Cutlip gave a current verbal CENTRAL SERVICES report to bring the board up-to-date on activity in this department.
- C. Bob Ewerth gave a current verbal PERSONNEL DEVELOPMENT DIRECTOR'S report to bring the board up-to-date on activity in this department.
- D. There was discussion, review and acceptance of last year's audit and Form 990 as written and presented at this meeting.

4. It was Moved, Seconded and Carried that we accept the 2011 budget as written and presented at this meeting.
5. It was Moved, Seconded and Carried that van fund accounts be approved to be set up for Paul Adams and Mickey Bussen.
6. It was Moved, Seconded and Carried that instead of signing up our OAC checking account for a line of credit for overdraft protection, the Central Services office be authorized to temporarily use funds in our money market account in the event that our cash flow in checking not be sufficient to pay current bills.
7. Potential new board member David Bulkley arrived, shared his testimony, sat in on the Ambassadors Advisors meeting as Lenny Marsch from Ambassadors Advisors made a powerpoint presentation on planned giving and then they both joined us for lunch.

ACTION STEP FOR BILL KABASENCHE

- A. There was agreement that Nominating Committee Chairman, Bill Kabasencche, contact David Bulkley's pastor as reference, touch base with David and initiate appropriate background checks should it be evident that he continued to be considered as a board member.
8. It was Moved, Seconded and Carried that we establish the entire board as the Audit Review Committee for the coming year, our treasurer as Chairman of this committee.

ACTION STEP FOR JOHN CUTLIP

9. It was Moved, Seconded and Carried that we retain the services of CPA Mike Holmes for our 2010 audit.

There was discussion as to specific services provided in the annual audit and the following were emphasized:

- Financial review and evaluation of our financial transactions with official written audit in binder form for all board members being produced
- Evaluation and comments presented regarding policy and procedures currently in place
- Provide suggestions to improve areas of perceived weakness or potential procedural areas of deficiency
- Board of Directors and Management Team Minutes review
- W-2 statement review
- Review and evaluation of our supplies inventory listing
- Review of all quarterly 941 forms, state tax and local tax activity
- Review of all bank statement activity
- Preparation and filing of Pennsylvania State Non-profit Solicitation forms and requirements
- Preparation and filing of Federal Form 990

10. It was Moved, Seconded and Carried that our official housing allowance for the coming year be set at up to \$45,000

ACTION STEP FOR JOHN CUTLIP

11. It was Moved, Seconded and Carried that John Cutlip be recognized as the official Registered Agent of our mission for the coming year.

12. Regarding recommendations from our Field Director, Eric Briscoe

ACTION STEP FOR ERIC BRISCOE TO NOTIFY

A. It was Moved, Seconded and Carried that Paul Zagrobski's Internship be extended for another year.

ACTION STEP FOR ERIC BRISCOE TO NOTIFY

B. It was Moved, Seconded and Carried that Kurt Schafli's secondment be recognized for the coming year.

ACTION STEP FOR ERIC BRISCOE TO NOTIFY

C. It was Moved, Seconded and Carried that Zane Dempsie's Internship be extended for another year in order for him to continue raising his support.

ACTION STEP FOR MANAGEMENT TEAM

D. There was an extended period of discussion regarding Paul Adams serving in the role of Evangelist at Large and Tom Fox as Baltimore Branch Director. There was agreement that the Management Team modify the current written Evangelist at Large job description and present to board for voting acceptance before continuing consideration of the Adams and Fox positions.

ACTION STEP FOR ERIC BRISCOE

E. There was agreement that Eric Briscoe make contact with Sara Cain's church and speak with her pastor to gain a better understanding of their support intentions of Sara.

13. Bob Ewerth gave verbal update on the strategic plan and our specific progress on each goal.

ACTION STEP FOR TOM GARCIA

- A. Bob Ewerth gave further verbal update on our fundraising strategy. There was agreement that Tom Garcia provide Bob Ewerth with contact information for potential radio and/or television promotion of OAC.
- B. It was noted that no response to date has been received from potential General Director applicants. Discussion took place as to pros and cons of considering individuals within and outside of OAC. Ed Martin recommended that we consider in-house staff, starting with Eric Briscoe as a potential candidate.

ACTION STEP FOR BILL KABASENCHE

- 14. Regarding the educational requirements for OAC staff as written in our policy manual, it was agreed that Bill Kabasenche compose an educational requirement revision to our policy for board consideration.

ACTION STEP FOR BOB EWERTH & MATT HARVEY & MANAGEMENT TEAM

- 15. After a time of discussion on the topic of an official name for our annual training seminars, it was Moved, Seconded and Carried that Bob Ewerth and Matt Harvey discuss this matter in detail, provide recommendation for the Management Team to consider and then officially recommend to the board for voting approval.

ACTION STEP FOR JOHN CUTLIP - ADD TO POLICY

- 16. Regarding women preaching in the open air, it was Moved, Seconded and Carried that each Branch Director and seminar leader determine what is appropriate for their situation as it regards women preaching to adult men in the open air and that this motion be added to our policy manual.

ACTION STEP FOR BILL KABASENCHE

- 17. It was Moved, Seconded and Carried that our Nominating Committee invite Rex Trent to serve on the board once again subject to majority staff vote and that he serve as Chairman.

ACTION STEP FOR RUSS HODDER

- 18. It was Moved, Seconded and Carried that Russ Hodder serve as Vice-Chairman of this board.

ACTION STEP FOR JOE TOY

- 19. It was Moved, Seconded and Carried that Joe Toy serve as Secretary-Treasurer of this board.

ACTION STEP FOR BOB EWERTH & MANAGEMENT TEAM

20. In order for us to stay within our \$5,000 budget for the next staff conference to be held May 4-9, there was agreement that Bob Ewerth will estimate a current cost for this staff conference to assure it stay within budget and that the Management Team work on details that might be helpful to accomplish this which could include the following suggestions which were offered in our time of discussion:
 - A. Send a letter to all staff explaining our current need to stay within budget
 - B. Request payment of each staff person of \$50 to attend the conference
 - C. Assure Interns that they are not required to pay a \$50 fee
 - D. Board members desiring to attend staff conference personally pay for the week of food and accommodation
 - E. Divide any staff conference expense exceeding the \$5,000 budget to be paid entirely by staff or cost split between staff and board or cost paid entirely by board members
21. It was agreed that our next board meeting be held May 7 at Mt. Gilead Camp and Conference Center in Tannersville, Pennsylvania.

The meeting was closed in prayer.

Respectfully submitted,

John D Cutlip



OPEN AIR CAMPAIGNERS

Board of Directors

Email Poll Minutes

Poll emailed October 6, 2010 - Vote 6

Tally results October 8, 2010

ITEMS OF BUSINESS:

1. An email poll result confirmed voting approval to accept **Gregg Hunter** as an OAC/USA Intern staff man serving his internship period in an OAC branch to be determined by the Management Team.

Respectfully Submitted,

John D. Cutlip
Recording Secretary
OPEN AIR CAMPAIGNERS, U.S., INC.



OPEN AIR CAMPAIGNERS

Board of Directors

Email Poll Minutes

Poll emailed October 6, 2010 - Vote 5

Tally results October 8, 2010

ITEMS OF BUSINESS:

1. An email poll result confirmed voting approval to accept **Don Karns** as an OAC/USA Intern staff man serving his internship period in the Baltimore branch.

Respectfully Submitted,

John D. Cutlip
Recording Secretary
OPEN AIR CAMPAIGNERS, U.S., INC.



OPEN AIR CAMPAIGNERS

Board of Directors

Email Poll Minutes

Poll emailed October 6, 2010 - Vote 4

Tally results October 8, 2010

ITEMS OF BUSINESS:

1. An email poll result confirmed voting approval to accept **Mike Stockwell** as an OAC/USA Intern staff man (specific location to be determined) for one year and a second branch for the second year in preparation for his potential position of Evangelist-at-Large and fulfilling the required educational requirements for staff during the internship period.

Respectfully Submitted,

John D. Cutlip
Recording Secretary
OPEN AIR CAMPAIGNERS, U.S., INC.



OPEN AIR CAMPAIGNERS

Board of Directors

Email Poll Minutes

Poll emailed October 6, 2010 - Vote 3

Tally results October 8, 2010

ITEMS OF BUSINESS:

1. An email poll result confirmed voting approval to accept **Scott Pope** as an OAC/USA Intern staff man serving in the Atlanta area with the goal of relocating to our Dallas branch toward the end of his time of internship.

Respectfully Submitted,

John D. Cutlip
Recording Secretary
OPEN AIR CAMPAIGNERS, U.S., INC.



OPEN AIR CAMPAIGNERS

Board of Directors

Email Poll Minutes

Poll emailed October 6, 2010 - Vote 2

Tally results October 8, 2010

ITEMS OF BUSINESS:

1. An email poll result confirmed voting approval to accept **Mark Sohmer** as an OAC/USA Intern staff man in the Boston branch under the authority of OAC Boston Director, Aaron Wentz.

Respectfully Submitted,

John D. Cutlip
Recording Secretary
OPEN AIR CAMPAIGNERS, U.S., INC.



OPEN AIR CAMPAIGNERS

Board of Directors

Email Poll Minutes – Vote 1

Poll emailed October 6, 2010

Tally results October 8, 2010

ITEMS OF BUSINESS:

1. An email poll result confirmed voting approval to accept **Brian Harmon** as an OAC/USA Intern staff man in the Lansing, Michigan area serving under the authority of our Field Director, Eric Briscoe. Brian will be encouraged to visit other OAC branches for further training, fellowship and ministry and have the option to relocate to an established branch at anytime during this internship period.

Respectfully Submitted,

John D. Cutlip
Recording Secretary
OPEN AIR CAMPAIGNERS, U.S., INC.



OPEN AIR CAMPAIGNERS

Board of Directors

Email Poll Minutes

Poll emailed June 17, 2010

ITEMS OF BUSINESS:

1. An email poll result confirmed voting approval giving the Central Services office authority to arrange for exchange of the OAC Central Services van for a suitable truck to use in the ministry.

Respectfully Submitted,

John D. Cutlip
Recording Secretary
OPEN AIR CAMPAIGNERS, U.S., INC.

**Management Team Meeting
January 4,5, 2010
Held at Field Director's Home – Abington,
Massachusetts
Participants: Eric Briscoe / John Cutlip / Bob Ewerth**

Key: **RED = Briscoe items to do** **BLUE = Cutlip items to do** **GREEN: Ewerth items to do**

1. Our time together began as Eric Briscoe shared from the book of Judges regarding the importance of prayer.
2. Eric gave an update on the status of Paul Zagrobski as it relates to his Internship status, recommended that we extend status for another year as his poor health prevents him from ministering full-time yet he is a blessing as an Intern in the part-time capacity to the Boston team.
3. We went over the "Case For Support" document and John will update this publication with revisions given to him by Bob today and send him a revised copy with the 2010 and other updated info.
4. We looked over the report listing all previous seminar participants as it relates to their giving pattern. Discovered that of 423 students on the list, 54 of them (13%) have donated to the work of OAC. Bob will use this list as a base for future contact as he pursues new donors for the National Operating Fund.
5. John will include the list above in the upcoming national mailing regarding our 2010 training seminar details and information on the new object lesson DVD as soon as the California seminar details have been finalized and are in hand.
6. Bob will continue planning details to produce another DVD containing 10 more adult and 10 more children's object lessons and possible containing some sketch board presentations as well. These will be presented by different staff from those who participated in the first DVD currently being used. Potential staff to be involved include Boorse, Toy, SacNeil, Wentz and Burley.
7. Bob gave an update on his donor development meetings with leadership from Hatfield Meats and Herrs Potato Chip Company. There is a good start to developing a relationship with these companies and continued attention will be given in the days ahead to these and other sources of potential donations to the National Operating Fund.

8. Bob will continue researching Neil Anderson and Timothy Warner spiritual warfare materials for use in our Orientation-Candidate schools and also contact Aaron Wentz regarding materials he may have for use in our Or/Can sessions as well.

9. There was discussion and the possibility considered of holding staff conference every other year to help ease the financial burden of these meetings on the National Operating Fund.

10. It was agreed that John will reformat our national budget and quarterly reports to reflect activity for the entire work of OAC here in the USA as opposed to just the National Operating Fund. The new format will continue to include the NOF but expand to all other accounts as well in an effort to reflect a more accurate picture of our financial health as a mission. It was agreed that the current cash flow report be discontinued and not sent out to the Management Team from this point onward.

11. The Evangelist-At-Large job description was considered in detail by all Management Team members in a session of joint evaluation, John will take recommendations agreed upon, integrate them into the present document and produce a revised job description which will be circulated to all Management Team members to proof.

12. A tentative date of February 14-19 has been established for Eric to lead a team of OAC staff including Dave Braun and Richard Burley to Liberty University in Virginia to represent our mission in their annual missions conference.

13. John will produce a revised local church affiliation list containing the name of the church plus pastor's name of each of our USA staff and send this to all our staff with the next end of month mailing from information Eric provided which includes our newest staff.

14. Much time was spent discussing the approach to presenting a personal support fund-raising assistance session at our upcoming staff conference. Possibilities of content include material from Aaron Wentz, the Navigators and a wrap up session led by Eric Briscoe.

15. John will revise the "Preaching The Gospel" paper as per Eric's email sent to John some time ago and send the resulting revision to Eric for his files.

16. Eric updated us on the Miami Team outreach scheduled to take place March 14-22. The team will be led by Eric and will include Richard Burley, Joe Toy, Mark Johnson, Tom Fox and possibly Kent Blalock.

17. The Management Team went over the National Director Search Details document put together by Bob Ewerth along with his related General Director contact card. Bob will begin working in an active fashion along with the other search committee members to activate the search procedures in this regard.

18. John will set up a separate password-protected area on our website where potential General Director candidates can be guided to in order to obtain documents and other OAC-related materials as they consider this position. It was recommended that the username for this area be “generaldirector” and the password be “search.”

19. The Management team will recommend to the board that the secondment status of Kurt Schafli remain the same for another year to our board for voting approval.

20. A special time on concentrated prayer was taken to lift each OAC/USA staff member by name and need in prayer by the Management Team.

21. It was agreed that at the suggestion of former OAC Board Chairman of Rex Trent, Bob draft up a policy regarding the establishment procedures of vehicle fund accounts to be included in our policy manual.

22. Agenda items for our upcoming National Board meeting were discussed and it was agreed that in addition to the regular house-keeping items needing attention, that John add to the agenda the following items:

- Proposed official name for our annual training seminars.
bob
- General Director search procedure finalization – Bob will bring handouts to the meeting.
- Recommended policy regarding women preaching to adults in the open air and at our training seminars: consensus from our last Branch Director’s meeting at Stone Harbor was that each Director and Seminar coordinator will determine the role of women preaching in the open air as they deem appropriate for the situation in which they are in charge.

23. Bob gave the Management Team an update on the progress of our strategic plan and will include this in this written/verbal report at the upcoming Board meeting in Baltimore.

24. It was agreed that the 4th quarter 2009 Management Team report could serve as the written report to the board at our upcoming board meeting and so John can include all appropriate details in this regard.

25. It was agreed that Bob Ewerth will continue to monitor content on the OAC/USA Baltimore, Boston National and other OAC/USA web sites as they are developed.

26. Bob will continue working with Fred Kornis to finalize and run a national training seminar to be held in Kansas City June 14-19.

27. John has created new registration areas on the website where folks can not only register but pay for their seminar training in Baltimore and Boston. He will add California details as soon as they become available. Vicky Rogers is handling the registration and payment for all Kansas City students as per Bob's agreement with Fred Kornis.

28. Bob did meet with the branding consultant at Ambassadors and reported that the service is cost prohibitive to OAC at this time.

Respectfully submitted,

John Cutlip
Director, Central Services
Open Air Campaigners

Management Team Meeting

January 6-7, 2009

Held in Boston

Participants: Eric Briscoe / John Cutlip / Bob Ewerth

New Intern staff man, Zane Dempsie came to Boston with John and Bob to do ministry with the Boston branch staff during our Management Meeting time.

Key: RED = Briscoe items to do BLUE = Cutlip items to do GREEN: Ewerth items to do

1. Our time together began just after lunch as we opened in a round of prayer and then Eric Briscoe shared from the book of Jeremiah, chapter 20.
2. John reported that he updated the web site to reflect our current information for the WBC and Boston seminars.
3. **It was agreed that Bob Ewerth will monitor content on the OAC/USA web sites, which currently include Baltimore, Boston and national.**
4. Eric reported that he did touch base with Joe Toy regarding being an evangelist-at-large with us on a full-time basis; it appears Joe is in process of considering forming his own organization.
5. **John will use the Rex Trent donor letter draft as a template and send a letter out to our donor list asking that individuals consider us in their wills, as they do annuities, etc. John will send a draft copy of this letter out to all staff before final mailing so individual staff can let us know if they desire the letter to be sent to their donors or not and contact Andy Schall at Ambassador Advisors for a brochure they will provide as an insert.**
6. Eric did send Mickey Bussen a USA front-line story for use in the next OACI Update.
7. John did poll the board recommending that Bob Ewerth conduct donor development work on behalf of OAC, it was passed unanimously.
8. **John made notations on the "Our Case for Support" document drafts and will update and send draft 2 copies to Bob for approval; both the National and Ewerth editions (see attached for details).**
9. Eric reported that he has been in touch with Tom Garcia and found out that the job he had planned on taking did not work out as he had planned and so OAC is a distinct possibility for future ministry.
10. Bob reported that he has approached his pastor, Peter Bogart, and he is

considering the possibility of being one of our board members.

11. **Eric will be ministering with staff man, Kurt Schafli Feb 9-13 at Frontier School of Bible and will gather information from him on his continuing secondment status at that time.**

12. **It was agreed that Eric continue plans on holding a one-week training seminar in the San Diego area June 15-19. Jarrod Buswell is our contact man out there at the Calvary Chapel Center. We will charge \$395 for the week which includes all meals, lodging and training. Instructors will be Russ Hodder, Eric Briscoe and Richard Burley. We will require a minimum of 10 individuals in order to make the seminar self-sufficient and limit capacity to the first 15 individuals who sign up. A \$100 registration fee will be required which is part of the \$395 seminar cost.**

13. **Eric will get John details of the above seminar and John will print up a promo brochure.**

14. **Bob will contact Fred Kornis regarding a potential seminar to be held in Kansas City during 2010.**

15. **Eric and Aaron Wentz will get together with staff Intern, Paul Zagrobski and find out further details regarding his health and church situation as it relates to time he spends ministering with OAC. Paul has requested to have an additional day off from his weekly OAC ministry time.**

16. It was noted that Dallas Theological Seminar has not yet confirmed OAC involvement at their upcoming missions conference. If we are invited, it was agreed that Rick and Dovie Moore would be our representatives.

17. **Eric will work on the details needed for developing Internship ministry opportunities with OAC for individuals who are interested in this type of ministry with us.**

18. **Bob reported that the application of Tom Fox is in hand and that he will be in touch with him regarding a March 16-20 Orientation-Candidate School to be held in Philadelphia.**

19. **Bob will also be in touch with Brad Beall and see if he would be interested to consider serving on our Board of Directors.**

20. **Bob presented a draft copy of the "General Director Profile" (see attached) and it was agreed that he and Rex Trent will continue working on this document which will then be presented to our board members for final approval.**

21. **Bob will contact Mark Kennedy to get a status update on his camp support**

funds.

22. It was agreed that John will let our board members know that we recommend Andy Schall's proposal of the 529 College Savings Plan, details of which are as follows:

- The Group plan through OAC is the same plan anyone can purchase through American Funds, but without paying the front (or back) sales charges called "sales loads"
- Contributions accrue federal tax free, and are withdrawn tax free if used for qualifying post secondary expenses
- There is no charge to OAC, no annual reporting or accounting.
- Some states permit a state tax deduction on contributions
- Anyone may contribute to the plan at any time
- The group plan under Open Air is completely elective, and participation by the staff in the plan is voluntary. Further, participation requires completing our due diligence to determine the group plan is more appropriate and suitable than their own state sponsored plan.

23. Bob Ewerth will attend the Strategic Donor Development seminar to be sponsored by Ambassador Foundation and held March 2-7 at the Eden Resort in Lancaster.

24. Bob will put together a staff conference agenda and John will layout and distribute to our OAC staff

25. It was agreed that Bob will research upgrading Timothy Warner's Spiritual Warfare materials which we use at Orientation-Candidate School.

26. Bob will coordinate the details to have Chip Wolfe assist Paul Adams in organizing the WBC seminar.

27. It was agreed that John add an agenda item to our next Board of Directors meeting that the Management Team recommends we eliminate the position of Associate Staff stuatus.

Respectfully submitted,

John Cutlip
Director, Central Services
Open Air Campaigners

General Director Profile

- 1) Called by the Lord to this position
- 2) 100% behind our Mission and Vision statements ,our Core Values, our International and U.S.A. policy manuals
- 3) Teachable and Confidential
- 4) Able to motivate staff
- 5) Married
- 6) Age 45-55
- 7) College grad , Masters is a plus
- 8) Leadership experience in a non-profit organization 5 Years
- 9) Be able to think strategically and carry out a strategic plan
- 10) Work well with a management team
- 11) Good Health
- 12) Goal oriented in management style
- 13) Corporate and fund raising experience
- 14) Pastoral heart with a love for evangelism



OPEN AIR CAMPAIGNERS

Board of Directors

Email Poll Minutes

Poll emailed October 8, 2009

Tally results October 17 , 2009

ITEMS OF BUSINESS:

1. There was agreement from a majority of our board members that staff Intern, **Rick Moore**, be granted the status of full-time OAC staff.
2. There was agreement from a majority of our board members that **Sarah Cain** be granted the status of OAC Intern staff.
3. There was agreement from a majority of our board members that **Carol King** be granted the status of OAC Intern staff.

Respectfully Submitted,

John D. Cutlip
Recording Secretary
OPEN AIR CAMPAIGNERS, U.S., INC.



OPEN AIR CAMPAIGNERS

Board of Directors

Meeting by Mail Minutes

Poll mailed June 10, 2009

Tally results July 9, 2009

ITEMS OF BUSINESS:

1. WRITTEN VOTING APPROVAL WAS GIVEN from all our full-time OAC/USA staff and National Board members to accept **Joe Toy** as a member of the National Board of Directors.

Respectfully Submitted,

John D. Cutlip
Recording Secretary
OPEN AIR CAMPAIGNERS, U.S., INC.



OPEN AIR CAMPAIGNERS

Board of Directors

Email Poll Minutes

Poll emailed May 29, 2009

Tally results June 2 , 2009

ITEMS OF BUSINESS:

1. There was agreement from a majority of our staff and board members that Ed Martin be added to our Board of Directors and that Tom Garcia also be welcomed as a new member of the Board.

Respectfully Submitted,

John D. Cutlip
Recording Secretary
OPEN AIR CAMPAIGNERS, U.S., INC.



OPEN AIR CAMPAIGNERS

Board of Directors

Email Poll Minutes

Poll emailed May 29, 2009

Tally results May 29, 2009

ITEMS OF BUSINESS:

1. There was agreement from a majority of our board members that the General Director search team consist of the entire board, Management Team and Rex Trent even though he will be rotating off the board at the end of this year.

Respectfully Submitted,

John D. Cutlip
Recording Secretary
OPEN AIR CAMPAIGNERS, U.S., INC.



OPEN AIR CAMPAIGNERS

Board of Directors

Meeting by Mail Minutes

Poll mailed April 17, 2009

Tally results April 19, 2009

ITEMS OF BUSINESS:

1. WRITTEN VOTING APPROVAL WAS GIVEN from all our full-time OAC/USA staff and National Board members to accept **Russ Hodder** as a member of the National Board of Directors.

Respectfully Submitted,

John D. Cutlip
Recording Secretary
OPEN AIR CAMPAIGNERS, U.S., INC.



OPEN AIR CAMPAIGNERS

Board of Directors

Email Poll Minutes

Poll emailed April 10, 2009

Tally results April 14, 2009

ITEMS OF BUSINESS:

1. Voting approval was given for OAC Central Services to set up a van fund account in the name of **Rick Moore** which would allow him to begin raising funds to purchase a van for use in his OAC ministry.

Respectfully Submitted,

John D. Cutlip
Recording Secretary
OPEN AIR CAMPAIGNERS, U.S., INC.



OPEN AIR CAMPAIGNERS

Board of Directors

Email Poll Minutes

Poll emailed March 20, 2009

Tally results March 26, 2009

ITEMS OF BUSINESS:

1. A unanimous email poll result confirmed voting approval to accept **Tom Fox** as an OAC/USA Intern staff man assigned to our Baltimore branch effective immediately.

Respectfully Submitted,

John D. Cutlip
Recording Secretary
OPEN AIR CAMPAIGNERS, U.S., INC.

**OPEN AIR CAMPAIGNERS
BOARD OF DIRECTORS.**
Meeting Minutes
Thursday, March 19, 2009
Faith Community Church, Roslyn, Pennsylvania

Attendees: John Cutlip, Bob Ewerth, Rex Trent.

1. Chairman Trent opened our meeting in prayer.
2. Personnel Development Director, Bob Ewerth introduced Orientation-Candidate school participants Tom and Barbara Fox.
3. A time of questions and answers took place with these candidates in the room and then continued as they were excused and further conversation took place concerning Tom's potential ministry with OAC/USA.
4. It was AGREED unanimously that we recommend to the full board that Tom Fox be voted on as a staff Intern with OAC/USA, ministering in the Baltimore, MD area as prayer and financial support are raised. During this internship period, Tom will work with our various OAC staff men in order to determine which geographic location would be best for them to locate on a full-time basis.

Respectfully Submitted,

John D. Cutlip
Recording Secretary
OPEN AIR CAMPAIGNERS, US, INC.



OPEN AIR CAMPAIGNERS

Board of Directors

Email Poll Minutes

Poll emailed March 05, 2009

Tally results March 13, 2009

ITEMS OF BUSINESS:

1. Our email poll result confirmed voting approval to assign staff man **Zane Dempsie** as an Intern staff man working in the Baltimore Branch of OAC/USA.

Respectfully Submitted,

John D. Cutlip
Recording Secretary
OPEN AIR CAMPAIGNERS, U.S., INC.



OPEN AIR CAMPAIGNERS

Board of Directors

Meeting Minutes

Wednesday, October 7, 2009

Held at Faith Community Church, Roslyn, Pennsylvania

Attendees: Eric Briscoe, John Cutlip, Bob Ewerth, Rex Trent, Joe Toy and guest Chip Wolfe

ITEMS OF BUSINESS:

1. Personnel Development Director, Bob Ewerth introduced Orientation-Candidate school participants Sarah Cain, Carol King and Dan + Gloria Sutters to the board
2. A time of questions and answers took place with these candidates in the room and then continued as they were excused; further conversation took place regarding their potential status with us.
3. **Regarding Dan and Gloria Sutters:** They are not in a position to come on to our staff at this point in time, however there is great potential and desire for them to be involved in open air meetings as time and schedules allow as well as present the ministry of OAC in local churches where Dan performs musically on the weekends. It was agreed that we continue with them to cultivate an ongoing ministry working-relationship as he has a teaching position at Liberty University and desires to be involved with OAC in some capacity as well.

*** ACTION STEP FOR MANAGEMENT TEAM ***

It seems that some type of representative or partnering classification for individuals like Dan who want to work with us, yet not in a full-time capacity be considered by our OAC leadership. Chairman Trent encouraged the Management Team to develop such a classification to be presented at our next OAC board meeting.

4. **Regarding Carol King:** It was recommended that Carol be presented to the Board of Directors for a vote to become a staff intern with OAC effective immediately and that geographic placement to be determined by the Management Team as they discuss the matter with Carol and Branch Directors.
5. **Regarding Sarah Cain:** It was recommended that Sarah be presented to the Board of Directors for a vote to become a staff intern with OAC effective immediately and that geographic placement to be determined by the Management Team as they discuss the matter with Sarah and Branch Directors.

Respectfully Submitted,

John D. Cutlip
Executive Secretary & Treasurer
OPEN AIR CAMPAIGNERS, U.S., INC.

Management Team Meeting

August 6, 2009

Telephone Conference Call

Participants: Eric Briscoe / John Cutlip / Bob Ewerth

Summary from Eric Briscoe:

During their Internship period in the Boston branch, Rick and Dovie Moore have been learning strategic principles related to the ongoing daily function of an OAC branch. Aaron Wentz and his team have done an excellent job grooming the Moores to open up and establish a new branch for OAC which has been the goal since Rick and Dovie came on staff with us back in 2007.

Management Team Response:

Through recent months, the board and Management Team have been seeking God's perfect timing for such a move. With this in mind, we considered the following list of "Pros" and "Cons" in detail which were discussed at today's meeting as it relates to the Moores moving out this fall to open up the work of OAC in the Dallas area:

PROs

1. **Maturity:** Spiritual growth and practical common sense which their age and life experiences have provided in preparation for such a move;
2. **Calling:** Over the course of their internship they have become increasingly confident of their relocation to the Dallas area;
3. **Potential branch staff:** Over the last few years we have had good interest from people whom the Lord has led to our candidate school. Two individuals attended last year who are now in Baltimore and three who are currently signed up to participate this year. We feel confident that out of this current group or within the next year, God will lead one or more individuals our way to become workers for the Dallas branch of OAC under Rick's direction.
4. **Internship:** Rick and Dovie's two-year Internship has been fulfilled and we believe has adequately prepared them for this move;
5. **Support base:** The Moore's currently average 73% of their OAC allowable financial support. The bulk of this support comes from churches and individuals located in the Dallas area so they will have access to many churches and individuals for ministry who are already behind them in financial and prayer support;
6. **Preparation Time:** Much administrative time is needed to establish a branch and this can be done best without having to direct another man's schedule. This season of being alone in Dallas could very well be just the running start needed for Rick to establish a strong foundation for the future growth and development of the branch;
7. **Pioneering spirit:** Rick has demonstrated this type of mindset which is so necessary to establishing a new branch. He is a team player which will be crucial once the Lord leads future staff his way, but he also has this pioneering spirit which we feel would allow him to set up the ministry in preparation for the staff God will send to us;
8. **Letter of intent:** Rick has given much thought and prayer to this matter and we sense that this is certainly a positive sign (see following letter below);

9. **Multiple visits:** Rick along with more than one of our seasoned OAC evangelists have already visited and conducted ministry in the Dallas area in past days. Looking ahead, especially during their first few years in the area, the Management Team commits to sending one of our team members or a seasoned OAC evangelist of our choosing to visit Rick an average of three times per year to encourage and assist him in the work;

10. **Immediate leadership consensus:** Rick's area director (Aaron Wentz) senses confirmation and approves the concept of such a move as do all of the Management Team members;

11. **Housing:** Rick and Dovie's Boston lease is up Sept. 30th which would dovetail perfectly with a physical move from Boston to Dallas;

CON

1. Although they will not be totally alone as there are church teams to cultivate, fellow missionary contacts, Bible School and Seminary presence along with other potential team members, etc, not having other OAC staff nearby is certainly a concern to us.

As we have prayed and considered the pros versus this con, we feel confident that Rick and Dovie Moore have adequately prepared, bring to the task a maturity and pioneering spirit needed and sense the Holy Spirit's prompting all of which lead us to believe this is the time for such a move. Therefore it was agreed that we recommend to the Board of Directors that Rick Moore move ahead with plans to open up the Dallas Branch of OAC by physically moving to the Dallas area this fall and continue directing the process of establishing the foundational groundwork for a branch of OAC in that area of the country.

Respectfully submitted,

John Cutlip
Director, Central Services
Open Air Campaigners

LETTER OF INTENT FROM RICK MOORE:

OAC Board Members,

As September 15th approaches, so does the completion of our two year internship with the OAC Boston branch office. I have learned much during our almost two years here and doubtless could learn much more if we were to stay longer. The evangelists in the Boston branch have been very, very, helpful during my time here and I couldn't have been assigned to a better place in which to learn about evangelism the OAC way. It has been a definite advantage having the benefit of learning from many different seasoned evangelists and being able to ask questions and receive instruction from all of them, each of whom brings a different perspective to the table. It has been a blessing to be able to draw upon their over 60 years of accumulated experience and service in open air evangelism.

However, in keeping with the strategic vision of OAC-USA in "trusting the Lord to use the ministry to impact 25 cities with the gospel through open-air evangelism and other ministry by means of strategic establishment of branch ministries by the year 2025," I feel and Dovie is in agreement that we are rapidly approaching the appropriate time to move on and to open another branch office for the ministry of Open Air Campaigners. We both believe that the best area in which to do this is in Dallas/Fort Worth, Texas. We have not approached this decision lightly and have fasted and prayed and sought the will of the Lord and we both strongly believe that He would have us continue our service to Him through OAC in this area which is commonly called the DFW Metroplex, an area that contains over 5 million people.

There are many factors which affected our decision and I will attempt to enumerate some of them below to show our reasoning process in coming to this decision. We feel like there are many positive factors in our possibly going to the Dallas/Ft. Worth area but also realize that there could be some negatives as well and will also list those just so you will know that we have considered them. We realize that there may be more that we didn't think about.

Pro's

First and foremost I feel like this will be the best area where we can be most effective in helping to reach the goals and objectives as laid out in the OAC 2007 Planning Cycle, namely in growing the OAC brand and image, developing key external relationships, preserving the focus on open-air evangelism, implementing church ministry for evangelism education and preserving the purpose, vision and core values of OAC. We feel like the entire State of Texas will be an excellent place to grow the OAC brand and thereby promote and preserve the focus on open-air evangelism. We also feel like there are other cities in Texas including Austin, Houston, and San Antonio to name a few where OAC style open-air evangelism would be most useful and could reach large numbers of unsaved people.

There are a large number of Hispanics in Texas and God has laid it on my heart to reach out to Spanish speakers and Hispanic congregations to get them involved in open-air evangelism and in hopes that God might raise up Hispanic evangelists that could better reach the large number of Spanish speakers in Texas and other areas of the country.

Initially my thoughts are to introduce Hispanic congregations to the ministry of OAC by making presentations in their churches and by using them to translate in outreach's to areas with a high concentration of Spanish speakers. Some of my first target areas would be where Mexican national's congregate each morning up until about noon to wait for someone to come and employ them for the day.

We were in the Dallas area during March of this year and attended a missions conference at Dallas Theological Seminary. Although our scheduled adult and children's outreaches with DTS students had to be cancelled due to unseasonably cold and rainy weather, we did manage to get in one afternoon/ evening outreach in the Dallas suburb of Plano. Even though the weather was less than ideal, the rain stopped just long enough for us to do about a two and a half hour outreach in a outdoor pedestrian shopping area. The normally large crowds were very sparse but God brought some people by and we managed to have about 20-25 conversations with them.

We were very encouraged by the diversity of the crowd that evening and in fact we spoke to about 8 Hindu's, a Canadian New Ager, a Vietnamese man who was Buddhist, two self proclaimed atheist's and a man who claimed to be an alien from another planet as well as a few professing Christians. So God is bringing the nations to Dallas just as He is to the other major cities of the United States. We were also very encouraged that in spite of the weather we had 6 volunteers come out to see the ministry live and in person for the first time and help us share the gospel. It was the first time for some of them to ever share in public and they couldn't believe the way people responded and how the methods of OAC and the use of the sketch-board facilitated them being able to start a conversation with them.

Two of the men who attended the outreach are very excited and will make themselves available as surrogate partners as

soon as we arrived in Dallas and are ready to begin going out. One of them is retired and is therefore available to help during the daytime. There is also another couple in the area who are close friends and experienced evangelists. They support us in the ministry and will go out just about any time with us.

Greg Rhodea is a graduate of Moody Bible College and attended the OAC- Boston National Training Seminar a couple of years ago and at one point was considering becoming an OAC staff member. He is currently a graduate student at Dallas Theological Seminary and is wanting to start an open-air outreach for students there similar to the one at Moody. He has his own board and other necessary equipment and is street ready and would be another person for me to work with.

Greg Hunter who recently graduated from Liberty University and has been to Miami twice on outreaches with Eric Briscoe and Richard Burley is considering a staff appointment with OAC and is also considering attending seminary and Dallas Theological is one of his top choices, so he is also a possible ministry partner if he ends up in Dallas.

There is also a man named Jack Morris who lives about two hours from the Dallas area and requested information about becoming a staff member. He is an active evangelist on the street and was coming to Dallas in March to go out with us but I advised him not to due to the weather. I speak with him periodically and believe that he might get excited once he experiences what we do in person.

OAC has long established ties to Dallas Theological Seminary and there are other seminaries and Bible colleges in the metroplex. I attended The Criswell College which is near Dallas Theological and have what I believe to be pretty strong ties there in the evangelism department which might give me access to speak to classes to recruit potential street evangelists. There is also Southwestern Baptist Theological Seminary in Ft. Worth and an Assemblies of God seminary the nearby town of Corsicana.

We did some training at a small local church while in Dallas in March and although our scheduled children's outreach was cancelled due to inclement weather, we did a mock kids meeting at the church and a few of the attendee's got excited about the ministry. They want additional training and the church began to support us financially in May of this year.

I am well acquainted with a few local pastors in the area from having attended school with them and I believe they would provide a few good opportunities to present the ministry once we arrive back in the area.

We have a strong local support base of individuals in the Dallas area and we feel like they would help us in the ministry in several different ways.

- A. Provide possible opportunities to present the OAC ministry in their various churches.
- B. Some are business people who own property and might possibly provide us with office space at little or no cost.
- C. We would consider some of them as potential local board members for oversight and accountability for the local branch office of OAC. We feel as though we could establish a local board of qualified people relatively quickly.

We also have many relatives and friends in the area who attend various churches which also might provide us with ministry presentation and/or training opportunities. We have standing invitations to present at a couple of them whenever our schedule allows.

We are also supported by a church in the Houston area and the head of their missions committee attended the Boston National Training Seminar in June of this year, is excited about the ministry of OAC and is in the process of putting an evangelism team together now. Additionally, we have a place to stay at anytime in the Houston area and would be able to stay there for a week or two at a time if necessary to work with the Houston church and to really pioneer the Houston/Galveston (coast) area and expose the ministry of OAC there.

I also think that once the Burley's have the OAC New York branch up and running that we could help recruit youth and adult groups to go there for training and missions trips, especially early on until they get more exposure as a viable missions trip destination.

Possible Negatives

Possible reduction in our support because some of our supporters might feel that we are no longer missionaries since we are not off being missionaries in Boston or some other foreign land.

Dovie and I both have family connections in the area and our parents are aging and my dad is in poor health so I guess that it could be time consuming attending to family issues but I don't see it interfering with our mission too much. We do want to honor our parents and help where we can if we are in a position to do so.

There is a lot of "easy believism" evangelism practiced in the area and I can foresee that it could be a possible issue with some of the people who might want to come out and work with us. I believe that this is a training issue but I also know that old habits are hard to break and that there is a certain mentality/belief system that drives that evangelistic style that can be hard to overcome. I also don't want to give anyone false expectations as to what they might expect if they go out with us.

The above reason might make the selection of board members a little tricky because if we ended up with board members who don't agree with my strongly held beliefs in this area, it could become an issue. I don't anticipate that this would be a huge problem, I just think that we need to be aware of it and make it a matter of much prayer and ask the Lord to send us the right people for the job and give us much wisdom and discernment. I realize there are many true believers on both sides of the issue, but I have to remain true to my beliefs on the issue and there is no point in having someone on my board who would have a problem with the way I believe and it possibly becoming an area of contention at some point in the future.

In conclusion, let me say that I know that the policy of OAC is to send two evangelists to open a branch office and while I don't know all of the reasons for that I don't doubt that there are many valid reasons and that it has been well thought out by the board. I'm sure it is for the protection of the agency and the missionaries as well.

I guess I'm asking that you consider waiving the enforcement of that policy for a couple of reasons. First, I have "some age" on me and have been a believer for 20 years. This "seasoning" and spiritual maturity not only helps in the areas of temptation but I believe will also be an asset in the establishing and management of a branch office. I am well aware that we are all vulnerable and that "he who thinks he stands should take heed lest he fall," I just think that some of the areas of concern might be more of an issue for a younger man.

Also, with the exception of my time in Boston, I have been a member of a small men's group since I became a Christian and will no doubt end up with some of those same guys or a new group of men if we're not in close proximity to them. I have had numerous contacts with 4 or 5 of them calling more than once to check up on me since we've been here in Boston. So I have some built in prayer support and accountability.

Secondly, Dovie is a little more involved in the ministry than most wives and will be my companion a great deal of the time. She will be even more involved on a day to day basis once we arrive at wherever we end up. Her participation will not preclude me from searching for and praying that God will raise up other men for the branch to partner with as I have a strong desire to have one or more regular full-time ministry partners. She will however be of great assistance and encouragement to me in the initial phases of opening an office as she is a hard worker with great organizational skills and compliments me in areas in which I am weak.

Our lease is up September 30th and after that we must lease on a month to month basis and our rent will increase by \$300.00 per month. If we do go month to month the apartments require 6 weeks notice of our intentions. We prefer not to pay the extra money and/or move twice so no matter what decision the board makes we'd appreciate a response as soon as possible. If we are allowed to move we ask that we be released to the Dallas area by September 30th if possible.

We appreciate your consideration in this matter.

Respectfully Submitted,

Rick Moore



OPEN AIR CAMPAIGNERS

Board of Directors

Email Poll Minutes

Poll emailed August 7, 2009

Tally results August 19 , 2009

ITEMS OF BUSINESS:

1. There was agreement from a majority of our board members that staff man Rick Moore move ahead with plans to open up the Dallas branch of OAC by physically moving to the Dallas area this fall and continue directing the process of establishing the foundational groundwork for a branch of OAC in that area of the country.

Respectfully Submitted,

John D. Cutlip
Recording Secretary
OPEN AIR CAMPAIGNERS, U.S., INC.



OPEN AIR CAMPAIGNERS

Board of Directors

Meeting by Mail Minutes

Poll mailed July 6, 2009

Tally results July 13, 2009

ITEMS OF BUSINESS:

1. WRITTEN VOTING APPROVAL WAS GIVEN from our National Board members to establish a van fund account for Aaron Wentz in Boston.

Respectfully Submitted,

John D. Cutlip
Recording Secretary
OPEN AIR CAMPAIGNERS, U.S., INC.

OPEN AIR CAMPAIGNERS
BOARD OF DIRECTORS.

Meeting Minutes

Saturday, May 2, 2009

Mt. Gilead Camp and Conference Center, Tannersville, Pennsylvania

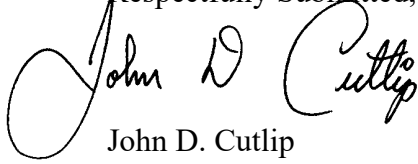
Attendees: Larry Baker, Eric Briscoe, John Cutlip, Bob Ewerth, Matt Harvey, Russ Hodder, Rex Trent and Bill Kabasenche.

1. It was It was MOVED, SECONDED & CARRIED to approve the following Minutes as written with a correction on April 5 to increase the price of item #18 from \$4,000 to \$5,000:
04-05-2008 / 05-31-2008 / 06-04-2008 / 11-12-2008 / 03-13-2009 / 03-19-2009
03-23-2009 / 04-14-2009 / 04-19-2009
2. It was MOVED, SECONDED & CARRIED that the slate of officers for 2010 be as follows: Chairman: Hodder / Vice Chair: Harvey / Secretary-Treasurer: Baker.
3. It was MOVED, SECONDED & CARRIED that Tom Garcia be accepted as a new OAC/USA Board member.
4. It was agreed that Joe Toy would make a good Board member nominee, Bill Kabasenche will approach Joe in this regard.
5. Verbal updates to augment the regular quarterly written reports were given by Cutlip (Central Services), Briscoe (Field Director) and Ewerth (Personnel Development).

In regards to the donor development report, it was recommended that Bob Ewerth speak with David Wilson before getting a grant writer to obtain his perspective and advice about these procedures.
6. There was agreement at we retain the services of CPA, Mike Holmes of Holmes, Simmons & Oswald, PC in Plymouth Meeting, PA to conduct our next audit.
7. It was MOVED, SECONDED & CARRIED that we establish our entire board to serve as the Audit Review Committee for the coming year and that our Treasurer serve as Chairman of this committee.
8. It was MOVED, SECONDED & CARRIED that we accept the proposed 2010 budget as amended.
 - a. Add donor development expense line item \$4,000
 - b. In crease promotion expense to \$8,800
 - c. Increase travel expense line to \$23,000

9. It was MOVED, SECONDED & CARRIED that we continue the 10% service fee level for the coming year.
10. It was MOVED, SECONDED & CARRIED that we continue the Intern staff status of Boston staff man, Paul Zagrobski.
11. It was MOVED, SECONDED & CARRIED that the housing allowance for our self-employed staff be approved at an amount up to \$35,000.
12. It was MOVED, SECONDED & CARRIED that we eliminate the “Associate Staff” status and that Eric Briscoe contact our current Associates to let them know of this decision.
13. It was agreed that Nominating Committee Chairman, Bill Kabasenche contact Joe Toy, Ed Martin and Aaron Wentz as potential Board members.
14. It was MOVED, SECONDED & CARRIED that we accept the verbal report given by our Personnel Development Director, Bob Ewerth, regarding the status of our retirement plan.
15. It was MOVED, SECONDED & CARRIED that we accept the Whistleblower Policy as presented to the Board today and integrate it into our policy manual.
16. It was agreed to accept the verbal update of our strategic plan status as presented by Bob Ewerth in today’s meeting.
17. It was MOVED, SECONDED & CARRIED that John Cutlip continue to serve each year as the Executive Treasurer/Secretary and ex-officio member of this board until otherwise voted on by this Board.
18. There was unanimous agreement by the board that in the future, as new Interns are considered for staff, this board simply receive a recommendation from the Management Team and that further details will be available upon request without sending out all related documents to each Board member.
19. It was MOVED, SECONDED & CARRIED that we adopt and integrate into our policy manual the proposed Document Retention & Destruction Policy as presented at this meeting noting the following revisions:
 - a. Section XI and XII: change “chief financial officer” to read “Executive Secretary/Treasurer.”
20. There was agreement that our next meeting be held on Saturday, February 6, 2010 in conjunction with the annual staff conference to be held in Baltimore.
21. Chairman Trent declared our meeting adjourned.

Respectfully Submitted,

A handwritten signature in black ink that reads "John D. Cutlip". The signature is written in a cursive style with a large initial "J" and "C".

John D. Cutlip

Recording Secretary

OPEN AIR CAMPAIGNERS, US, INC.

Management Team Meeting

April 13, 14, 2009

Held at the Squirrels Nest

Participants: Eric Briscoe / John Cutlip / Bob Ewerth

Key: **RED = Briscoe items to do** **BLUE = Cutlip items to do** **GREEN: Ewerth items to do**

1. Our time together began with a season of prayer for staff and ministry and then Eric Briscoe shared from the book of Proverbs, chapter 10. Following the devotional, we entered into another round of prayer specifically concentrating on the June seminars.
2. **It was agreed that Bob Ewerth will contact Paul Adams and Aaron Wentz to let them know of his difficulty logging onto their branch web sites. Bob will continue to monitor content on the OAC/USA Baltimore, Boston and National web sites.**
3. Eric reported that he did touch base with Joe Toy regarding being an evangelist-at-large with us on a full-time basis; it appears Joe is in process of considering forming his own organization.
4. John did use the Rex Trent donor letter draft as a template to send a letter out to our donor list asking that individuals consider us in their wills, as they do annuities, etc. Andy Schall at Ambassador Advisors said the brochure for this would need to be purchased so we did not insert one of these but did mention Ambassadors in the body of the letter.
5. **John make further notations on the "Our Case for Support" document drafts and will update (by adding years of affiliation and the vocations of each member) and send yet another draft to Bob for approval; both the National and Ewerth editions.**
6. Eric did minister with staff man, Kurt Schafli Feb 9-13 at Frontier School of Bible and found out from him that he is happy to continue his secondment status with us.
7. Eric attempted to make detailed plans with Jarrod Buswell to hold a one-week training seminar in the San Diego area June 15-19 but Jarrod is not returning Eric's calls.
8. Eric did get details to John of the above seminar and John printed up a promo brochure and also posted it to our web site.
9. **Bob reported that he was able to contact Fred Kornis regarding a potential seminar to be held in Kansas City during 2010 which looks promising, Bob will continue to work out details with Fred on this time of training.**

10. Eric and Aaron Wentz will continue to try and get together with staff Intern, Paul Zagrobski and find out further details regarding his health and church situation as it relates to time he spends ministering with OAC. Paul has requested to have an additional day off from his weekly OAC ministry time.

11. Eric completed his work on the details needed for developing Internship ministry opportunities with OAC for individuals who are interested in this type of ministry with us and the brochure is in print and distribution.

12. Bob did touch with Brad Beall and to see if he would be interested to consider serving on our Board of Directors, however health restrictions prohibit him from serving at this time.

13. Bob worked with Rex Trent and has in hand details regarding a General Director profile which will be presented to our board members for final approval, including search procedures.

14. Bob was able to make successful contact Mark Kennedy to get a status update on his camp support funds, found out that camp funds are being sent monthly to our Central Services office where they are processed and integrated into Mark's support account. No further action is required.

15. Bob Ewerth did attend the Strategic Donor Development seminar sponsored by Ambassador Foundation and held March 2-7 at the Eden Resort in Lancaster. Bob indicated that 90% of the information presented was totally new to him.

16. It was agreed that Bob would concentrate on raising funds for our National Operating Fund and continue to gather information on the writing of grants as a means of potential incoming funds for national as well.

17. Bob did put together a staff conference agenda and John layed it out and distributed to our OAC staff.

18. It was agreed that Bob will continue researching the upgrading of Timothy Warner's Spiritual Warfare materials which we use at Orientation-Candidate School.

19. Eric gave an update on the Baltimore Branch and reported that Paul is in process of pursuing the setting up of a physical branch office.

20. There was agreement that Bob Ewerth ensure that all future staff conference details concerning cost, registration, etc. be submitted to the Management Team in writing ahead of time so proper planning may take place.

21. There was agreement that Bob contact Henry de Roos regarding Kirk Hubick's authority to represent Canada at the Zone meeting.

22. It was agreed that Eric will touch base with Aaron Wentz to verify Rick Moore's understanding related to the payment of OAC van expenses, specifically that arrangement for such expenses are to be worked out at a branch level and traditionally if the branch general fund is able, expenses may be paid from there however if the general fund is not able to handle it, van expenses will be paid for by the OAC staff person who has the vehicle.

23. Regarding potential board man, Tom Garcia, he will be coming to staff conference, meet with staff and then later in the conference when Tom has gone home, we will vote on him.

24. It was agreed that Bob will fill out and send in to the branding consultant he presented to us a form called "ABIAH" which will be used to give us a price quote on conducting this service for us.

25. There was agreement that those individuals who wish to attend staff conference whose fees are not paid by the NOF will pay \$190 for the week.

26. Eric Briscoe gave a verbal update regarding the status of Rick Moore, he is in process of seeking the Lord concerning which specific city God is leading him to for full-time OAC ministry outreach.

27. It was agreed that John research the giving patterns of former seminar students which will include who they give to and when their giving began, and present this information to the Management Team.

Respectfully submitted,

John Cutlip
Director, Central Services
Open Air Campaigners

Management Team Meeting

September 30 – October 1, 2008
Held in Stone Harbor

Key:

RED = Briscoe items to do BLUE = Cutlip items to do BROWN: Ewerth items to do

1. Our time together began just after lunch as we opened in a round of prayer.
2. Eric Briscoe shared from the book of Job regarding the need for us to keep our limitations and the greatness of God in perspective.
3. **John will make sure our web and written materials promote the Boston seminar being the first week of June and WBC as the second week of June.**
4. **Eric and Bob Ewerth will monitor the Baltimore and Boston web sites.**
5. **Bob Ewerth obtained PBU Internship information and gave to Eric Briscoe.**
6. **Eric will touch base with Joe Toy regarding being an evangelist-at-large with us.**
7. **John will use the Rex Trent donor letter draft as a template and send a letter out to our donor list asking that individuals consider us in their wills, as they do annuities, etc. John will send a draft copy of this letter out to all staff before final mailing so individual staff can let us know if they desire the letter to be sent to their donors or not.**
8. **Eric will send Mickey Bussen a USA front-line story for use in the next OACI Update (possibly one regarding the Arabic church outreach).**
9. **John will poll the board recommending that Bob Ewerth conduct donor development work on behalf of OAC.**
10. **Bob handed out “Our Case for Support” document put together by Mt. Gilead Camp & Conference Center.**
11. **John will send out the job description for board members along with cover letter on behalf of our Nominating Chairman, Bill Kabasenche, as well as a copy of the “Who Are We” and “On The Front Lines” brochures to Jeff Funk and Tom Garcia.**
12. **Bob Ewerth will compose cover letter for the above task on behalf of Bill Kabasenche.**
13. It was agreed that the next mailing (step 2) for potential board members would be the mailing out of the policy manual to them. Step 3 would then be the sending out of a copy of our strategic plan for them to look over.

14. Bob Ewerth sent Eric orientation/candidate lectures he needs to give for the upcoming November sessions.

Respectfully submitted,

John Cutlip
Director, Central Services
Open Air Campaigners

Management Team Meeting

January 30 – Feb 1, 2008

Held in Boston

Key: RED = Briscoe items to do BLUE = Cutlip items to do BROWN: Ewerth items to do

1. Our time together began just after lunch as we opened in a round of prayer.
2. Eric Briscoe shared from Psalm 116:1
3. Update from on Dave Braun:
 - a. Car accident settlement came through recently and so this has been a primary source of income for him in these days.
 - b. In May, Eric will meet personally with Dave
 - c. Karen Boorse and Dave will be conducting weekly children's club program meetings together every Wednesday.
4. Update from Eric on Paul Adams and Mark Kennedy:
 - a. There is an ongoing lack of communication between Paul and Mark.
 - b. Eric will be spending time ministering with Paul Adams soon as they travel to Liberty together.
- 5. John will set up a G-Mail account for Eric so that all his oaci.org and current Juno mail will be handled by this new service.**
6. Bob Ewerth shared that Chuck Phelps try to get him into some schools this coming October to share the OAC ministry.
- 7. Eric will be with Kurt Schaffli out in Wyoming in October and will possibly be doing presentations in local schools.**
- 8. Eric will be with Kurt Schaffli April 24 at Ravenscrest Bible School and April 24-27 at an open-air training seminar in Denver.**
- 9. Bob Ewerth will contact all our USA staff and sent our Management Team the final attendance roster of those will for sure will be coming to Mt. Gilead which John can also use to assign staff ministry at his local church on Sunday, April 6.**
- 10. It was agreed that Bob and Eric will monitor the OAC staff and branch websites for approved content and layout and that John will announce that this monitoring will take place in the next feedback.**
11. It was reported that John notified Mt. Gilead of our intentions to hold staff conference there and sent in the required deposit and paperwork.
12. John also let staff know staff details of the upcoming staff conference including the fact that they need to bring their own linens.
13. John sent reminders out to our board members of the April board meeting and will make travel arrangements for board members Baker, Hodder and Martin.

14. John reported that he let Chip Wolfe know about the April 1 date on which he and the Management Team will need to begin cover the cost of van insurance, registration and newsletter production which will no longer be paid from the National Operating Fund.
15. John carried through on the last agenda item of sending out a poll to our Board member that we establish a van fund account for Ewerth, Briscoe and Cutlip, it was sent and the accounts have been set up.
16. John sent out a poll recommending that Mark Kennedy staff status be that of a seconded staff member to the ALACCA camp in Idaho, the poll was sent and it was approved by appropriate board vote.
17. John did type up Eric's opinion on the OAC 401K plan and sent a copy to the Management Team and Board Chairman, Rex Trent.
18. John did type up and sent out a letter on behalf of Eric to the Liberty students and Moody Bible students who signed up requesting additional OAC information.
19. Additional discussion took place regarding staff conference:
 - a. Bob went over a written schedule (see attached) which we revised
 - b. John will make sure Mt. Gilead Director, Dave Trout, receives a copy of this schedule**
20. Regarding the OAC International conference coming up this year:
 - a. Bob Ewerth will be representing OAC/USA at this conference**
 - b. It was agreed that John put together a conference presentation which will include the following:**
 - * A good variety of open air meeting pictures**
 - * Meeting statistic sheets for the last four years**
 - * Pictures of EP Field and Jim Duffey are incorporated into the presentation**
 - * Incorporate the vision statement, core values and one page strategic plan**
 - c. John will make sure Bob gets a copy of the Aaron Wentz Boston DVD he had put together**
- 21. Eric will have Rick Moore write up his subway outreach story**
22. Regarding our strategic plan draft put together by Ambassador Advisors:
 - a. We went over each item in the strategic plan point-by-point
 - b. It was agreed that we need to include the 1922 date for being known as "Open Air Campaigners"**
 - c. On page 4 in the introduction, first paragraph, last sentence, we want to include the word "preaching" and not just "sharing"**
 - d. John will be sure and insert the following into the communication section of our objectives: "Practice and promote prayer at all levels of ministry internally and externally."**
- 23. Eric will make further contact with Paul MacDonald and Mark Johnson as potential staff men.**

- 24. Bob will contact Dave Dowling to see if he would be available and willing to share with our Directors at the next Branch Director's meeting at Stone Harbor regarding principles of fund raising.**
- 25. Eric will send John a draft letter which John will send out to all former seminar students regarding our upcoming training seminars.**

Day 2 – Thursday, January 31, 2008

- 26. Rick Moore and Aaron Wentz came to our meeting location and shared about the work of Boston briefly. There was a consensus from the Management Team agreeing with Aaron that pursuing a golf tournament as a potential fund raising source would be a positive idea.
- 27. John will post our OAC training opportunities prominently on the web home page.**
- 28. Regarding our Board members, John will approach Doug MacLeod and Bob will contact David Dowling as potential board guys.**
- 29. Regarding internship program requirements, the following staff will contact the following schools regarding this information:
 - a. Eric Briscoe: Moody and Liberty**
 - b. Bob Ewerth: PBU and LBC**
 - c. Rick Moore: Dallas

Respectfully submitted,

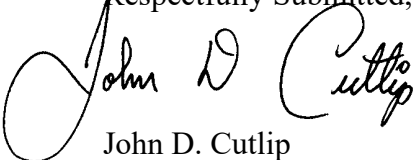
John Cutlip
Director, Central Services
Open Air Campaigners

OPEN AIR CAMPAIGNERS
BOARD OF DIRECTORS.
Meeting Minutes
Wednesday, November 12, 2008
Faith Community Church, Roslyn, Pennsylvania

Attendees: Eric Briscoe, John Cutlip, Bob Ewerth, Rex Trent and Bill Kabasenche.

1. Eric Briscoe opened our meeting in prayer.
2. Personnel Development Director, Bob Ewerth introduced Orientation-Candidate school participants Zane and Laurie Dempsie to the board.
3. A time of questions and answers took place with these candidates in the room and then continued as they were excused and further conversation took place concerning Zane's potential ministry with OAC/USA.
4. It was AGREED unanimously that we recommend to the full board that Zane Dempsie be voted on as a staff Intern with OAC/USA, ministering in the Altoona, PA area as prayer and financial support are raised. Zane and Laurie will also work on paying off their outstanding debt. During this internship period, Zane will work with our various OAC staff men in order to determine which geographic location would be best for them to locate on a full-time basis and he will also pursue further Bible school education .
5. Regarding the reopening of our New York City branch under the direction of staff man Richard Burley, there was positive reception to this concept and an awareness that the high cost of living in the region, coupled with the Burley's current low percentage of financial support income will cause us to proceed ahead at a measured pace.
6. ***** ACTION STEP FOR ERIC BRISCOE *****
It was agreed that Eric will work with Richard Burley in formulating a specific written plan to reopen the New York City branch which will be submitted to this board for review as we continue to prayerfully move in this direction.

Respectfully Submitted,



John D. Cutlip
Recording Secretary
OPEN AIR CAMPAIGNERS, US, INC.

Dear Gentlemen,

In accordance with our policy manual regarding the opening of a branch I would like to provide you with a brief report and recommendation concerning the opening or reopening of a New York City branch.

Over the past several years Eric Briscoe has ministered in the New York area for a week during the summer. He has taken several staff with him. These meetings have allowed O.A.C. to make many good contacts and associations for future ministry. Richard and Diane Burley have gone with Eric on several of these trips. As a result, the Lord has lead Richard to open a branch once again in New York. There is a good base of support from others of like ministry who could help in this endeavor. Also, Mickey Bussen and Chip Wolfe would be available to assist as well.

Therefore, I would like to recommend that the Burley's be allowed to go New York in the very near future and lay the foundational groundwork for the opening of this new branch. I also recommend that he become the area director when the conditions for opening a new branch are met in accordance with our policy. During this time he will be directly accountable to Eric and I will assist where needed.

Bob Ewerth



OPEN AIR CAMPAIGNERS

Board of Directors

Email Poll Minutes

Poll emailed October 1, 2008

Tally results October 6 , 2008

ITEMS OF BUSINESS:

1. There was agreement that Bob Ewerth head up an effort to raise funds for the National Operating Fund.

Respectfully Submitted,

John D. Cutlip
Recording Secretary
OPEN AIR CAMPAIGNERS, U.S., INC.



OPEN AIR CAMPAIGNERS

Board of Directors

Meeting by Mail Minutes

Poll emailed May 27, 2008

Tally results May 31, 2008

ITEMS OF BUSINESS:

1. VOTING APPROVAL WAS GIVEN from our National Board members to continue receipting support to Betty Naggy, widow of staff evangelist, George Naggy

Respectfully Submitted,

John D. Cutlip
Executive Secretary & Treasurer
OPEN AIR CAMPAIGNERS, U.S., INC.



OPEN AIR CAMPAIGNERS

Board of Directors

Meeting by Mail Minutes

Poll emailed May 27, 2008

Tally results June 4, 2008

ITEMS OF BUSINESS:

1. VOTING APPROVAL WAS GIVEN from our National Board members and USA staff to have Larry Baker, Bill Kabasenche and Matt Harvey serve for a second three-year term on our national Board of Directors.

Respectfully Submitted,

John D. Cutlip
Executive Secretary & Treasurer
OPEN AIR CAMPAIGNERS, U.S., INC.

OPEN AIR CAMPAIGNERS
BOARD OF DIRECTORS.
Meeting Minutes
Saturday, April 5, 2008
Mt. Gilead Camp and Conference Center, Tannersville, Pennsylvania

Attendees: Larry Baker, Eric Briscoe, John Cutlip, Bob Ewerth, Ed Martin, Rex Trent and Bill Kabasenche.

Not Able to Attend: Mike Malszycki and Matt Harvey

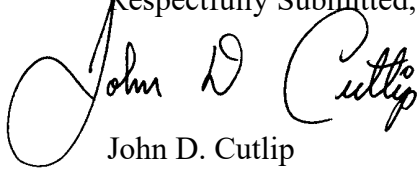
Guest: Andy Schall of the Ambassador Advisors Group

1. Andy Schall shared with us regarding estate planning and a 401K plan overview and how these could be beneficial to OAC and staff.
2. It was MOVED, SECONDED & CARRIED to approve the following Minutes as written:
12/14/06 – 12/21/06 – 05/05/07 – 05/17/07 – 06/09/07 – 08/24/07
10/05/07 – 11/12/07 – 11/21/07
3. It was MOVED, SECONDED & CARRIED that we continue the slate of officers for the coming term as follows: Chairman: Trent / Vice Chair: Ewerth / Secretary: Cutlip / Treasurer: Baker.
4. Verbal updates to augment the regular quarterly written reports were given by Cutlip (Central Services), Briscoe (Field Director) and Ewerth (Personnel Development)
5. There was agreement at we retain the services of CPA, Mike Holmes of Holmes, Simmons & Oswald, PC in Plymouth Meeting, PA to conduct our next audit.
6. It was MOVED, SECONDED & CARRIED that we establish our entire board to serve as the Audit Review Committee for the coming year and that our Treasurer serve as Chairman of this committee.
7. It was MOVED, SECONDED & CARRIED that we accept the proposed 2009 budget as written (see attached).

8. It was MOVED, SECONDED & CARRIED that we approve a second term of Board membership for Baker, Kabasenche, Harvey and Malcsycki.
9. It was MOVED, SECONDED & CARRIED that we continue the 10% service fee level for the coming year.
10. There was discussion and ultimate agreement that we consider using the social security rate level as a base and tie this to our current OAC staff levels of support.
11. The board used this morning's session led by Andy Schall of Ambassador Advisor's Group and conducted an annual review of our retirement plan.
12. It was MOVED, SECONDED & CARRIED that John Cutlip function as our Executive Treasurer/Secretary for the coming year and remain an ex-officio member of this board even after his two terms of service on the board are completed.
13. It was MOVED, SECONDED & CARRIED that we continue the Intern staff status of Boston staff man, Paul Zagrobski.
14. It was MOVED, SECONDED & CARRIED that the housing allowance for our self-employed staff be approved at an amount up to \$35,000.
15. There was agreement that Rex Trent and Bill Kabasenche work on producing a draft copy of a national mailing letter and that John Cutlip finalize this letter and send it out to our national donor mailing list.
16. It was MOVED, SECONDED & CARRIED that the Conflict Resolution policy presented by Bob Ewerth be approved and that staff and board members sign this document.
17. It was MOVED, SECONDED & CARRIED that we use the official IRS mileage reimbursement figure as our standard for mileage reimbursement to staff for ministry travel.

18. It was MOVED, SECONDED & CARRIED that the Astro mini-van used by George Naggy be sold to Bob Ewerth in the amount of \$5,000 as listed in Kelly Blue Book guide and that these funds be placed in the New York General Fund to help reestablish this branch of OAC.
19. There was agreement that our 2010 staff conference be held in the Baltimore Branch of OAC, schedule details to be determined at a later date.
20. Bob Ewerth took the board step-by-step through our strategic plan, highlighting the various points which are of particular importance to us in these days.
21. There was agreement that our next meeting be held on Saturday, May 2, 2009 here at Mt. Gilead in conjunction with the annual staff conference.
22. It was MOVED, SECONDED & CARRIED that our meeting be adjourned.

Respectfully Submitted,

A handwritten signature in black ink that reads "John D. Cutlip". The signature is written in a cursive style with a large initial "J" and "C".

John D. Cutlip
Recording Secretary
OPEN AIR CAMPAIGNERS, US, INC.



OPEN AIR CAMPAIGNERS

NATIONAL BOARD OF DIRECTORS

PHYSICAL MEETING

Saturday, May 5, 2007 at Mt. Gilead Camp, Tannersville, Pennsylvania

Chairman: Trent / Vice Chair: Ewerth / Secretary: Cutlip / Treasurer: Baker

#1

Attendees:

Mike Malszycki, Rex Trent, Bill Kabasenche, Ed Martin Bob Ewerth, John Cutlip

Not able to attend:

Larry Baker, Matt Harvey and Eric Briscoe

#2

The meeting opened at by a devotional led by Chairman, Rex Trent from Jeremiah 17 emphasizing that God has a plan for OAC.

#3

A conference call was made between the board and Ambassadors Advisor staff man, Andy Schall at 9am. Andy shared the following with us:

#4

A verbal overview of the written investment policy draft (see attached). This policy can be voted on by our OAC board of directors.

IT WAS MOVED, SECONDED AND CARRIED that OAC accept this written investment policy statement and agreed that Ambassadors Advisors administer the policy for us as needed.

#5

A verbal comparison was shared with us between 401K / 403B and self-directed investment options.

IT WAS MOVED, SECONDED AND CARRIED that we form an OAC Investment Committee to work with Ambassadors on applying a plan of our choosing for OAC staff and that this committee be comprised of the Personnel Development Director, our Board Treasurer and the Executive Treasurer/Secretary.

#6

A conference call was made between the board and Field Director Eric Briscoe. Eric gave us a verbal update on staff noting that there seems to be an increase in the financial, spiritual and physical challenges within our OAC family these days. These difficulties seem to be handled very well by our staff and much fruitful ministry is taking place in spite of the hardships.

Particular note was made of the following:

- A. In the next 2 to 5 years, new branches of OAC will most likely be active in Seattle, New York City and a major city in Texas.
- B. Eric spent the week this past month with the Loop family and the following options are available to Gordon and Beth-Eden for OAC ministry:
 - Boston under the leadership of Aaron Wentz
 - Baltimore under the leadership of Paul Adams
 - Orlando under the leadership of Peter O'Driscoll
 - Los Angeles under the leadership of Russ Hodder
 - Seattle under the leadership of Mark Kennedy
 - New York City as a team with Dick Burley
 - Philadelphia as the Director
- C. Eric recommends to the Board that the Internship status for Paul Zagrobski continue for another year.
- D. Regarding Rick Moore, he is in process of selling his home in Texas to move into our Boston branch. After two to three years of ministry he will have another OAC staff man join him in opening up a new OAC branch possibly in one of the major cities of Texas.

#7

IT WAS MOVED, SECONDED AND CARRIED that the Management Team develop a job description for the new position of one person serving as Executive Treasurer & Secretary. This one position would be much like the two current positions, however it would:

1. Be a board-appointed position
2. Provide continuity as ministry would not be term-related but ongoing until replaced by the board
3. Serve as the official registered agent for OAC

It was also agreed that John Cutlip be appointed to initially fill this position.

#8

Bob Ewerth gave a verbal update on the upcoming OAC banquet which included the following:

- Event planned for the Philadelphia
- To be held on September 22
- Ambassadors Advisors will pay for half of the expense
- Goal will be 100-125 participants
- Program content to include:
 - Bill Kabasenche testimony regarding the effectiveness of OAC with LBC student outreach
 - WEC testimony regarding the effectiveness of OAC with their missionary training
 - Hunter Abbott testimony who was saved in the open air
 - Power point presentation letting folks know how OAC national helps our staff on the front lines
 - Present a fundraising appeal
- Peter Bogart (Bob Ewerth's pastor) will serve as the Master of Ceremonies

#9

IT WAS MOVED, SECONDED AND CARRIED that we accept the Minutes as written from the following meetings: 09/20/2006 + 01/22/2007 + 02/12/2007.

#10

It was agreed to accept the verbal audit review committee report as given today by John Cutlip on behalf of Treasurer, Larry Baker. Our 2006 audit is currently under way by CPA Mike Holmes.

#11

IT WAS MOVED, SECONDED AND CARRIED that our entire board serve as the audit review committee for the coming year and that our Treasurer serve as chairman of this committee.

#11.5

IT WAS MOVED, SECONDED AND CARRIED that Mike Holmes serve as our outside CPA to conduct the audit of our 2007 financial records.

#12

IT WAS MOVED, SECONDED AND CARRIED that we continue our 10% service charge for the coming year.

#13

IT WAS MOVED, SECONDED AND CARRIED that the intern status of Paul Zagrobski continue for another year.

#14

IT WAS MOVED, SECONDED AND CARRIED that the housing allowance for our self-employed staff be approved at an amount up to \$35,000.

#15

IT WAS MOVED, SECONDED AND CARRIED that our affiliation with the Evangelical Council for Financial Accountability continue for another year.

#16

Research documents put together regarding our allowable staff support levels were reviewed. Details were discussed and it was MOVED, SECONDED AND CARRIED that we increase the allowable support level for staff by 10% for next year over this current year's level and that any income staff derive from outside "tent-making" endeavors are not required to be included in the support percentage achieved figures.

#17

IT WAS MOVED, SECONDED AND CARRIED that we set up a 401K retirement fund account for our OAC staff with the Ambassadors Advisors. Our OAC staff are to have the option of setting up a retirement account in this manner through Ambassadors or individually administering their own retirement vehicle. Those who opt for the Ambassadors services will have their monthly 3% donation taken out pre-tax and sent automatically to the Ambassadors office. OAC will pay the annual administration fee and one-time set up fee and each participating staff member will pay the annual management fee.

#18

IT WAS MOVED, SECONDED AND CARRIED that the current slate of officers remain the same for the coming year:

Chairman: Trent

Vice: Ewerth

Treasurer: Baker

Secretary: Cutlip

#19

It was agreed that our next physical meeting be held at Mt. Gilead on Saturday, April 5, 2008.

#20

IT WAS MOVED, SECONDED AND CARRIED that we adopt the arbitration agreement as presented by Bob Ewerth (see handout) and that we distribute this document to staff at this conference and follow up with another copy in the days ahead for the staff to verify and sign.

#21

There was agreement that Bob Ewerth contact the Ambassadors office regarding details surrounding financial bonding as discussed today and that John Cutlip gather information from CPA Mike Holmes about this matter and that Mike Malszycki coordinate the responses and present a recommendation to our board.

#22

Chairman Trent gave a detailed verbal report concerning the goals & objectives worksheet minutes provided to us through the Ambassadors Advisors office (see attached).

#23

IT WAS MOVED, SECONDED AND CARRIED that we set up a National Headquarters Complex Fund into which funds may be donated in order to be used for this project.

#24

IT WAS MOVED, SECONDED AND CARRIED that this meeting be adjourned at 4:20pm.

Respectfully submitted,

John Cutlip
Executive Secretary & Treasurer
Open Air Campaigners



OPEN AIR CAMPAIGNERS

Board of Directors

Meeting by Mail Minutes

Poll emailed November 12, 2007

Tally results November 19 , 2007

ITEMS OF BUSINESS:

1. VOTING APPROVAL WAS GIVEN from our National Board members to establish van fund accounts for Briscoe, Ewerth and Cutlip so that incoming donations for this purpose may be designated as such.
2. VOTING APPROVAL WAS GIVEN from our National Board members to change the status of Mark Kennedy from full-time OAC/USA staff member to that of Seconded staff for his ministry with A Lighthouse And Christ Centered Always (ALACCA) Bible Camp in North Central Idaho.

Respectfully Submitted,

John D. Cutlip
Executive Secretary & Treasurer
OPEN AIR CAMPAIGNERS, U.S., INC.



OPEN AIR CAMPAIGNERS

Board of Directors

Meeting by Mail Minutes

Poll emailed November 21, 2007

Tally results November 28 , 2007

ITEMS OF BUSINESS:

1. VOTING APPROVAL WAS GIVEN from our National Board members that the OAC 401K retirement plan be modified to be that of a deferral contribution which is not mandatory and allows our staff the ability to choose the retirement strategy best suited for their needs.

Respectfully Submitted,

John D. Cutlip
Executive Secretary & Treasurer
OPEN AIR CAMPAIGNERS, U.S., INC.



OPEN AIR CAMPAIGNERS

Board of Directors

Meeting by Mail Minutes

Poll emailed October 5, 2007

Tally results October 8, 2007

ITEMS OF BUSINESS:

1. VOTING APPROVAL WAS GIVEN from our National Board members to follow OAC policy as written and transfer use of the current OAC van used by Gordon Loop to Richard Burley.

Respectfully Submitted,

John D. Cutlip
Executive Secretary & Treasurer
OPEN AIR CAMPAIGNERS, U.S., INC.



OPEN AIR CAMPAIGNERS

Board of Directors

Meeting by Mail Minutes

Poll emailed August 24, 2007

Tally results May 27, 2007

ITEMS OF BUSINESS:

1. VOTING APPROVAL WAS GIVEN from our National Board members to appoint Mickey Bussen as a full-time OAC/USA staff man effective immediately.

Respectfully Submitted,

John D. Cutlip
Executive Secretary & Treasurer
OPEN AIR CAMPAIGNERS, U.S., INC.



OPEN AIR CAMPAIGNERS

Board of Directors

Meeting by Mail Minutes

Poll emailed June 9, 2007

Tally results June 25, 2007

ITEMS OF BUSINESS:

1. VOTING APPROVAL WAS GIVEN from our National Board members to set in place a 401K retirement plan with the assistance of the Ambassadors Advisors office in Lancaster, PA and that participation in this plan be mandatory for all OAC/USA staff.
2. VOTING APPROVAL WAS GIVEN from our National Board members that such a 401K plan be available to OAC Interns as well if legally possible but that it not be mandatory for our Intern staff.
3. VOTING APPROVAL WAS GIVEN from our National Board members that such a 401K plan be available to OAC Associate staff as well if legally possible but that it not be mandatory for our Associate staff.
4. VOTING APPROVAL WAS GIVEN from our National Board members that such a 401K plan be available to OAC Seconded staff as well if legally possible but that it not be mandatory for our Seconded staff.
5. VOTING APPROVAL WAS GIVEN from our National Board members that OAC staff can participate in the 401K plan with no service requirement so that it is immediately available to all.
6. VOTING APPROVAL WAS GIVEN from our National Board members that vesting be 100% for this 401K plan so that our OAC staff will have access to 100% of everything we put into their account should they leave the work at any time.
7. VOTING CONSENSUS WAS REACHED from our National Board members that OAC staff will NOT be allowed to borrow against their 401K account.

Respectfully Submitted,

John D. Cutlip
Executive Secretary & Treasurer
OPEN AIR CAMPAIGNERS, U.S., INC.



OPEN AIR CAMPAIGNERS

Board of Directors

Meeting by Mail Minutes

Poll emailed May 17, 2007

Tally results May 18, 2007

ITEMS OF BUSINESS:

1. VOTING APPROVAL WAS GIVEN from our National Board members to establish a staff assistance fund after having received due counsel from CPA, Mike Holmes on this matter and that the recent special gift from Fidelity Charitable Gift Fund Foundation be deposited into this account and assistance be granted to the Aaron Wentz family from this account to help out with recent medical expenses.

Respectfully Submitted,

John D. Cutlip
Executive Secretary & Treasurer
OPEN AIR CAMPAIGNERS, U.S., INC.



OPEN AIR CAMPAIGNERS

Board of Directors

Intern Interview and Meeting by Mail Minutes

Poll emailed February 12, 2007

Tally results February 16, 2007

ITEMS OF BUSINESS:

1. A COMBINATION OF WRITTEN AND ON SITE VERBAL VOTING APPROVAL WAS GIVEN from our National Board members to accept **Rick Moore** as an OAC/USA Intern staff man assigned to our Boston branch effective immediately.

Respectfully Submitted,

John D. Cutlip
Recording Secretary
OPEN AIR CAMPAIGNERS, U.S., INC.



OPEN AIR CAMPAIGNERS

Board of Directors

Meeting by Mail Minutes

Poll emailed January 22, 2007

Tally results February 16, 2007

ITEMS OF BUSINESS:

1. WRITTEN VOTING APPROVAL WAS GIVEN from our National Board members to move ahead on the Strategic Planning Committee's recommendation to search for an individual to fill the role of OAC/USA General Director.

Respectfully Submitted,

John D. Cutlip
Recording Secretary
OPEN AIR CAMPAIGNERS, U.S., INC.

OPEN AIR CAMPAIGNERS MANAGEMENT TEAM
MEETING MINUTES
November 10, 2007
Held in Nazareth, PA

Present: Eric Briscoe, John Cutlip & Bob Ewerth.

* Action steps for **JOHN in blue** / **ERIC in Red** / **BOB in green**

1. Bob began our time together with a devotional from Leviticus speaking of the need for us to be separate and holy.
2. **Regarding the upcoming OAC USA and International conferences, JOHN will send info out to our USA staff letting them know the following:**
 1. **REGARDING THE INTERNATIONAL CONFERENCE MAY 22-30, 2008**
 - We cannot afford to cover cost of OAC International staff conference in Toronto in May, 2008:
 - i. **John will alert Henry de Roos to this fact**
 - ii. **Bob Ewerth will be sent to represent OAC/USA**
 1. **He will have full voting authority on behalf of OAC/USA**
 2. **He will serve as the official OAC/USA representative**
 - iii. **Staff are invited to attend at their own cost if they want to go**
 - iv. **They will need to contact Henry de Roos directly**
 - v. **They may possibly hitch a ride to and from the conference with Bob Ewerth and should contact Bob about this**
 2. **REGARDING THE USA STAFF CONFERENCE APRIL 4-7, 2008**
 - We will underwrite the cost of hosting and getting our staff to this gathering
 - **John will let Mt. Gilead know our details, fill out the paperwork and send the deposit**
 - **John will let staff know:**
 - i. **to arrive on Thursday, April 3 between 3-5**
 - ii. **that our first meal will be a 5pm on Thursday evening**
 - iii. **that housing for couples is limited to the first 5 couples who contact us with this request**
 - iv. **that they can leave on Monday, April 7**
 3. **REGARDING THE USA BOARD MEETING ON SATURDAY, APRIL 5**
 - **John will send a reminder notice out to our Board members**
 - Board will be notified that they can arrive on Friday

3. There was agreement that beginning on April 1, 2007, the cost of van insurance, registration and newsletter production for Ewerth, Cutlip, Briscoe and Wolfe no longer be paid from the National Operating Fund but that these expenses be covered by the individual staff listed above as ministry expense items from their personal support:
 1. **John will let Chip Wolfe know about this**
4. There was agreement that all national training be advertised as and referred to as “Seminars” as opposed to “Academy.”
5. **Eric will touch base with Dave Braun regarding his low support in addition to other matters our Field Director’s office has on file to discuss with him**
6. Approval was given to accept the OAC website information content regarding the Boston seminar in June of 2008 as currently posted.
7. **There was agreement that the John initiate a Management Team recommendation to our Board of Directors that we establish van fund accounts for Ewerth, Briscoe and Cutlip as our vehicles are aging significantly.**
8. **Bob Ewerth will be visiting various Bible schools in Ohio in the coming year attempting to procure staff and let the ministry be known.**
9. There was agreement that we recommend to the Board that Mark Kennedy’s staff status be revised to that of a “seconded” staff member with the Idaho camp called A Lighthouse And Christ Centered Always (ALACCA). **Bob Ewerth will let Mark Kennedy know we are recommending this and John Cutlip will send out a poll to our board. Eric Briscoe will let Paul Adams know of this recommendation.**
10. **There was agreement that Eric choose who will go with him to Liberty University representing OAC February 16-22, 2008.**
11. **John will type up Eric’s opinion on the OAC 401K plan and then send a copy to the Management Team and Board Chairman, Rex Trent.**
12. **John will type up and send out a letter on behalf of Eric to the Liberty and Moody Bible students who signed up requesting additional OAC information.**

Respectfully submitted,

John D. Cutlip



OPEN AIR CAMPAIGNERS

Board of Directors

Meeting by Mail Minutes

Poll mailed December 14, 2006

Tally results December 21, 2006

ITEMS OF BUSINESS:

1. WRITTEN VOTING APPROVAL WAS GIVEN from all our National Board to request the resignation of Greg Witter as an Associate Staff man with OAC and should this not be forthcoming in a timely manner, initiate dismissal as a result of his ministry shift and disassociation with the local church.

Respectfully Submitted,

John D. Cutlip
Recording Secretary
OPEN AIR CAMPAIGNERS, U.S., INC.



OPEN AIR CAMPAIGNERS

Board of Directors

Meeting by Mail Minutes

Poll mailed December 21, 2006

Tally results December 28, 2006

ITEMS OF BUSINESS:

1. WRITTEN VOTING APPROVAL WAS GIVEN from all our full-time OAC/USA staff and National Board members to accept the following individual for a second term of service:

REX TRENT / BOB EWERTH / ERIC BRISCOE

Respectfully Submitted,

John D. Cutlip
Recording Secretary
OPEN AIR CAMPAIGNERS, U.S., INC.

OPEN AIR CAMPAIGNERS
BOARD OF DIRECTORS.
Meeting Minutes
Saturday, September 30, 2006
Mt. Gilead Camp, Tannersville, Pennsylvania

Attendees: Eric Briscoe, John Cutlip, Bob Ewerth, Matt Harvey, Mike Malszycki, Larry Baker, Rex Trent and Bill Kabasenche.

Not able to attend: Ed Martin

Guests: Aaron Wentz (Boston Branch Director), Russ Hodder (Los Angeles Branch Director) and Paul Adams (Baltimore / Washington DC Branch Director).

1. The meeting opened by a devotional led by Chairman, Rex Trent.
2. It was MOVED, SECONDED & CARRIED that the Minutes be approved as written from our meetings of 10/1/05; 11/16/05; 2/23/06; 2/28/06; 3/3/06 and both of the 5/18/06 Minutes.
3. Each of the Management Team members gave a verbal update of their departments to the Board.
4. It was MOVED, SECONDED & CARRIED that we establish the entire board as the audit review committee for 2007 and our OAC Treasurer as the Chairman of this committee.
5. ***** ACTION STEP FOR JOHN CUTLIP *****
It was MOVED, SECONDED & CARRIED that we secure the CPA services of Holmes, Simmons & Oswald to conduct our 2006 audit.
6. ***** ACTION STEP FOR KABASENCHE, HARVEY, ADAMS, TRENT, EWERTH *****
It was MOVED, SECONDED & CARRIED that we accept the services of Ambassadors Advisors for a period of one year as outlined in their written contract and that Kabasenche, Harvey, Adams, Trent and Ewerth serve as the strategic planning committee.
7. ***** ACTION STEP FOR STRATEGIC PLANNING COMMITTEE *****
There was discussion on the subject of the Central Services location and operation, input was given by individual board members including John Cutlip and there was agreement that our strategic planning committee take these matters into consideration as a plan for the future is formulated.
8. ***** ACTION STEP FOR JOHN CUTLIP *****
It was agreed that we continue to withhold the 3% monthly retirement amount from our staff support which will be given back to them at the end of the year for investment.

9. ***** ACTION STEP FOR JOHN CUTLIP *****
It was MOVED, SECONDED & CARRIED that we continue our 10% service charge for 2006. It was also suggested that we include in future national mailings the option for folks to support our National Operating Fund in a specific financial manner.
10. ***** ACTION STEP FOR JOHN CUTLIP *****
It was MOVED, SECONDED & CARRIED that we increase our support level amounts for 2007 by 10%.
11. ***** ACTION STEP FOR LARRY BAKER *****
It was MSC that our Treasurer produce a recommendation by our next meeting as to an appropriate annual cost of living increase for our staff support.
12. ***** ACTION STEP FOR JOHN CUTLIP *****
It was MOVED, SECONDED & CARRIED that John Cutlip function as the official OAC registered agent for the coming year.
13. ***** ACTION STEP FOR JOHN CUTLIP *****
It was MOVED, SECONDED & CARRIED that the buses in use by Peter O'Driscoll be made available to the Orlando Children's Church in Florida for a nominal fee
14. ***** ACTION STEP FOR ERIC BRISCOE *****
It was MOVED, SECONDED & CARRIED that we acknowledge the secondment of Karen Boorse with CEF as officially terminated and that her status with OAC be changed to full-time staff working in the Philadelphia area under the supervision of our Field Director
15. ***** ACTION STEP FOR ERIC BRISCOE *****
It was MOVED, SECONDED & CARRIED that we offer George Naggy his present van as a retirement gift with the option of him giving it to a present OAC staff person should he so desire.
16. ***** ACTION STEP FOR ERIC BRISCOE *****
It was MOVED, SECONDED & CARRIED that Paul Zagrobski's Internship continue for another year.
17. ***** ACTION STEP FOR ERIC BRISCOE *****
It was MOVED, SECONDED & CARRIED that Mark Kennedy be accepted as full-time staff with OAC.

18. An Update on Gordon Loop was given by our Field Director and there seemed to be a consensus that three possibilities exist for his ministry when his educational furlough is over:
- i. Work with Mark Kennedy in opening up the work in Seattle
 - ii. Work with Richard Burley in opening up the work in New York City
 - iii. Working with another staff evangelist in opening up the work in the Raleigh, NC area.
19. ***** ACTION STEP FOR ERIC BRISCOE *****
It was MOVED, SECONDED & CARRIED that all new board of directors members be required to be screened for a criminal background check.
20. ***** ACTION STEP FOR JOHN CUTLIP *****
It was MOVED, SECONDED & CARRIED that we allow our membership in ANAM to lapse at the end of the current membership period to be reviewed in one year.
21. ***** ACTION STEP FOR JOHN CUTLIP *****
It was MOVED, SECONDED & CARRIED that we authorize a Los Angeles van fund be established for Russ Hodder.
22. It was MOVED, SECONDED & CARRIED that we accept the report of our Audit Review Committee as presented by Treasurer, Larry Baker.
23. ***** ACTION STEP FOR MANAGEMENT TEAM *****
It was MOVED, SECONDED & CARRIED that the Management Team address the issues our CPA raises in his Management letter, specifically on pages 4-11 and that recommendations from the Management Team to the Board be implemented.
24. ***** ACTION STEP FOR JOHN CUTLIP *****
There was agreement that future Board meeting materials, specifically the Management Team reports be sent to individual Board members well in advance of our Board meetings so they can be looked over and then a brief reference and time of clarification can be conducted at the actual physical meeting.
25. ***** ACTION STEP FOR JOHN CUTLIP *****
It was MOVED, SECONDED & CARRIED that Briscoe, Braun and Ewerth be authorized to claim up to \$35,000 each on their 2006 W-2 tax statement for housing allowance purposes.
26. It was MOVED, SECONDED & CARRIED that Rex Trent serve as our board Chairman for the coming year.
27. It was MOVED, SECONDED & CARRIED that Bob Ewerth serve as our board Vice-Chairman for the coming year.

28. ***** ACTION STEP FOR BOB EWERTH *****

It was agreed that our Personnel Development Director head up researching and pioneering potential new branches as he sees fit in conjunction with the Management Team.

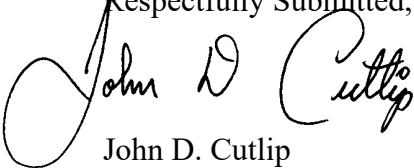
29. It was MOVED, SECONDED & CARRIED that John Cutlip serve as our board Secretary for the coming year.

30. It was MOVED, SECONDED & CARRIED that Larry Baker serve as our board Treasurer for the coming year.

31. It was MOVED, SECONDED & CARRIED that we accept the 2007 budget as written.

32. It was agreed that we hold our next physical meeting here at Mt. Gilead next year on Saturday, May 5, 2007 in conjunction with the May 4-10 OAC Americas Zone Conference.

Respectfully Submitted,

A handwritten signature in black ink that reads "John D. Cutlip". The signature is written in a cursive style with a large initial "J" and "C".

John D. Cutlip
Recording Secretary
OPEN AIR CAMPAIGNERS, US, INC.

	2007 Budget	Quarter 1 Actual	Quarter 2 Actual	Quarter 3 Actual	Quarter 4 Actual	Year-To-Date	Difference
INCOME							
Goods Sold	30,000					\$ -	(30,000)
Interest	500					\$ -	(500)
Major Donations	0					\$ -	0
Miscellaneous	200					\$ -	(200)
NOF Donors	17,000					\$ -	(17,000)
Orientation / Candidate School	500					\$ -	(500)
Seminars	3,000					\$ -	(3,000)
Service Charge	80,000					\$ -	(80,000)
Staff Conference	1,000					\$ -	(1,000)
Reimbursements	5,200					\$ -	(5,200)
Total Income	\$ 137,400	\$ -	\$ -	\$ -	\$ -	\$ -	(137,400)
EXPENSES							
Affiliation (ANAM / ECFA / OACI)	1,500					\$ -	1,500
Assist / Encourage & Train Staff	1,000					\$ -	1,000
Audit	3,700					\$ -	3,700
Bank fees	200						
Cost of Goods Sold	11,000					\$ -	11,000
Evangelism Supply	700					\$ -	700
Insurance (Multi-Peril)	650					\$ -	650
Insurance (Vans)	7,000					\$ -	7,000
Insurance (Workman's Comp)	5,000					\$ -	5,000
Meetings (Board / M.T / Branch Dir.)	3,000					\$ -	3,000
Miscellaneous	150					\$ -	150
Office Equipment / Repair	9,000					\$ -	9,000
Office Supply	9,000					\$ -	9,000
Orientation / Candidate School	500					\$ -	500
Payroll Taxes	24,000					\$ -	24,000
Phone	5,500					\$ -	5,500
Postage	6,000					\$ -	6,000
Promotion	5,000					\$ -	5,000
Rent	16,500					\$ -	16,500
Seminars	3,000					\$ -	3,000
Shipping / Handling	6,000					\$ -	6,000
Staff Conference	5,000					\$ -	5,000
Travel	11,000					\$ -	11,000
Van Maintenance / Repairs	3,000					\$ -	3,000
TOTAL EXPENSES	137,400	0	0	0	0	\$ -	137,400
						0	

Income minus
expenses



OPEN AIR CAMPAIGNERS

Board of Directors

Meeting by Mail Minutes

Poll mailed May 18, 2006

Tally results June 1, 2006

ITEMS OF BUSINESS:

1. WRITTEN VOTING APPROVAL WAS GIVEN from all our full-time OAC/USA staff and National Board members to accept **John Cutlip** for a second term of service as a member of the National Board of Directors.

Respectfully Submitted,

John D. Cutlip
Recording Secretary
OPEN AIR CAMPAIGNERS, U.S., INC.



OPEN AIR CAMPAIGNERS

Board of Directors

Meeting by Mail Minutes

Poll mailed May 18, 2006

Tally results May 26, 2006

ITEMS OF BUSINESS:

1. WRITTEN VOTING APPROVAL WAS GIVEN from all our National Board authorizing our Central Services office to set up a van fund account for Richard Burley.
2. WRITTEN VOTING APPROVAL WAS GIVEN from all our National Board to accept the Conflict of Interest Policy as proposed and integrate this into our policy manual.

Respectfully Submitted,

John D. Cutlip
Recording Secretary
OPEN AIR CAMPAIGNERS, U.S., INC.



OPEN AIR CAMPAIGNERS

Board of Directors

Meeting by Mail Minutes

Poll mailed February 23, 2006

Tally results March 16, 2006

ITEMS OF BUSINESS:

1. WRITTEN VOTING APPROVAL WAS GIVEN from all our National Board members to officially appoint **Larry Stump** as an Associate Staff man once all background checks are received and approved by the Personnel Development Department office.
2. WRITTEN VOTING APPROVAL WAS GIVEN from our National Board members to officially appoint **Greg Witter** as and Associate Staff man once all educational transcripts are received and approved by the Personnel Development Department office.

Respectfully Submitted,

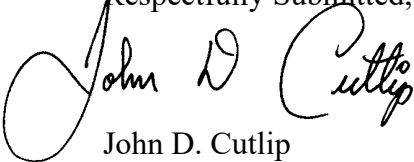
John D. Cutlip
Recording Secretary
OPEN AIR CAMPAIGNERS, U.S., INC.

OPEN AIR CAMPAIGNERS
BOARD OF DIRECTORS.
Orientation-Candidate School Interview Meeting Minutes
Saturday, February 16, 2006
Faith Community Church, Roslyn, Pennsylvania

Attendees: Eric Briscoe, John Cutlip, Bob Ewerth, Bill Kabasenche and Rex Trent

1. The meeting opened at 6:25pm as the board members reviewed potential staff applications.
2. Larry and Marcy Stump were called into the room at 6:40pm and a board interview question period took place:
 - i. Marcy shared her testimony
 - ii. Larry shared his testimony
 - iii. The board asked questions of both Larry and Marcy
 - iv. Larry and Marcy asked questions of this board
 - v. Bill Kabasenche led in prayer for this couple
3. Greg and Bree Witter were called into the room at 7:35pm and a board interview question period took place:
 - i. Bree shared her testimony
 - ii. Greg shared his testimony
 - iii. The board asked questions of both Greg and Bree
4. Regarding Larry and Marcy Stump, it was MOVED, SECONDED & CARRIED that Larry be appointed as an Associate staff member under the initial direction of our Field Director pending approved completion of background checks and with the understanding that he would move forward in signing up to begin the Scofield Bible course.
5. Regarding Greg and Bree, it was MOVED, SECONDED & CARRIED that Greg be immediately appointed as an Associate staff member under the initial direction of our Field Director pending receipt of successful educational transcripts with a periodic review every six months with the goal of Intern status upon voting approval of the board.

Respectfully Submitted,

A handwritten signature in black ink that reads "John D. Cutlip". The signature is written in a cursive style with a large, stylized "J" and "C".

John D. Cutlip
Recording Secretary
OPEN AIR CAMPAIGNERS, US, INC.



OPEN AIR CAMPAIGNERS

Board of Directors

Meeting by E-Mail Minutes

Poll sent February 28, 2006

Tally results March 2, 2006

ITEM OF BUSINESS:

1. WRITTEN VOTING APPROVAL WAS GIVEN from our National Board members authorizing Gordon Loop power to trade in his OAC Dodge van and coupled with the present balance in his van fund, purchase a replacement van which will be titled in the name of Open Air Campaigners.

Respectfully Submitted,

John D. Cutlip
Recording Secretary
OPEN AIR CAMPAIGNERS, U.S., INC.



OPEN AIR CAMPAIGNERS

Board of Directors

Meeting by E-Mail Minutes

Poll sent March 3, 2006

Tally results March 14, 2006

ITEM OF BUSINESS:

1. WRITTEN VOTING APPROVAL WAS GIVEN from our National Board members authorizing Matt Harvey and Paul Adams to accept the proposal from the city of Baltimore on behalf of Open Air Campaigners regarding our Inner Harbor permit situation.

Respectfully Submitted,

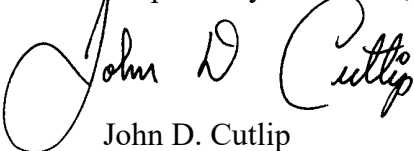
John D. Cutlip
Recording Secretary
OPEN AIR CAMPAIGNERS, U.S., INC.

OPEN AIR CAMPAIGNERS
BOARD OF DIRECTORS.
Orientation-Candidate School Interview Meeting Minutes
Saturday, February 16, 2006
Faith Community Church, Roslyn, Pennsylvania

Attendees: Eric Briscoe, John Cutlip, Bob Ewerth, Bill Kabasenche and Rex Trent

1. The meeting opened at 6:25pm as the board members reviewed potential staff applications.
2. Larry and Marcy Stump were called into the room at 6:40pm and a board interview question period took place:
 - i. Marcy shared her testimony
 - ii. Larry shared his testimony
 - iii. The board asked questions of both Larry and Marcy
 - iv. Larry and Marcy asked questions of this board
 - v. Bill Kabasenche led in prayer for this couple
3. Greg and Bree Witter were called into the room at 7:35pm and a board interview question period took place:
 - i. Bree shared her testimony
 - ii. Greg shared his testimony
 - iii. The board asked questions of both Greg and Bree
4. Regarding Larry and Marcy Stump, it was MOVED, SECONDED & CARRIED that Larry be appointed as an Associate staff member under the initial direction of our Field Director pending approved completion of background checks and with the understanding that he would move forward in signing up to begin the Scofield Bible course.
5. Regarding Greg and Bree, it was MOVED, SECONDED & CARRIED that Greg be immediately appointed as an Associate staff member under the initial direction of our Field Director pending receipt of successful educational transcripts with a periodic review every six months with the goal of Intern status upon voting approval of the board.

Respectfully Submitted,

A handwritten signature in black ink that reads "John D. Cutlip". The signature is written in a cursive, flowing style. The first name "John" is written with a large, looped 'J'. The middle initial "D" is smaller and sits between the first and last names. The last name "Cutlip" is written with a large, looped 'C' and a trailing flourish.

John D. Cutlip
Recording Secretary
OPEN AIR CAMPAIGNERS, US, INC.

OPEN AIR CAMPAIGNERS MANAGEMENT TEAM
MEETING MINUTES
December 12, 2006
Held in Nazareth, PA

Present: Eric Briscoe, John Cutlip & Bob Ewerth.

* Action steps for **JOHN in blue** / **ERIC in Red** / **BOB in green**

1. Eric began our time together with a devotional from Psalm 22 followed by a round of prayer for each of our USA staff.

ITEMS BELOW COMPLETED OR SIMPLY REPORTS GIVEN – NO ACTION NECESSARY

2. **JOHN worked with MATT HARVEY on the new administration brochure.**
3. **JOHN & BOB will continue to work on formatting some of our OR/CAN school materials to use in power point presentations.**
4. **JOHN & BOB will continue work on the concept of developing a digital presentation on CD for staff to use at churches and missions conferences.**
5. **JOHN added Naggy van to the Board agenda now that he is retiring, recommending that the Board offer the van as a gift to George.**
6. **JOHN added to the Board agenda a recommendation to have OAC sign over the present buses to Peter O'Driscoll for use in his OCC ministry.**
7. **JOHN added to the Board agenda discussion of continuing our association in the ANAM accountability group.**
8. **JOHN added to the Board agenda the establishment of a van fund for Russ Hodder.**
9. **JOHN deleted the reference to I John 1,14 in our STEPS booklet reprint.**
10. **JOHN made copies of the board evaluation materials Bob brought today for use at our Mt. Gilead meeting.**
11. **JOHN prepared a \$100 gift for Andy Schall of Ambassadors Advisors, but he refused to take it.**
12. **JOHN posted our staff application on our web site.**
13. **JOHN will cancel the monthly 3% retirement deduction from George Naggy's account as of 1/1/07.**
14. **JOHN continued searching for printing quotes for our next STEPS booklet reprint.**

******* ITEMS BELOW ARE ACTION STEPS TO BE COMPLETED *******

15. **ERIC will contact all our Associate staff to find out their desire concerning continuing** affiliation status with us. He will also research policy on “Friends of OAC” other missions may have and see if it would apply to our need for such a position.
16. **ERIC will follow up with George Naggy and get his retirement plans in writing.**
17. **ERIC will contact Karen Boorse’s committee chairman and touch base regarding how Karen is doing from their perspective.**
18. **JOHN will contact Peter O’Driscoll and have him proceed with signing bus titles over from OAC to Orlando Children’s Church ministry.**
19. **ERIC has made arrangements with Gordon Loop and will take him to to Columbia International University’s Week of Evangelism from April 16-20.**
20. **There was agreement that JOHN put on the next Board agenda a recommendation from the Management Team that from now on, OAC obtain a criminal background check on all new Board members and process one for those present Board members continuing on for a second term as well.**
21. **Regarding the desire of Travis Rogers wanting to minister with OAC short-term, there was agreement that ERIC contact him about joining him and Paul Adams for the February 18-23 Liberty trip, this after Bob Ewerth talked to Ed Martin in detail about Travis and his counseling progress.**
22. **BOB will contact Greg Witter to let him know we are recommending to the Board a request for Greg to voluntarily resign from staff due to his lack of local church involvement and recent shift in doctrinal emphasis. Should he desire to counsel with our Board Chairman, Rex Trent, appropriate contact information will be given to Gregg for this purpose.**
23. **BOB gave a verbal update on the status and progress of the Strategic Planning meetings with Ambassadors Advisors now convening on a regular basis. Mark Kennedy is now on the committee as well as Sue Cutlip, Kim Wolfe and Pastor Peter Bogart from Bob’s church.**
24. **JOHN will poll our Zone Conference staff attendees regarding tour choices between a Cabela/Roadside America trip, a New York City outing or other ideas they may wish to submit for consideration.**
25. **BOB will be joining David Wilson in Brazil this January to set up the new OAC Latin Zone.**
26. **There was agreement that a potential branch outreach trip to the Seattle area whereby Paul Adams and Mark Kennedy would join Russ Hodder would probably not be feasible at this time.**
27. **JOHN will poll our Board members to let them know of the recommendation from the Strategic Planning Committee that we pursue a search for a General Director. BOB will**

inform the Strategic Planning Committee of this poll which will be going out.

28. **ERIC will begin talking to Boston Director, Aaron Wentz about the possibility of potential staff man, Rick Moore, moving to the Boston area for ministry if he is approved for staff after taking the Orientation/Candidate School in February.**
29. **BOB will be working on finalizing a written draft on Conflict Resolution for us to submit to the Board for voting approval and inclusion in our policy manual.**
30. No date was set for the next Management Team meeting.

Respectfully submitted,

John D. Cutlip

OPEN AIR CAMPAIGNERS MANAGEMENT TEAM
MEETING MINUTES
September 20, 2006
Held in Nazareth, PA

Present: Eric Briscoe, John Cutlip & Bob Ewerth.

* Action steps for **JOHN in blue** / **ERIC in Red** / **BOB in green**

1. Eric began our time together with a devotional from Acts 3 & 4 regarding John and Peter taking people into the open-air, payer, dealing with authorities, reporting to the local church and displaying confidence in God's Word.

ITEMS BELOW COMPLETED OR SIMPLY REPORTS GIVEN – NO ACTION NECESSARY

2. John revised the "Who We Are" church brochure with the help of Board member, Matt Harvey, we will talk about this further at the upcoming Board meeting at Mt. Gilead.
3. John revised our web site to include a password protected staff page containing staff schedule calendars, clip art to download, bylaws, job descriptions, policy manual and the upcoming Mt. Gilead meeting schedule. He also developed a password protected Board site page which include our Board Minutes for download, job descriptions, Management Team Minutes and Board member rotation schedule for download.
4. Bob presented a written "Internship Goals" sheet which was discussed and agreed would be good to apply to future staff interns (see attached copy for details).
5. John informed the Management Team that progress continues in putting together a written procedures manual for the tasks performed month-by-month in the Nazareth office, a preliminary draft shall be presented at our upcoming Board meeting at Mt. Gilead.
6. Eric gave update on Peter O'Driscoll:
 1. He continues to visit depressed areas of the Orlando area
 2. Bus stops in school areas are targeted, flyers inviting kids and parents to the OCC are distributed
 3. Peter periodically conducts middle and high school Fellowship of Christian Athletes affiliated meetings challenging kids to share their faith
 4. Daytona outreach continues to be a major annual event
 5. His OCC ministry is the main weekly outreach event every Saturday
 - His staff of volunteers are faithful
 - Home visitation, food & clothing distribution and other practical ministry takes place during the week
7. John alerted the Management Team to our current lack of ministry cash flow as a result of lower than usual national donation income. It was noted that we need to closely monitor this situation especially in the next remaining quarters of this present fiscal year. It was noted that the printing of newsletters for folks like Fred Kornis and others is a source of extra income for the NOF and is recommended that this be continued as well as receipting for outside organizations from Nazareth

such as OAC/OM and YES.

8. Bob updated the Management Team regarding his upcoming trip to Brazil to attend the conference of OAC Brazil, Ecuador, Mexico and Paraguay. It was noted that this meeting is not a Zone conference but simply a meeting to lay the foundation for a possible future Latin Zone should the international body vote to establish such a Zone.
9. Bob presented information downloaded from the internet regarding Peacemaker Ministries as it relates to Christian Conciliation for us to consider (see attached copies for details on this ministry).
10. John revised our current Conflict of Interest Policy and the Management Team, presented this document to our Board, received necessary vote of approval, incorporated this material into our OAC policy manual and reprinted our policy manual for distribution to all USA staff and board members, also posted revised copy to our website for staff download.
11. Bob gave a verbal report of his trip with Mark Kennedy to the state of Washington for potential long-term OAC ministry outreach. It was a very positive trip and established the validity of viable ministry opportunities for future ministry in that area of the country. Much potential is there for great outreach.
12. Eric noted that Sue MacNeil has been granted a time of furlough during September and October as her summer schedule was very heavy and she feels a need for such a hiatus.
13. It was noted that Gordon Loop's time of educational furlough will be up in May of 2007, possible ministry location within OAC include the following:
 1. Philadelphia
 2. Baltimore
 3. Seattle
 4. Chicago
14. It was noted that Mark Kennedy is finishing up his education and continuing to raise needed support.

***** ITEMS BELOW ARE ACTION STEPS TO BE COMPLETED

15. **JOHN will continue working with MATT HARVEY on the administration brochure.**
16. **JOHN & BOB will continue to work on formatting some of our OR/CAN school materials to use in power point presentations.**
17. **JOHN & BOB will continue work on the concept of developing a digital presentation on CD for staff to use at churches and missions conferences.**
18. **ERIC will contact all our Associate staff to find out their desire concerning continuing affiliation status with us. He will also research policy on "Friends of OAC" other missions may have and see if it would apply to our need for such a position.**
19. **JOHN will add Naggy van to the Board agenda now that he is retiring, recommending that the Board offer the van as a gift to George, at which time all paperwork would be completed to sign the vehicle over. Should George desire the van to continue in OAC, no paperwork**

Open Air Campaigners / Management Team Minutes

transfer would be necessary and we would then assign it to an appropriate staff person in need of a vehicle. Should George decide to keep the van and then sell it for personal income, then it could potentially be purchased by an interested OAC staff person.

20. **JOHN will add to the Board agenda a recommendation to have OAC sign over the present buses to Peter O'Driscoll for use in his OCC ministry, thereby eliminating OAC liability related to these vehicles.**
21. **JOHN will add to the Board agenda discussion of continuing our association in the ANAM accountability group.**
22. **JOHN will add to the Board agenda the establishment of a van fund for Russ Hodder.**
23. **JOHN will delete the reference to I John 1,14 in our STEPS booklet reprint.**
24. **JOHN will make copies of the board evaluation materials Bob brought today for use at our upcoming Mt. Gilead meeting.**
25. **It was agreed that JOHN prepare a \$100 gift for Andy Schall of Ambassadors Advisors to give him in appreciation for his participation in our upcoming Mt. Gilead meeting.**
26. **JOHN will post our staff application on our web site and include questions in the beginning part of the document to make sure the applicants have read and agree with our doctrinal statement, charismatic statement and staff qualifications.**
27. **JOHN will now cancel the monthly 3% retirement deduction from George Naggy's account now that he is retired along with monthly ministry report and van mileage forms.**
28. **JOHN will continue searching for printing quotes for our next STEPS booklet reprint.**
29. **ERIC will visit Karen Boorse this week and arrange to go out with her and other local OAC staff for open air meetings. It appears that Karen will no longer be affiliated with CEF as of the end of this week so it was agreed that her affiliation with us would change from seconded staff to full-time staff as detailed below:**
 1. **Her immediate OAC supervisor would be our Field Director**
 2. **Daily oversight of her activities would be monitored by her local committee which is currently up and running**
 3. **Local ministry could take place with Dave Braun**
 4. **Other regular ministry in local churches and other venues which Karen has established (VBS, Club programs, etc) will continue as usual**
 5. **Counsel from OAC board members included the following options to her:**
 - **Join Heartland or other ministry and resign from OAC**
 - **Continue in OAC and move to an established branch**
 - **Continue in OAC, remain in Philly and work with local staff and others as the opportunities arise**
30. **ERIC will visit staff man Kurt Schaffli in Wyoming during November**

31. **BOB will contact Matt Gonzales to fill him in on the Mark Kennedy / Bob Ewerth recent exploratory trip to the Northwest.**

Respectfully submitted,

John D. Cutlip

OPEN AIR CAMPAIGNERS MANAGEMENT TEAM
MEETING MINUTES
May 2-3, 2006
Held in Roslyn, PA

Present: Eric Briscoe, John Cutlip & Bob Ewerth.

* Action steps for **JOHN in blue** / **ERIC in Red** / **BOB in green**

DAY 1, MAY 2

1. Eric began our time together at 9am with a devotional from Romans 4 regarding faith and not circumstances, looking to God for all things.

ITEMS BELOW COMPLETED OR SIMPLY REPORTS GIVEN – NO ACTION NECESSARY

2. John gave a verbal update report on a new volunteer Chip Wolf found in a local church by the name of Chris who is willing to help out in our Nazareth office, he also updated the team on Chip's present ministry which is excellent and the extra time spent the past few months working with the new CPA and so this time commitment with the above new staff and projects has been the reason not all of John's action steps have been completed to date.
3. Bob reported on his assistance in helping staff man Larry Tiss move into a new residence.
4. John is happy to report that the State of New York has cancelled its penalty against OAC for lack of Workman's Compensation coverage after he provided them with the appropriate documentation in this matter (see attached copy of Rescission of Order for details);
5. Eric's update report to the team included the following:
 1. He reported on his local activities, especially the need to help sort through his mom's personal belongings as she has now been moved into an assisted living facility.
 2. Eric's update on Gordon Loop who is taking his time to fully research replacement van possibilities and has not yet purchased one but will in the days ahead which is very wise.
 3. Regarding Dave Braun:
 - He is now back for a time of ministry in Kenya
 - He is currently fulfilling a minimum of 24 hours per week in ministry
 - **June will mark the 9 month target at which time we will need a** recommendation from ERIC to present our Board relative to Dave's future status with OAC.
 4. Regarding Richard Burley:
 - He and Aaron Wentz traveled to the Chicago area recently and spent time with potential staff man, Tim Hanlon.
 - They also visited and ministered with Aaron's supporting church in that area of the country.
 - Richard is feeling the need to be located near a city for ministry as opposed to his current location in New Hampshire.

5. Regarding Mark Kennedy:

- Mark is targeting potential locations in Seattle, Portland, Spokane area in the state of Washington for ministry this summer and eventually a permanent location for his OAC ministry.
- **Bob will touch base with Mark to discuss the possibility of working with him** on this ministry trip to Washington around the 11-15 of August.
- **ERIC will talk to Paul Adams and Mark in July during their Boston ministry** regarding Mark's Internship review status which is coming up soon.

6. Regarding Paul Zagrobski:

- His physical status is about the same, still very weak at times so he ministers with the Boston team as he is able.
- He presently comes out about two days each week.

7. Regarding Peter O'Driscoll:

- His ministry with the Orlando Children's Church outreach is flourishing, they now have seven OAC buses transporting children from the inner-city to the church on Saturday.
- Eric contacted Peter and he will endeavor to incorporate more actual open-air meetings into his ministry schedule in the days ahead.

ITEMS BELOW ARE ACTION STEPS TO BE COMPLETED

6. **JOHN will revise the "Who We Are" church brochure worked on at our December, 2005** meeting as draft #2 and send to Matt Harvey for further input and work.
7. **JOHN will send MATT HARVEY basic information on the administration brochure we want** to put together for him to draft up.
8. **JOHN will arrange to post a copy of our training manual to the new OAC FTP web site so** folks can download it for free if they want to.
9. **JOHN & BOB will continue to work on formatting some of our OR/CAN school materials to** use in power point presentations.
10. **JOHN & BOB will continue work on the concept of developing a digital presentation on CD** for staff to use at churches and missions conferences.
11. **Regarding staff intern, Mark Kennedy, his home in Idaho is still on the market and presently** under contract. BOB will have Mark call Kurt Schafli regarding Seattle ministry training with a church contact there
12. **JOHN will contact henry de Roos regarding supplies lift at the People's Church** and see if Henry can have the team from Kanarta Baptist Church bring them to Boston when they come on July 2.
13. **ERIC will touch base with George Naggy and get an update on his health and ministry status.**

14. **ERIC will contact all our Associate staff to find out their desire concerning continuing** affiliation status with us. He will also research policy on “Friends of OAC” other missions may have and see if it would apply to our need for such a position.
15. There was agreement that we not pursue integrating the requirement of educational transcripts into our application process to prove what applicants have claimed in the application process.
16. **JOHN will poll our Board regarding the establishment of a van fund for Richard Burley.**
17. **BOB will review PBU’s Institute of Jewish Studies opportunity for educational qualifications** as it relates to satisfying OAC’s requirements as Associate staff man Greg Witter is considering this course.

DAY 2, MAY 3

18. **John has revised our current Conflict of Interest Policy and the Management Team agreed to** present this document as written and discussed at today’s meeting to our Board for a poll vote to officially be incorporated into our OAC policy manual, JOHN will take care of these details (see attached copy for details).
19. Discussion took place at length regarding the possible topics and course direction for a Director’s Conference for our area leadership members and it was concluded that scheduling for such a meeting this year would not be feasible.
20. An extended time of prayer for each of our USA staff and Board members took place along with a devotional reading by Eric Briscoe from Psalm 33:6.
21. It was agreed that at our next Management Team meeting, we discuss in detail the job guidelines for Recruitment Development Director and also for the Training Development Director (see attached copies) with the following in mind:
 1. Who should fill these positions
 2. Do we feel anyone is presently on staff to fulfill these positions
22. **Regarding the management letter from our new CPA, Mike Holmes, it was agreed that** JOHN include this on our next Board agenda for discussion so Board members may have personal extended face-to-face feedback on the specific recommendations and our response to them.
23. **It was agreed that BOB research van insurance level coverage to see if our current levels are** adequate.
24. After lengthy discussion regarding our strategic planning approach, there was consensus that at the present time, our current number of full-time personnel on staff needs to increase in order for us to make significant progress on future goals.

DAY 21, EVENING MEETING AT BILL KABASENCHE'S HOME IN LANCASTER

25. Regarding the Lancaster Bible College open air seminar in June:

1. May 30 will be the deadline date in determining whether there are adequate numbers of participants signed up to hold his session at the school.
2. At least 10 participants are needed, presently have 8 signed up.

26. Regarding Karen Boorse:

1. Discussion took place at length to fill in our Board member present on her current staff status and history.
2. Karen has expressed a desire to contact individual Board members to receive personal input on her status and what her options may be.
3. ERIC will contact Karen in the days ahead to find out:
 - If she has indeed contacted some of our Board members
 - If she is willing to meet our ministry staff requirements
 - i. Participating in open-air meetings
 - ii. Conducting one-on-one counseling for adults and children

27. Regarding Peter O'Driscoll:

1. The spirit of his heart and ministry are currently compatible with our open air ministry.
2. It was pointed out that his ministry shift from open air to children's work should have been board approved.
3. It was agreed that Peter needs to actively pursue new open-air avenues of outreach
4. Value of his current and continuing children's Orlando Children's Church was acknowledged.

28. Regarding Kurt Schafli:

1. **ERIC will speak to Kurt about coming on full-time USA staff status with us as** opposed to maintaining his current "Secondment" status.
 - Eric will remind Kurt that should he decide to shift his status, ALL personal support currently coming directly from Switzerland to his account in Wyoming will need to go through the Nazareth office;
 - i. His current 5% service charge will increase to 10% as all our other current staff;
 - ii. An additional 3% will be withheld for retirement;
 - All other policies and procedures for full-time staff as explained in our policy manual will apply to him.

29. Regarding our current goals and strategies:

1. It was emphasized that we need to work on strengthening our current branches
2. On the branch level, we need to maintain first quality, then quantity as personnel are added
3. The concept of 25 new branches vs 25 new cities of impact were discussed at length
4. It was highlighted that 1/3 of America's population resides in the New York to Richmond corridor so perhaps that could be an emphasis of our concentration in the days ahead.
5. Second career folks could be a rich pool of potential staff for us
6. The concept of networking with other ministries, individuals, organizations and local churches was identified as a key component
7. There was a consensus that OAC staff presently provide the following three-fold attributes and so should all future OAC staff:
 - Emphasis on conducting effective open-air evangelism
 - Being a spokesman, expert on evangelism
 - Able to adequately train other individuals in the techniques of effective open-air evangelism
8. Regular contact with local pastors was also emphasized as a key component in our future ministry growth potential
9. In regards to marketing our mission, the following areas were described as key in developing this phase of our organization:
 - Newsletters
 - Sharing with local pastors
 - Training others in open air evangelism
10. We do not need an expert to address all fields of need, rather one expert to address one topic at a time (recruitment, marketing, fund-raising, etc.)
11. REX TRENT volunteered to set up a meeting with Tom Telford of ACMC who has expertise in the area of missions, particularly in the area of current trends in missions

Respectfully submitted,

John D. Cutlip



OPEN AIR CAMPAIGNERS

Board of Directors

Meeting by Mail Minutes

Poll mailed November 16, 2005

Tally results December 1, 2005

ITEMS OF BUSINESS:

1. WRITTEN VOTING APPROVAL WAS GIVEN from all our National Board members to officially grant OAC staff man Gordon Loop a time of furlough from November 1, 2005 through May, 2007 for the purpose of furthering his education.

Respectfully Submitted,

John D. Cutlip
Recording Secretary
OPEN AIR CAMPAIGNERS, U.S., INC.

OPEN AIR CAMPAIGNERS
BOARD OF DIRECTORS.
Meeting Minutes
Saturday, October 1, 2005
Mt. Gilead Camp, Tannersville, Pennsylvania

Attendees: Eric Briscoe, John Cutlip, Bob Ewerth, Mike Malszycki, Ed Martin, Larry Baker and Bill Kabasenche.

1. The meeting opened by a devotional led by Chairman, Rex Trent.
2. It was MOVED, SECONDED & CARRIED that the following Minutes be approved as written; July 19, 2004, both May 13, 2005 meetings, July 18, 2005 and September 20, 2005.
3. It was MOVED, SECONDED & CARRIED that we establish the entire board as the audit review committee for 2006 and our OAC Treasurer as the Chairman of this committee.
4. ***** ACTION STEP FOR JOHN CUTLIP *****
It was MOVED, SECONDED & CARRIED that we secure the CPA services of Holmes, Simmons & Oswald to conduct our 2005 audit with freedom to secure an alternate CPA should this contact not work out. John will let Mr. Holmes know our decision and coordinate details for the audit of our 2005 books.
5. It was MOVED, SECONDED & CARRIED that we continue our 10% service charge for 2006. It was also suggested that we include in future national mailings the option for folks to support our National Operating Fund in a specific financial manner.
6. It was MOVED, SECONDED & CARRIED that we continue our support level amounts for 2006 as we have in place for 2005.
7. ***** ACTION STEP FOR JOHN CUTLIP *****
8. It was MOVED, SECONDED & CARRIED that John Cutlip function as the official OAC registered agent for the coming year.
9. Bob Ewerth presented the board with a verbal update of the basis and current status of our retirement plan percentage deduction. There was agreement to continue the program as it is presently run.
10. ***** ACTION STEP FOR ERIC BRISCOE & JOHN CUTLIP *****
It was MOVED, SECONDED & CARRIED that Paul Zagrobski's Intern status continue for the coming year. John Cutlip will send a letter of encouragement to Paul as drafted by Eric Briscoe encouraging him in the good work he is doing.
11. A verbal update was given concerning the status of Mark Kennedy. It was agreed that his Intern status continue with thanksgiving for the way God has led them to a part of our Baltimore branch.

12. ***** ACTION STEP FOR BILL KABASENCHE and ERIC BRISCOE *****

It was agreed that Eric Briscoe inform Gordon Loop that this board has granted him a one-year furlough beginning November 1 with a built-in six-month review by our Field Director and that Gordon continue to attend staff conference. It was also agreed that Bill Kabasenche contact him regarding potential educational opportunities at Lancaster Bible College between now and October 23.

13. ***** ACTION STEP FOR ERIC BRISCOE ***** It was agreed that Russ Hodder be granted up to a one-month vacation and that Eric Briscoe inform him of this decision.

14. ***** ACTION STEP FOR ERIC BRISCOE *****

We, the OAC Board appreciate the years of service Dave Braun has given to the Lord through Open Air Campaigners. We desire that Dave continue to serve with us in the days ahead with the following guidelines which Eric Briscoe will share with him:

- That he minister as a staff evangelist on a probationary basis
 - Beginning immediately
 - Lasting for the next nine months, and that our:
 - Field Director
 - Will monitor Dave's ministry
 - on a monthly basis
 - reporting back to the board at the end of this time with a staff status recommendation
 - Eric will explain to Dave that he and Joy need to contact Ed Martin for counsel between now and November 1.

15. It was MOVED, SECONDED & CARRIED that Briscoe, Braun and Ewerth be authorized to claim up to \$35,000 each on their W-2 tax statement for housing allowance purposes.

16. ***** ACTION STEP FOR MATT HARVEY *****

After a verbal report on the court case we have pending against the city of Baltimore, it was MOVED, SECONDED & CARRIED that The OAC National Board of Directors give Matt Harvey official authority to represent Open Air Campaigners in the current case of Open Air Campaigners vs City of Baltimore, including the right to sign documents on behalf of Open Air Campaigners relative to this legal proceeding. In an effort to keep the board informed on the progress of this case, Matt will send copies of all available documents to our Central Services office for distribution to our board.

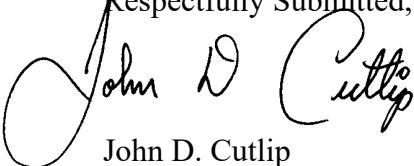
Regarding details of potential out-of-court settlement agreement, the only denial from the city of Baltimore we would accept would be that to preach on the promenade.

17. It was MOVED, SECONDED & CARRIED that Rex Trent serve as our board Chairman for the coming year.

18. It was MOVED, SECONDED & CARRIED that Bob Ewerth serve as our board Vice-Chairman for the coming year.

19. It was MOVED, SECONDED & CARRIED that John Cutlip serve as our board Secretary for the coming year.
20. It was MOVED, SECONDED & CARRIED that Larry Baker serve as our board Treasurer for the coming year.
21. There was agreement that we hold off on securing the service of Ambassadors Advisors at this time.
22. After appropriate input comparing last years budget vs actual as part of our audit review process, it was MOVED, SECONDED & CARRIED that we accept the 2006 budget as written now that the comparison and resulting proposal have been adequately integrated.
23. It was agreed that we hold our next physical meeting here at Mt. Gilead next year, final dates to be coordinated between board members and camp availability
24. It was MOVED, SECONDED & CARRIED that we accept our vision statement as written which states: "OAC/USA is trusting the Lord to use this ministry to impact 25 cities in America with the Gospel through open-air evangelism and other ministry by means of strategic establishment of branch ministries by the year 2025."

Respectfully Submitted,

A handwritten signature in black ink that reads "John D. Cutlip". The signature is written in a cursive, flowing style with a large initial "J" and "C".

John D. Cutlip
Recording Secretary
OPEN AIR CAMPAIGNERS, US, INC.



OPEN AIR CAMPAIGNERS

Board of Directors

Meeting by Mail Minutes

Poll mailed July 22, 2005

Tally results September 20, 2005

ITEMS OF BUSINESS:

1. WRITTEN VOTING APPROVAL WAS GIVEN from all our full-time OAC/USA staff and National Board members to accept **Ed Martin** for a second term of service.

Respectfully Submitted,

John D. Cutlip
Recording Secretary
OPEN AIR CAMPAIGNERS, U.S., INC.



OPEN AIR CAMPAIGNERS

Board of Directors

Meeting by Mail Minutes

Poll mailed May 24, 2005

Tally results July 18, 2005

ITEMS OF BUSINESS:

1. WRITTEN VOTING APPROVAL WAS GIVEN from all our full-time OAC/USA staff and National Board members to accept **Bill Kabasenche** as a returning National Board of Director member after more than a year of board rotation sabbatical.

Respectfully Submitted,

John D. Cutlip
Recording Secretary
OPEN AIR CAMPAIGNERS, U.S., INC.



OPEN AIR CAMPAIGNERS

Board of Directors

Meeting by Mail Minutes

Poll mailed March 25, 2005

Tally results May 13, 2005

ITEMS OF BUSINESS:

1. WRITTEN VOTING APPROVAL WAS GIVEN to accept **Matt Harvey** as a new National Board of Director member.
2. WRITTEN VOTING APPROVAL WAS GIVEN to accept **Larry Baker** as a returning National Board of Director member after more than a year of board rotation sabbatical.
3. WRITTEN VOTING APPROVAL WAS GIVEN to accept **Mike Malszycki** as a new National Board of Director member.

Respectfully Submitted,

John D. Cutlip
Recording Secretary
OPEN AIR CAMPAIGNERS, U.S., INC.

OPEN AIR CAMPAIGNERS MANAGEMENT TEAM
MEETING MINUTES
December 13-14, 2005
Held in Boston MA

Present: Eric Briscoe, John Cutlip & Bob Ewerth.

1. Confirmed that Bob will work with Paul Adams and Mark Kennedy in setting up church team training in the Seattle, WA area from Mark's contact there.
2. We went over the "Who We Are" church brochure draft #1 and updated, JOHN will revise as draft #2 and send to Matt Harvey for further input and work.
3. JOHN will send MATT HARVEY basic information on the administration brochure we want to put together for him to draft up.
4. We looked over Gordon Loop's latest news letter draft which explains his upcoming move to attend seminar, looks good, some minor changes requested, JOHN will put the letter together and post to the web for Gordon to look over.
5. ERIC will touch base with Gordon Loop regarding the status of his OAC van during his educational sabbatical, if it will be of use to Gordon during his time of seminary training, he is welcome to continue using it, but if would be a hinderance, we will place it in use within elsewhere in our mission.
6. Update on David Braun:
 1. He has not contacted Ed Martin, doesn't believe it is necessary
 2. No reports have been submitted to Eric Briscoe yet
7. We went over the Meeting Stat form draft JOHN put together, JOHN will add another line for "location" and print them on fluorescent orange heavy stock for use in our future seminars.
8. We also looked over the staff application progress check off listing chart, this draft looks good, Bob will take back and use.
9. Eric shared with us the content of his conversation with Bill Kabasenche regarding our Branch Directors:
 1. We need to let ourselves be known more to local churches in the areas where our branches are located.
 2. It was noted that most of our men actually do this at present.
 3. We need to increase our efforts in making contact with potential staff individuals.
10. It was agreed that JOHN post a copy of our training manual to the new OAC FTP web site so folks can download it for free if they want to.
11. JOHN will contact Keith Phillips so see how much the 2007 OAC Staff Conference will cost in terms of housing so we can plan accordingly.

We ended the evening session with a round of prayer for specific OAC staff around the country.

WEDNESDAY, DECEMBER 14

Our session began at 8am opened with a devotional from Psalm 16 led by Eric and a time of corporate prayer committing our day and our staff to the Lord.

12. Eric shared the following thoughts received in regards to our “HOW TO EQUIP THE LOCAL CHURCH” promo brochure:

1. One of the most effective tools used by our Lord and the early church as recorded in Acts to bring the gospel to people is open-air evangelism. Today, the open-air preacher creates an atmosphere for the church team to share their faith one-on-one with those who have listened to the meetings this experience brings the church member out of his comfort zone and allows him the experience the Holy Spirit’s work in his life in a way they have never experienced before. This is also one of the best forms of discipleship as the church team will grown in their faith and boldness that they are able to clearly communicate truth and field some of the hardest questions from unbelievers.

Tools of the open air meeting as the Lord used parables to make biblical truth clear through normal life experiences so church team members are trained to use everyday objects to make biblical truth understandable to unbelievers. These tools will attract the attention of crowds or help keep the attention in a one-on-one situation so that a relationship of trust starts to be developed between the Christian and the unbeliever. Lasting relationships are built with unbelievers by church members who experience the open-air meeting.

2. JOHN will update our church brochure with new information presented at this meeting, and give this new draft, along with the above thoughts from Eric to Matt Harvey and request he put together a draft brochure for us to look over.
13. John researched and produced a brief summary report on current airfares to Jamaica, sent email off to Keith Phillips requesting an estimate of our lodging costs for this event so we can begin planning in this direction.

14. Eric gave us an update on our USA staff:

1. Wentz
 - * Tonya is frustrated with the current housing situation
2. MacNeil
 - * She is struggling physically
3. Burley
 - * Church struggles have been going on
 - * Dick would move to a major city, but family live locally and this would be difficult
4. Zagrobski
 - * Physical limitations are increasing, his spirit is good and he is very positive.

5. Braun
 - * Next 9 months on probation status, he acknowledges the reality of this
6. O'Driscoll
 - * Children's church ministry continues to flourish
7. Hodder
 - * He took 30 days off to refresh and rejuvenate and is now back in the saddle
 - * Russ has a track record of tremendous discipleship. He has a wealth of testimonies regarding the open-air children's ministry and how it is a key in the discipleship process, it might be worth while to compile these into booklet form
8. Schafler
 - * Ministry is going well
9. Wolfe
 - * Ministry is going well
10. Adams
 - * Eric has had good contact with him in planning for the future, ministry is going well
11. Kennedy
 - Idaho house still on the market, we need to pray that it will sell to take the financial pressure of double mortgage payments.
15. ERIC will contact all our Associate staff to find out their desire concerning continuing affiliation status with us. He will also research policy on "Friends of OAC" other missions may have and see if it would apply to our need for such a position. He is receiving reports from the following Associates now (Toy, Phelps & Gochbauer).
16. January 1 is deadline for Russ Hodder, Larry Baker and Paul Adams sub-committee reports to be submitted to Bob Ewerth, BOB will follow up on this come the first of the year.
17. JOHN & BOB will continue to work on formatting some of our OR/CAN school materials to use in power point presentations.
18. JOHN & BOB will continue work on the concept of developing a digital presentation on CD for staff to use at churches and missions conferences.
19. JOHN will put this item on the next agenda item listing for our National Board meeting that we consider instituting criminal background checks and financial background checks for members of our National Board of Directors.
20. JOHN CUTLIP developed a detailed tracking form for Bob to use as he contacts and sends out forms and information to potential staff candidates which can be used in keeping the Management Team and Board of Directors up-to-date, a copy was presented at today's meeting.

21. Bob Ewerth gave an overview of present individuals in the staff application pipeline emphasizing the following:
1. **Greg Witter:** proceeding with his application with caution, he will attend our Orientation-Candidate School (OR/CAN) coming up in February.
 2. **Larry Stump** will also attend our next OR/CAN.
 3. **Hugh Holmes:** continues to be interested in a staff position with us
22. Bob Ewerth has been in touch with David Wilson about the current National Autonomy Plan for opening up Mexico and Paul Adams involvement with this process, no action steps for us to consider at this time, the situation will be monitored by David Wilson in conjunction with Bob Ewerth as the USA leadership representative in this matter.
23. It was agreed that our next Management Team meeting be held in the Philadelphia area during our time at OR/CAN.

Respectfully submitted,

John D. Cutlip

OPEN AIR CAMPAIGNERS MANAGEMENT TEAM
MEETING MINUTES

July 6, 2005

Held at Personnel Development office, Roslyn, PA

Present: Eric Briscoe, John Cutlip & Bob Ewerth.

Guests for part of the meeting: Chairman, Rex Trent; Staff man, David Braun

Our meeting opened with a short devotional from Eric, followed by a round of prayer.

The following action steps from last meeting were completed:

1. ERIC BRISCOE will contacted Moody Bible Institute to see if we are scheduled to be part of their missions conference this year, we are not on the list. The scheduling office at MBI said if any organizations cancelled out, we would be an alternate.
2. BOB EWERTH heard back from Russ Hodder and Peter O'Driscoll on the criminal background check paperwork, details still needed from Paul Zagrobski and George Naggy.
3. JOHN CUTLIP revised the monthly ministry report sheets with information we discussed at our last meeting for gathering meeting stats together from out staff for quarterly and annual review by our Management Team and board. JOHN also made special note of this change in the Feedback report which went out to all our staff and requested additional categories of ministry from them should they be needed.
4. JOHN did contact Ed Martin to see if he would desire to serve a second term as a board member and also Bill Kabasenche, both are willing. I poll has already gone out and Bill has been voted back on, now a poll will go out to all staff and present board regarding Ed.

The following action steps are new or ongoing projects:

5. JOHN & BOB will continue work on formatting some of our Orientation-Candidate School materials to use in power point presentations
6. JOHN & BOB will continue work on the concept of developing a digital presentation on CD for staff to use at churches and missions conferences.
7. BOB EWERTH will work with Bill Kabasenche on organizing a symposium of Christian Service Directors.
8. ERIC BRISCOE will continue contact with Liberty University about scheduling a March 10-19, 2006 training session where 25-30 of their students will join us in outreach at First Baptist in Daytona, Florida. ERIC and BOB will develop a proposal to this effect and send to JOHN who will lay it out and pass on to Liberty University on our behalf.

9. There was much discussion regarding the details of David Braun's low support situation, Eric brought everyone up-to-date and various options regarding his future ministry were pursued, David will be at our meeting later on today.
10. BOB EWERTH will personally contact the following staff men reminding them that documentation on the use of their retirement funds sent to them early this year are still needed: Paul Zagrobski, David Braun and Richard Burley. Bob will also request background check documents from Paul Zagrobski.
11. JOHN CUTLIP will make personal contact with the following men to confirm their attendance with us at the upcoming Board planning retreat September 29-Oct 2: Randy Riddle, Aaron Wentz, Russ Hodder and Paul Adams.
12. Bob Ewerth recommends that we add to the Board of Directors agenda for discussion the consideration of instituting criminal background checks and financial background checks for individual Board members.
13. JOHN CUTLIP will develop a detailed tracking form for Bob to use as he contacts and sends out forms and information to potential staff candidates which can be used in keeping the Management Team and Board of Directors up-to-date.
14. Bob Ewerth gave an overview of present individuals in the staff application pipeline emphasizing the following:
 1. **Greg Whitter:** proceeding with his application with caution
 2. **Larry Stump:** his wife left him, application in process
 3. **Hugh Holmes:** continues to be interested in a staff position with us
 4. **Bob Cretinon** in the Minneapolis area: out of the picture, has decided not to pursue staff
15. Discussion took place regarding details of recording our monthly personal miles of OAC van use and it was agreed that mileage for use of OAC vehicles for local church and other ministry purposes is not required to be logged on these sheets nor is mileage for use of vans to fellow OAC staff members.
16. JOHN CUTLIP will add to our annual list of items to take to the LBC seminar, materials listed by Bob Ewerth and given to John at today's meeting.
17. John verified with other Management Team members that new signature cards with PNC Bank has been completed and are on file containing the signatures of all our Management Team members on the OAC checking account so any one of us may sign checks and also the web based access to our account details including user name and password were given to all Management Team members at our previous meeting as agreed upon at our last Board meeting.
18. JOHN CUTLIP will design and print a 3x5/pocket sized form to use for seminar students to carry and record meeting stats

19. David Braun arrived at 10am at our meeting and gave a detailed overview of his present situation and answered questions presented to him by the Management Team:

1. He current works about once each week with fellow co-worker, Joe Toy;
 2. Team training is taking place with individuals from local churches in the area;
 3. Part time work at the YMCA does take place on the weekends
 4. His monthly support continues to be low, Lincroft Bible Church
5. After discussion with Dave and prayer, it was agreed that between now and the fall Board retreat meeting time, Dave will devote himself primarily to the open air ministry, faithfully going out to conduct meetings on his own and also joining other OAC staff for outreach, then evaluate the Lord's leading after this period of commitment.

20. We spent much time discussing and outlining a detailed program agenda for the Board planning retreat, Chairman, Rex Trent joined us and together, we developed the following draft of events with **Rex Trent moderating**:

1. THURSDAY, SEPTEMBER 29

- 8:00-8:30 am: BREAKFAST
- 8:30 – 10:00 am: Devotional time led by **Eric Briscoe**
- 10:00 – 10:30am: BREAK
- 11:00 – 12 noon: Going over the “Who Are We” brochure led by **Bob Ewerth**
- 12 noon: LUNCH
- 1:00 – 2:00pm: What Is Strategic Planning led by **Bob Ewerth** (Part 1)
- *What is strategic planning*
- 2:15 – 3:15: What Is Strategic Planning led by **Bob Ewerth** (Part 2)
- *Benefits*
- *Guidelines*
- *Who should be involved*
- 3:30 – 5:00pm: R&R BREAK led by **Bob Ewerth**
- 5:15 – 6:00pm: SUPPER
- 6:30 – 7:30: S.W.O.T. planning approach led by **John Cutlip**
- 7:45 – 9:00: Getting To Know You session (Part 1)

2. FRIDAY, SEPTEMBER 30

- 8:00-8:30 am: BREAKFAST
- 8:30 – 10:00 am: Devotional time led by **Russ Hodder**
- 10:00 – 10:30am: BREAK
- 10:00 – 10:45: Strategies & Planning (Part 3) led by **Bob Ewerth**
- *What cities to target*
- *How to open a new branch*
- *Finances*
- *What other ministries are we interested in*
- 12 noon – 12:45pm: LUNCH
- 1:00 – 2:30pm: What Is Strategic Planning led by **Bob Ewerth** (Part 4)
- 2:45 – 3:30: Break Out Session led by **Eric Briscoe**
- 3:30 – 5:00pm: R&R BREAK led by **Bob Ewerth**
- 5:30 – 6:30pm: SUPPER
- 6:30 – 8:00: Timetable plan led by **Bob Ewerth**
- 8:15 – 9:15: Getting To Know You session (Part 2)

3. SATURDAY

- 8:00-8:30 am: BREAKFAST
- 8:30 – 9:00 am: Devotional time led by **Rex Trent**
- 9:00 – 10:30am: Board Meeting (Part 1) led by **Rex Trent**
- – Branch Directors meet separate led by **Russ Hodder**
- 10:30 – 10:45: BREAK
- 10:45 – Noon: Board Meeting (Part 2) led by **Rex Trent**
- 12 noon – 1:00pm: LUNCH
- 1:00 – 2:30pm: Board Meeting (Part 3) led by **Rex Trent**
- 2:45 – 3:30: Break Out Session led by **Eric Briscoe**
- 3:30 – 5:00pm: Extra time as needed
- 5:30 – 6:30pm: SUPPER
- 6:30 on: Extra time as needed

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4. SUNDAY

- 8:00-8:30 am: BREAKFAST
- 8:30 – 9:30 am:
 - Worship and devotional time led by **Paul Adams**
- 10:30 – 10:45: BREAK
- 10:45 – Noon: Board Meeting (Part 2) led by **Rex Trent**
- 12 noon – 1:00pm: LUNCH
- 1:00 – 1:30pm: Wrap up Session
 - i. Evaluation of weekend
 - ii. Prayer

The meeting was closed in prayer, committing our way to the Lord.

Respectfully submitted,

John D. Cutlip

OPEN AIR CAMPAIGNERS MANAGEMENT TEAM
MEETING MINUTES
May 17, 2005
Held at Central Services office, Nazareth, PA

Present: Eric Briscoe, John Cutlip & Bob Ewerth.

Our meeting opened with a short devotional from Eric, followed by a round of prayer.

The following action steps from last meeting were completed:

1. BOB put together a rough draft brochure highlighting our administration needs and presented this to the Management Team (copy enclosed entitled "The World for Christ").
2. JOHN CUTLIP sent BOB EWERTH copies of our revised seminar evaluation
3. ERIC BRISCOE gave the following update on our various staff from his contacts the past few months:
 1. Aaron Wentz
 - i. Working relationship with Sue MacNeil is healing and very positive at this time
 - ii. Tonya is feeling pressure of townhouse living with the children, desire a home with space
 2. Sue MacNeil
 - i. Now back into service full-time from her sabbatical
 - ii. She is pleased with progress of healing working relationship with Aaron
 - iii. Will be going to New York in August with Briscoe and Burleys for ministry
 3. Richard Burley
 - i. Has been in Florida ministering plus down to Boston two times per week
 - ii. June 13 knee surgery scheduled for wife, Diane
 - iii. Richard and Diane will be going to New York with Eric Briscoe in August
 4. Dave Braun
 - i. 2 church presentations coming up for deputation
 - ii. Joy continues with physical problems
 - iii. Eric touches base with Dave each week to hold him accountable on the support-raising
 - iv. Recommendation:
 1. He needs to be back in the open air on a full-time basis.
 5. Paul Zagrobski
 - i. Has moved into the new addition he built onto his house
 - ii. He attempts to come into Boston two times each week for ministry
 - iii. His health is maintaining

6. George Naggy
 - i. Eric will be ministering with George in New York August 1-5
7. Larry Tiss
 - i. He has now moved to Havertown, PA helping care for his mother
 - ii. New status of disabled staff seems to be working well
8. Joe Toy
 - i. Growing family is giving Joe some concerns (boys becoming teens now)
 - ii. Open air ministry continues
9. Peter O'Driscoll
 - i. Presently in Maine for some R&R with his sister
 - ii. Getting ready to purchase bus #4 for the Orlando Children's Church ministry outreach
10. Russ Hodder
 - i. Rick Elder spent a week with Russ in ministry
 - ii. Russ reported that Rick is very good in the open air
 - iii. He also indicated that due to Rick's independence, he couldn't be his Director at this time
11. Kurt Schafli
 - i. Eric ministered with him in January
 - ii. Wyoming ministry going well, working with local churches as much as possible
12. Chip Wolfe
 - i. Great ministry in Cincinnati working with Eric and the team
 - ii. Good work continues with Central Services office in Nazareth
13. Paul Adams
 - i. Recent graduate of Washington Bible College, earning his Bachelors Degree in Missions
 - ii. Will be ministering Bolivia this summer with a team from his church
4. JOHN CUTLIP presented an overview of our staff conference income/expense summary (copy attached). The excess funds from our concert night at First Baptist were given to the Boston General Fund making the total net cost of our conference \$1,648. This summary has been integrated into our year-by-year conference overview summary and a copy is enclosed with these Minutes.

5. Possible staff; BOB EWERTH gave updates on several individuals, the most complete information concerning the following individuals:
 - i. Kelvin Basnight from Maryland area:
 1. Planning on taking the LBC seminar
 2. Hugh Holmes and others Bob has spoken to do not recommend him for staff
 - ii. Bob Cretinon from Minneapolis area:
 1. Has decided not to pursue OAC as he has too much going on right now
 - iii. Matt Gonzalez
 1. We only need final paperwork for Matt before he can be Associate
6. John informed the team that board and staff have officially voted favorably and new board members Larry Baker, Mike Malszycki and Matt Harvey. These men are now on board and have been officially welcomed.
7. BOB EWERTH looked over child abuse policy and determined that what we have presently is sufficient.
8. BOB EWERTH suggested that we reevaluate our present policy to make sure we have adequate provision to deal with individual staff who may deviate from our doctrinal statement. After reviewing our job description material, it was determined that we do have provisions in place to deal with this matter in an adequate fashion.
9. JOHN CUTLIP gave update on CPA, David Dix health situation. He needs a liver transplant and his physical capacity has made it necessary for him to close his office. We are seeking a new CPA to conduct our audits and have some leads we are pursuing via David Dix, ECFA, ANAM and other contacts.
10. BOB EWERTH reported on research he conducted as a result of the Association of North American Missions (ANAM) 5-year review they conducted as it related to our self-employed staff (see "Employment Agreement" and related documents enclosed with these Minutes).
11. JOHN CUTLIP gave update on the results thus far on our national mailing which went out this spring with the Ambassador brochure, OACI Update and color cover letter from Rex. Cost of this project was just of \$5,000. Direct response income to date via return envelopes totals \$3,085.75. Of this income amount, all but \$80.00 was designated for the ministries of our existing staff so it seems folks used the mailing primarily as a vehicle to send in their regular monthly support donations. BOB EWERTH found out from Bob Kauffman's office in Lancaster whose brochure and contact information we included in with the mailing received three calls in response to this mailing.
12. There was agreement that should they so desire, staff may send funds to our Nazareth office for receipting into their support account in the usual manner for funds coming in as a result of individual staff endeavors which normally may be considered gifts or extra income. These would include, among other things, honorariums for speaking, services performed for other churches, staff, mission boards or individuals, one-time gifts, etc.

13. ERIC BRISCOE distributed encouraging evaluation sheets containing comments and evaluation impressions from students trained at Columbia International University by our staff (copies enclosed with these Minutes).
14. JOHN CUTLIP printed out and gave each Management Team member information to gain access to our PNC Bank Account Link program on the web. In this way, each member may log on at any time to receive a current picture of our financial activity as agreed at our last board meeting.
15. JOHN CUTLIP gave update on the quantity (3) and status (in good shape) of our van canopies in storage in Nazareth. They are available to staff who need them and will not be sold to outside folks at this time.

The following action steps are new or ongoing projects:

16. JOHN & BOB will continue work on formatting some of our Orientation-Candidate School materials to use in power point presentations
17. JOHN & BOB will continue work on the concept of developing a digital presentation on CD for staff to use at churches and missions conferences.
18. BOB EWERTH will work with Bill Kabasenche on organizing a symposium of Christian Service Directors.
19. Regarding criminal background checks, BOB EWERTH indicated that they are still needed from Hodder, O'Driscoll, Zagrobski and Naggy. Bob also suggested that we consider having criminal and financial background checks run on all board members.
20. ERIC BRISCOE will contact Moody Bible Institute to see if we are scheduled to be part of their missions conference this year.
21. ERIC BRISCOE has been speaking with Liberty University about scheduling a March 10-19, 2006 training session where 25-30 of their students will join us in outreach at First Baptist in Daytona, Florida. ERIC and BOB will develop a proposal to this effect and send to JOHN who will lay it out and pass on to Liberty University on our behalf.
22. BOB EWERTH will put together a detailed summary of potential staff and their current status in our pipeline on a quarterly basis and submit to the Central Services office for layout and distribution to our Management Team and Board members. This will be a helpful tool in an ongoing effort to track our progress in this area.
23. JOHN CUTLIP will revise the monthly ministry report sheets with information we discussed at today's meeting for gathering meeting stats together from our staff for quarterly and annual review by our Management Team and board. JOHN will also make special note of this change in the current monthly Feedback report going out to all our staff and requested additional categories of ministry from them should they be needed.

24. It was agreed that we contact Ed Martin to see if he would desire to serve a second term as a board member and also Bill Kabasenche to see if he would be interested in returning to the board after being rotated off for more than a year now.
25. It was agreed that our next meeting be July 6 in Philly with Chairman, Rex Trent at Bob's church to do pre-planning for the upcoming fall retreat board meeting.

The meeting was closed in prayer, committing our way to the Lord.

Respectfully submitted,

John D. Cutlip



OPEN AIR CAMPAIGNERS

Board of Directors

Meeting by Mail Minutes

Poll mailed March 25, 2005

Tally results May 13, 2005

ITEMS OF BUSINESS:

1. WRITTEN VOTING APPROVAL WAS GIVEN to revise the staff status of Larry Tiss to that of Disabled Staff as described and outlined in our policy manual.
2. WRITTEN VOTING APPROVAL WAS GIVEN to establish and maintain a van fund for Gordon Loop.
3. WRITTEN VOTING APPROVAL WAS GIVEN to establish and maintain a van fund for Chip Wolfe.
4. WRITTEN VOTING APPROVAL WAS GIVEN to approve Mark Kennedy and family to be assigned as staff members to our Baltimore / Washington DC Branch under the direction and leadership of Paul Adams.

Respectfully Submitted,

John D. Cutlip
Recording Secretary
OPEN AIR CAMPAIGNERS, U.S., INC.



OPEN AIR CAMPAIGNERS

Board of Directors

Meeting by Mail Minutes

Poll mailed December 10, 2003

Tally results January 3, 2004

ITEMS OF BUSINESS:

1. WRITTEN VOTING APPROVAL WAS GIVEN to update the following wording in our present policy manual as it regards what happens to vans once an OAC staff person retires:

REVISED POLICY: If the person to whom the vehicle has been assigned retires or otherwise leaves the work, the Board of Directors will determine the disposition of any OAC vehicle assigned to said staff on a case-by-case basis.

2. WRITTEN VOTING APPROVAL WAS GIVEN to give the 1995 Dodge Ram van (2B5WB35Y2SK525656) to staff man, Carleton R Wolfe at no cost to him when a suitable replacement has been secured.
3. WRITTEN VOTING APPROVAL WAS GIVEN to accept the 2004 National Operating Fund budget as written (copy attached).

Respectfully Submitted,

John D. Cutlip
Recording Secretary
OPEN AIR CAMPAIGNERS, U.S., INC.



OPEN AIR CAMPAIGNERS

Board of Directors

Meeting by Mail Minutes

Poll mailed June 21, 2004

Tally results July 19, 2004

ITEMS OF BUSINESS:

1. WRITTEN VOTING APPROVAL WAS GIVEN from our National Board members to accept **Matt Gonzales** as an OAC/USA Associate staff man once all his paperwork, references and other requirements as outlined in Section 4 of our policy manual and that they be complete and satisfactory to the satisfaction of our Management Team and Board Chairman.
2. WRITTEN VOTING APPROVAL WAS GIVEN from our National Board members to appoint **Mark & Angela Kennedy** as OAC/USA staff Interns pending all paperwork, references and other requirements as outlined in Section 4 of our policy manual and that they be complete and satisfactory to the satisfaction of our Management Team and Board Chairman.

Respectfully Submitted,

John D. Cutlip
Recording Secretary
OPEN AIR CAMPAIGNERS, U.S., INC.

OPEN AIR CAMPAIGNERS
BOARD OF DIRECTORS.
Meeting Minutes

Held Saturday, May 22, 2004
Lancaster Bible College, Lancaster, PA

Present: Eric Briscoe, John Cutlip, Bob Ewerth, Bill Kabasenche, Ed Martin, Bob Rennie and Rex Trent.

1. The meeting opened at 8:30 am with a devotional led by Chairman, Trent followed by prayer.
2. IT WAS MOVED, SECONDED & CARRIED that we accept the Minutes of June 20, 2003; December 10, 2003; January 29, 2004; March 27, 2004 and March 27, 2004 as written.
3. IT WAS MOVED, SECONDED & CARRIED that we accept the written and verbal reports presented by our Management Team members Eric Briscoe (**Field Director**), Bob Ewerth (**Personnel Development**) and John Cutlip (**Central Services**)
4. IT WAS MOVED, SECONDED & CARRIED that the full membership of this Board continue to serve as the Audit Review Committee for OAC/USA and that our Board Treasurer function as Chairman of this Committee.
5. IT WAS MOVED, SECONDED & CARRIED that the 2004 audit be conducted by CPA, David Dix should his schedule allow
6. IT WAS MOVED, SECONDED & CARRIED that we give final approval to our 2004 operating budget (copy attached).
7. IT WAS MOVED, SECONDED & CARRIED that we continue our 10% rate of service charge for the next twelve months.
8. IT WAS MOVED, SECONDED & CARRIED that we accept our Management Team's recommendation to maintain our support level at the current amount for the next twelve months.
9. There was agreement and clarification that staff who desire to set aside donation gifts for ministry use (especially large one-time gifts) are allowed to do so with the understanding that such funds are accessible to individual staff only according to our present policy guidelines as they relate to ministry expense reimbursements.
10. ***** ACTION STEP FOR JOHN CUTLIP *****
John will research equipment and procedures necessary to hold teleconferencing connections for future Board meetings.
11. ***** ACTION STEP FOR JOHN CUTLIP *****
IT WAS MOVED, SECONDED & CARRIED that John Cutlip be authorized by this Board to serve as the Registered Agent for OAC/USA.

12. ***** ACTION STEP FOR JOHN CUTLIP *****

IT WAS MOVED, SECONDED & CARRIED that John Cutlip change our account link online access pin ID number and also make copies of the monthly bank statement and reconciliation reports so a hard copy will be available in the Nazareth office files at any time for perusal by Management Team or Board members. In addition, new signature cards with the Management Team members signatures on them shall be obtained the next time our Management Team has a meeting in the Nazareth area, John will have the appropriate paperwork necessary for this task.

***** ACTION STEP FOR JOHN CUTLIP *****

13. It was agreed that the Nazareth office should calculate the monthly withholding for retirement funds on net pay from now on so tax calculation and withholding at the end of the year for these funds will not hit our staff so hard all at once.

***** ACTION STEP FOR ERIC BRISCOE *****

14. IT WAS MOVED, SECONDED & CARRIED that Richard Burley's Intern status be changed to full-time staff ministering under the authority of the Boston OAC Branch. Eric will notify the Burley family of this status approval.

***** ACTION STEP FOR ERIC BRISCOE *****

15. IT WAS MOVED, SECONDED & CARRIED that Chip Wolf's Intern status be changed to full-time ministering under the authority of our Central Services office and that he be given flexibility to participate in ongoing tent-making opportunities until his support reaches a more substantial level with the understanding that the majority of his time will be given to OAC ministry. Eric will notify the Wolfe family of this status approval.

***** ACTION STEP FOR ERIC BRISCOE *****

16. IT WAS MOVED, SECONDED & CARRIED that Jeff Owen's Intern status be changed to that of an Associate pending a detailed explanation from Eric and Jeff's acceptance of such a position.

***** ACTION STEP FOR ERIC BRISCOE *****

17. IT WAS MOVED, SECONDED & CARRIED that Paul Zagrobski's Intern status be extended until September of 2005 at which time an evaluation will take place to determine future status. Eric will notify the Wolfe family of this status approval

***** ACTION STEP FOR ERIC BRISCOE *****

18. IT WAS MOVED, SECONDED & CARRIED that Karen Boorse continue her ministry secondment arrangement with CEF up to the next three years as the Management Team sees fit after Eric as Field Director discusses this proposal with her.

***** ACTION STEP FOR JOHN CUTLIP and BILL KABASENCHE *****

19. Regarding the national appeal letter to be published and mailed out this fall, the following guidelines should be kept in mind as John and Bill work on this project:
- Keep the appeal broad in scope;
 - Target non-donors and previous donors who have not given in the past 12 months;
 - Mention that \$10,000 is available to us as a matching gift (from Hill estate funds);
 - Target the appeal to help our national
 - Emphasize the need for workers in the Nazareth office;
 - Mention ideas that would lead to recruitment;
 - ie "Your gift helps us reach the lost"
 - "Your gift helps us reach the lost"

g. Mention specific fields of ministry in which OAC is conducting outreach;

20. IT WAS MOVED, SECONDED & CARRIED that the following projects be carried out under the direction and discretion of our Management Team from the recent major donation from the Darryl Hill estate:
- a. Contribute up to \$5,000 to assist with the OAC International staff conference;
 - b. Distribute \$200 to each of our present full-time staff and interns as a source of encouragement;
 - c. Put the remaining amount on hold in our money market until it is needed.
21. There was agreement to accept the generous offer of Robert Kauffman, President of Ambassador Advisors, to assist us up to three months pro-bono in the area of charitable planning and related financial counsel.
22. IT WAS MOVED, SECONDED & CARRIED that for the coming year, Eric Briscoe, David Braun and Bob Ewerth be authorized to claim housing allowance on their W-2 statement up to \$30,000 each.
23. An update was given by John Cutlip on the status of our civil law suit as provided by our attorney, Frederick Nelson of the American Liberties Institues of Orlando, Florida (copy attached). The case is still making its way through the legal system and it will most likely be quite some time before a final outcome will be known.
24. ***** ACTION STEP FOR JOHN CUTLIP *****
It was agreed that John will go over our supplies list pricing and increase sale price of items while at the same time building in an OAC staff discount which will assist them in their ministry while providing us with additional funding from the sale of supplies to outside sources.
25. ***** ACTION STEP FOR JOHN CUTLIP *****
John will work with Chip Wolfe regarding the sales of the new "preach-o-matic" sketch boards and have OAC purchase them from Chip and invoice customers giving Chip the task of interfacing with customers to relieve him of the burden of invoicing and billing.
26. ***** ACTION STEP FOR BOB EWERTH and BILL KABASENCHE *****
It was agreed that Bob and Bill coordinate information concerning a potential Christian Service Directors symposium gathering.
27. ***** ACTION STEP FOR JOHN CUTLIP *****
It was agreed that we set the date of October 2, 2004 at 12 noon EST to conduct our first teleconferencing board meeting. John will gather all the necessary information about the procedure for such a meeting and produce agenda items and other written materials ahead of time for each Board member to look over so we can have a productive meeting.

28. Bob Rennie contributed information to the Board in written form by handing out copies of various IRS forms and excerpts from the "2004 Church and Nonprofit Tax and Financial Guide" book (copy attached).
29. There was agreement that our next physical Board meeting should:
- a. Take place in the fall or winter
 - b. Be located at a remote camp location
 - c. Include housekeeping agenda items in the morning hours
 - d. Include at least one strategic planning session
 - e. Possibly take place in a Thursday through Sunday time-frame
30. There was agreement that Russ Hodder continue his work on a sequel to the Jim Duffecy "Truceless Warfare Advances" book with much appreciation to him for taking on this project.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "John D. Cutlip". The signature is written in a cursive, flowing style with a large initial "J" and "C".

John D. Cutlip
Recording Secretary
OPEN AIR CAMPAIGNERS, US, INC.



OPEN AIR CAMPAIGNERS

Board of Directors

Meeting by Mail Minutes

Poll mailed January 29, 2004

Tally results March 10, 2004

ITEMS OF BUSINESS:

1. WRITTEN VOTING APPROVAL WAS GIVEN to approve the following men to serve a three year term on our national Board of Directors Board:

Rex Trent

Bob Ewerth

Eric Briscoe

Respectfully Submitted,

John D. Cutlip
Recording Secretary
OPEN AIR CAMPAIGNERS, U.S., INC.

OPEN AIR CAMPAIGNERS

BOARD OF DIRECTORS.

Meeting Minutes

Held Saturday, March 27, 2004
Faith Community Church, Roslyn, PA

Present: Eric Briscoe, John Cutlip, Ed Martin, Bob Rennie, Bob Ewerth, Rex Trent and guest Chip Wolfe. Dr. Gil Peterson was present for the first half of the day to conduct our strategic planning session.

1. The meeting opened at 9:00 am with by a devotional by Dr. Peterson and followed by prayer.
2. Dr. Peterson led us in a review of what he presented to us in the previous session at Lancaster Bible College in October of 2003 (see attached documents).
3. The concept of S.W.O.T. was presented:
 - a. **S**trength
 - b. **W**eakness
 - c. **O**pportunities
 - d. **T**hreats
4. Discussed the W.W.C.W. principle which is:
"In What Ways Can We ..."
 - a. Example we went through included:
 - i. IWWCW: Expand Central Services staff, tools, output
 - ii. IWWCW: Improve, expand administrative staff skills and productivity
 - iii. IWWCW: Increase funding for expanding administrative staff
 - iv. IWWCW: Find key future leaders
5. Strategic Initiative involves the following:
 - a. Identify the initiative
 - b. Clarify the initiative
 - c. List possible solutions
 - d. Choose which to pursue

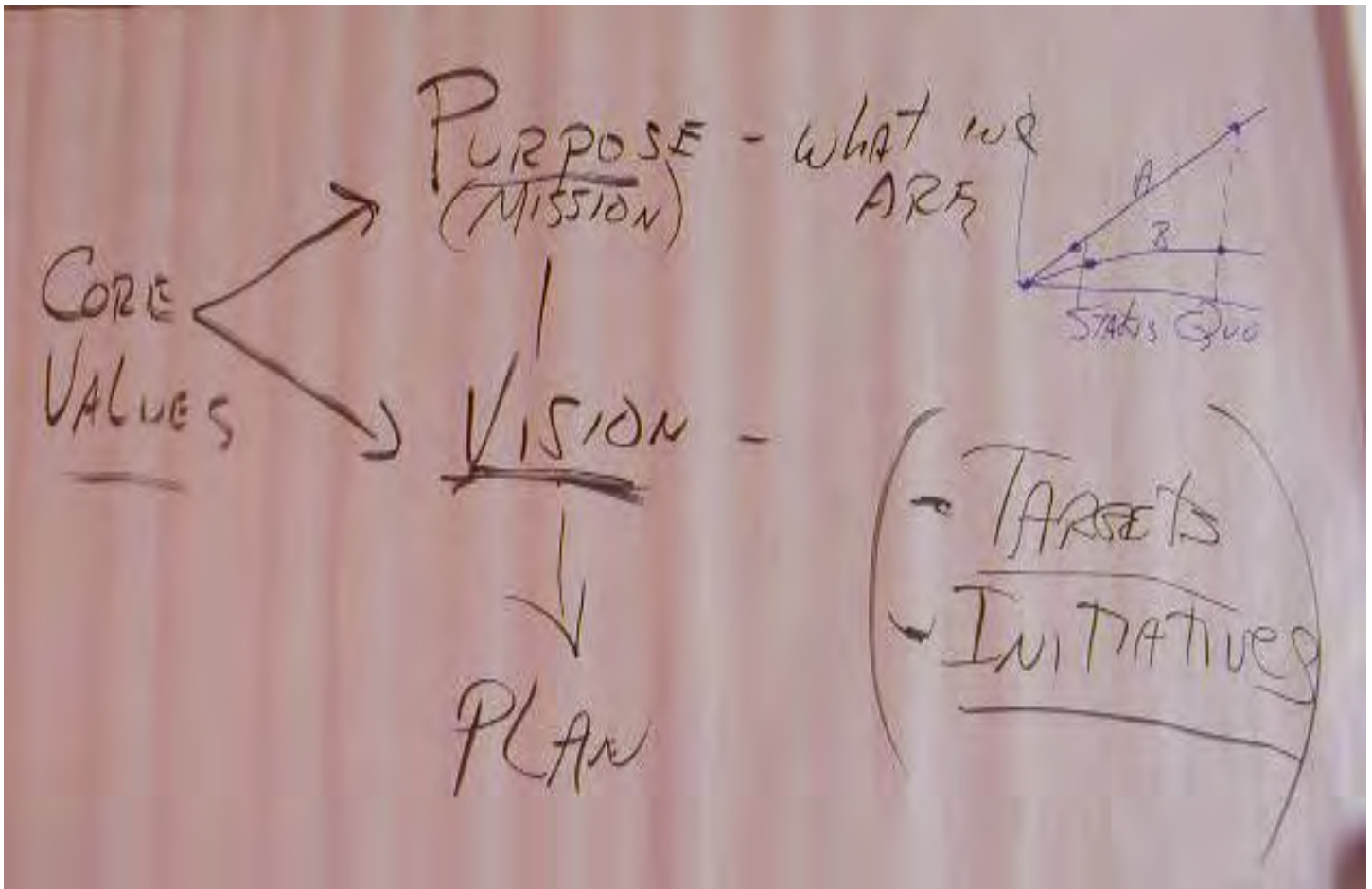
Time out for lunch break, Dr. Peterson, Chip Wolfe and Eric Briscoe departed.

6. After lunch, we discussed the goal of helping staff see the importance of management as ministry with the following components:
 - a. Activity would include:
 - i. It was agreed that Bob Ewerth would speak to Dr. Peterson to see if he could speak at our OAC International conference to the staff with the goal of helping staff see the importance of management as ministry;
 - ii. Possibly meet with Branch Directors as well to conduct a presentation on this topic;
 - iii. Provide information to staff on this bit by bit over time.
 - b. Financial aspect would be approximately \$500
 - c. Time factors / 25 hours at \$25 per hour plus 10 hours per person = 200 hours.

d. Continuing education of the staff

e. Eric would speak to staff as he travels.

7. Copies of the notes taken on our sketch board follow:



① IDENTIFY THE INITIATIVE !!!

IWWCW

- Help states see importance of Hqs & Ministries
- Expand Hqs Admin STAFF / Tools / Output
- Improve / Expand Admin skills & productivity
- INCREASE Funding for EXPANDED Admin STAFF
- Find Key Future LDs?
- Local Level vs Admin Level?

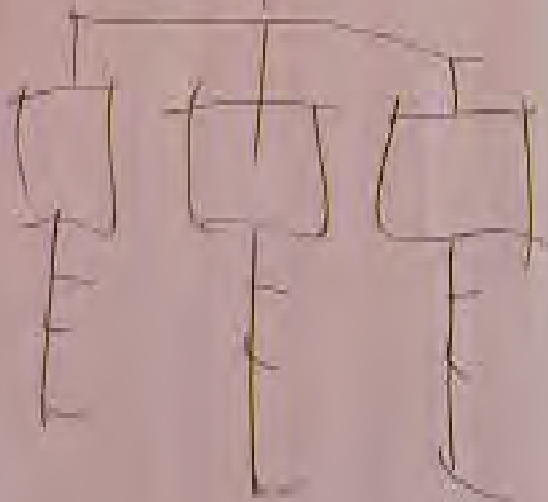
Process



2- List Possible solutions

3- Choose two / to pursue

4- Plan the work.



Opportunities:

- WITNESSING/PREACHING
- PUBLIC ACCESS
- INTERNATIONAL ACCESS
- ^{HERE} FAITH BUILDING
- DISCIPLESHIP
- USE OF TECHNOLOGIES
- COLLEGE/UNIV. ACCESS
- PARTNERSHIP
- INTL OPPORTUNITIES
- LOCAL CHURCH
- MISSION TRIPS
- MENTORING
- TRAVEL
- TRAINING

- NON DEBILITATIONAL

- RELEVANT

STRENGTH

- TOOLS

- DEDICATION

- DISCIPLINE

- MAXIMUM UTL. of Resources

- EVANGELISM

- TEACHING

- NETWORKING

- CREATIVE

- FLEXIBLE

- RESOURCE IN D.A. EV.

- GOOD MORALE

- TRUST

- CONFRONTATIVE

- RISK TAKERS

- CONTEMPORARY APOLOGETICS

- SERVANT ATTITUDE

- ORGANIZED

- SUPPORT STAFF

- DEBT FREE

- QUALITY

- TEACHABLE

- CO-OPERATIVE

- FOCUSED

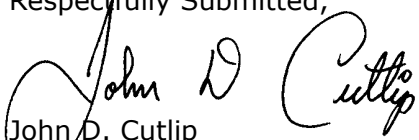
Weakness

- LACK OF STAFF
- ~~ENDS~~ MONEY
- FINANCIAL RESERVES
- RECOGNITION
- PROMOTION
- INDIVIDUALITY
- CONCENTRATED
- PERCEPTION OF MINISTRY
- REJECTION
- LACK OF COLOR
- AGE
- ADMINISTRATION
- LACK OF CENTRALITY
- TECH TECHNIQUE
- BROAD BASE OF
- TRAINING RESOURCES
- LOCAL COMMITTEES
- VISIONARIES
- TIME TO THINK/PLAN
- RAISING SUPPORT
- CONTINUING EDUCATION
- ADVANCED DEGREE'S

THREATS

- GOVT REGULATIONS
- ECONOMY
- TOLERANCE
- CULTURAL CHANGES
- PHILOSOPHY OF MINISTRY
- GOOD OLD DAYS
- DISCRIMINATION
- HANDLING CURRENT SOCIAL ISSUES
- LONELINESS / ISOLATION
- INFORMATION OVERLOAD
- FEAR OF PAST
- INCREASED SATANIC ACTIVITY
- PHYSICAL THREATS
- FAMILY THREATS
- COMPLACENCE
- FEAR OF CHANGE

Respectfully Submitted,

A handwritten signature in black ink that reads "John D. Cutlip". The signature is written in a cursive style with a large initial "J" and "C".

John D. Cutlip

Recording Secretary

OPEN AIR CAMPAIGNERS, US, INC.



OPEN AIR CAMPAIGNERS

Board of Directors

Meeting by Mail Minutes

Poll mailed March 10, 2004

Tally results March 27, 2004

ITEMS OF BUSINESS:

1. WRITTEN VOTING APPROVAL WAS GIVEN to affirm the proposed Vision Statement as written and recommended by our Management Team
2. WRITTEN VOTING APPROVAL WAS GIVEN that our OAC slate of Board officers for 2004, 2005 be as follows:
 - a. **Chairman: Rex Trent**
 - b. **Vice-Chairman: Bob Ewerth**
 - c. **Secretary: John Cutlip**
 - d. **Treasurer: Bob Rennie**

Respectfully Submitted,

John D. Cutlip
Recording Secretary
OPEN AIR CAMPAIGNERS, U.S., INC.

OPEN AIR CAMPAIGNERS MANAGEMENT TEAM
MEETING MINUTES
December 14 & 15, 2004
Held in Boston

Present: Eric Briscoe, John Cutlip & Bob Ewerth.

Our meeting opened at Eric's home with a round of prayer and devotional led by Eric based on meditation thoughts from Habakkuk.

SESSION 1 – Tuesday, December 14

The following action steps from last meeting were completed:

1. BOB worked on putting together a special tribute presentation for David Wilson honoring his service to OAC at the upcoming international conference.
2. BOB & ERIC made comments on the Core Values brochure draft and sent to JOHN who revised and produced an updated draft copy to look over.
3. JOHN sent Bob 50 each of the Ladies brochure and Evangelist brochure plus send Eric 30 of the Ladies brochure to use in distribution as they travel.
4. BOB made revisions on the Core Values brochure draft and sent to JOHN who revised and sent out to Management Team to look over and continue work on.
5. Since Pearl Prince's family would be happy to see her memorial funds used to help out with our international staff conference, we used these funds for this purpose.
6. BOB will continued contacting Paul Dodson regarding his progress of obtaining background check information for our files.
7. JOHN sent email and follow-up memo letter to all our USA staff telling them to show up Tuesday, May 25 by 4pm at Lancaster Bible College for the staff conference and that they can get directions to LBC at their www.lbc.edu website.
8. BOB & ERIC gave JOHN their suggestions on the OACI bulletin insert draft, they were printed and BOB also let John know how many we needed, extras used after the conference as well.
9. ERIC prepared to represent OAC/USA at the OACI America's Zone meeting held at the International Conference this past May.
10. ERIC contacted David Wilson regarding observations we had about the OACI conference agenda item list he emailed to us asking us for comments, as follows:
 1. Item #2
Regarding reports by Vice President and Zone Chairmen: Eric will check with David about the format desired for these reports.

2. Item #6
Regarding: “Revised logo for all OACI branches” – Who brought this up and why
 3. Item #7
Regarding: “Acceptance of OAC Ukraine (Worldwide Proclamation) as OACI member” – is this a suggested name change?
 4. Item #17
Regarding: “Presentation of the European interpretation of international policy in terms of leadership, branch structure and paperwork” – Can we see a copy of this ahead of time?
 5. Item #20
Regarding: “Election of next OACI Treasurer” – Brazil meeting determined that the Treasurer is not elected but appointed by the President.
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11. ERIC joined us at our morning Board meeting session on May 22 and then at the afternoon America’s Zone session to represent us there.
 12. JOHN reprinted 30 copies of Eric’s annual Field Director’s report which we sent to staff to distribute at the OACI Zone Conference meeting.
 13. JOHN mailed out general OAC information packets to the list of names Eric gave to him as a result of his recent travels down south.
 14. BOB checked out the Ambassador Foundation as a possibility for charitable gift planning for OAC and touched base with Larry Baker about this concept as well.
 15. BOB put together a step-by-step procedure for offering and running an Internship program offering for college and Bible school students who desire to work with us for an extended period of time. Potential staff who may be willing to work with such Interns include Schafli, Loop, Adams, Wentz, Briscoe and Hodder.
 16. JOHN arranged with the Association of North American Missions office to have our on site 5-year review take place on September 30th.
 17. ERIC called our Directors (Adams, Hodder, Schafli, Wentz and Wolfe) to let them know of our planned Director’s Conference for Sept 30 – October 4.
 18. JOHN followed-up Eric’s contact with our Directors in written form, including a copy of our mission statement and vision statement and let them know our topic will be that of strategic planning.
 19. JOHN sent Eric revised copies of our order forms and copies of our newly revised seminar evaluations.

The following action steps are new or ongoing projects:

20. JOHN & BOB will continue work on formatting some of our Orientation-Candidate School materials to use in power point presentations
21. JOHN & BOB will continue work on the concept of developing a digital presentation on CD for staff to use at churches and missions conferences.
22. BOB put together a rough draft brochure highlighting our administration needs and give to JOHN who will design it into a first draft edition for the Management Team to look over and work on.
23. JOHN CUTLIP will send BOB EWERTH copies of revised seminar evaluation
24. BOB EWERTH will work with Bill Kabasenche on organizing a symposium of Christian Service Directors.
25. The following update on our staff was given by Eric:
 1. AARON WENTZ and SUE MACNEIL are presently in counseling through local church with pastor who has agreed to mediate:
 - i. They also meet every Monday in the office;
 - ii. We are not sure about financial arrangement with this counselor;
 - iii. Bob Ewerth suggested that NOF help out if needed;
 - iv. Sue is now on sabbatical which will last for the next 12 months
 2. RICHARD BURLEY
 - i. Continues in ministry with enthusiasm and faithfulness
 - ii. Potential relocation in the days ahead as possibility as wife, Diane agrees to this
 3. PAUL ZAGROBSKI
 - i. Continues to work on the house addition
 - ii. Health issues continue to be an issue
 4. GEORGE NAGGY
 - i. Battling health issues
 5. LARRY TISS
 - i. Spent a profitable week in Boston during the summer
 - ii. ERIC BRISCOE shared with him that Nazareth ministry not an option at this time for him
 - iii. Larry continues with assurance of his calling
 - iv. He demonstrates a good work ethic
 - v. Physically hanging in there

6. DAVID BRAUN
 - i. Needs direct oversight and help with his work ethic
 - ii. Home church sent letter saying that support will Be reduced until his diligence increases
 - iii. ERIC BRISCOE will be taking time to meet with him soon
7. KAREN BOORSE
 - i. Ministry continues with CEF
8. JOE TOY
 - i. Going well, not slowing down even when Dave Braun does not work with him
 - ii. Observations:
 1. Philly needs a Director
 2. Possibly Richard Burley to Philly
9. PETER O'DRISCOLL
 - i. Takes advantage of special events (Daytona, Florida outreach / Children's church / etc)
10. RUSS HODDER
 - i. Continues to regularly minister in the open air as usual
11. KURT SCHAFLI
 - i. Tentatively rescheduled for end of January visit from ERIC BRISCOE
12. CHIP WOLFE
 - i. Ministering faithfully
 - ii. Joined Calvary Baptist in Bethlehem recently
 - iii. Just approved by church as an official missionary with them
 - iv. JOHN CUTLIP will share with him BOB EWERTH's observation that his child support payments may be tax-deductible
 - v. JOHN CUTLIP will also check to make sure Chips expenses are paid from National Operating Fund, not Personnel Development account
13. Possible staff; BOB EWERTH gave updates on:
 - i. Tony Didolo from IA – LA interest
 - ii. Neil McConnell from CO – interested in LA
 - iii. John Flowers from SC – Balt interest
 - iv. Daniel Allen from TX – No preference
 - v. Revshefu Peculiar from PA – No preference
 - vi. John Rath from IL – Chicago
 - vii. Nick Sheets from IN – Overseas
 - viii. Bob Creightenon from MN – No preference
14. MARK KENNEDY
 - i. In process of raising support
 - ii. Has been visiting branches

15. MATT GONZALEZ

- i. BOB called but hasn't been able to get hold of him

16. ERIC will speak with Peter O'Driscoll regarding recent bus purchases without board approval, gather all pertinent information and then speak to Chairman Trent to fill him in on the details.

17. BOB EWERTH and ERIC BRISCOE will keep JOHN CUTLIP informed on an ongoing basis of staff travel and planned ministry so we can include this information in our monthly Feedback reports.

SESSION 2 – Wednesday, December 15

18. An extended time of prayer took place for all our staff, associates and board members.

19. It was noted that Jeff Owen official status is now that of a volunteer.

20. John informed the team that board membership information packs and personal biographical request material was mailed out to Mike Malszycki and Matt Harvey last month, haven't heard anything back from them to date

21. BOB EWERTH will put together child abuse policy draft suitable for inclusion in our present OAC policy handbook and present this information to the Management Team

22. Regarding criminal background checks, BOB EWERTH will let staff know if they get these done by end of March, OAC will reimburse, if we do it, OAC will obtain them and deduct the cost out of their personal support.

23. BOB EWERTH will research a location for us to host the fall Board meeting. This meeting could possibly include our Branch Directors and be held Oct. 6-10, 2005 or Nov 10-13, 2005.

24. Aaron Wentz came and shared with us staff conference information including:

- i. Rough draft schedule for the week
- ii. Aaron will send final draft to JOHN CUTLIP who will design brochure for the conference
- iii. Program expenses will be paid out of our National Operating Fund
- iv. Expenses for banquet include:
 - 1. Food
 - 2. Speaker (John Debrine)
 - 3. Church facilities
 - 4. Singing group (Morgan Sisters)
 - 5. Radio spot promotion
 - 6. Mailing promotion mailing
- v. Offering income will go to pay expenses
- vi. Anything left over will go to the Boston General Fund

Open Air Campaigners / Management Team Minutes

- vii. If negative balance remains, NOF will pick up the tab
- viii. Conference attendees currently include: Adams, Boorse, Briscoe, Braun Cutlip, Ewerth, Hodder, Kennedy, Loop, MacNeil, Rick Elder, Schafli, Tiss, Wentz, Wolfe, Zagrobski, Bussen, Wilson and possibly Naggy

25. Association of North American Mission 5-year on site review highlights:

- i. Bob Ewerth gave overview review on the 5 year review conducted at Central Services earlier this fall
- ii. Regarding staff remuneration, we need to consider:
 - 1. Employment agreement
 - 2. Minimum guaranteed salary
 - 3. If IRS requires us to set standard, we could set it at \$500 per month
 - 4. BOB EWERTH will contact Bob Rennie and CPA, David Dix on these matters to get their opinions on this topic, particularly the employee contracts recommended by Dr. Anderson.

26. ERIC BRISCOE will respond to Bruce Miers letter requesting USA staff status letting him know we do not think it would be possible at this time.

27. ERIC BRISCOE / BOB EWERTH and possibly Mark Kennedy will be on campus in Chicago at the Moody Bible Institute to minister with the open-air team, BOB EWERTH will contact Mark Kennedy about this possibility.

28. Regarding national promotion letter:

- i. Agreed that JOHN CUTLIP revise as follows:
 - 1. Arrange to include OAC International conference participant picture on front
 - 2. Move flags to front as well
 - 3. Move 30+ years article to the back
 - 4. Add picture of new Interns, Mark and Angela Kennedy on the front

The meeting was closed in prayer, committing our way to the Lord.

Respectfully submitted,

John D. Cutlip

OPEN AIR CAMPAIGNERS MANAGEMENT TEAM
MEETING MINUTES
April 20-21, 2004
Held in Boston

Present: Eric Briscoe, John Cutlip & Bob Ewerth.

Our meeting opened at Eric's home with a round of prayer and devotional led by Eric based on meditation thoughts from John Piper's booklet, "The Passion of Jesus Christ."

The following action steps from last meeting were completed:

1. **ERIC** did contact board members Bob Rennie and Larry Baker letting them know we have the vehicle mileage reports information coming in from staff on a regular basis and requesting they let us know what form of report they desire us to present this to them on an ongoing basis.
2. **JOHN** did mail a copy of the finalized new Evangelist's ministry brochure and the Ladies in OAC brochure to all staff letting them know they are available for distribution.
3. **JOHN** did take the revised Core Value's statement and produced a first-draft brochure which we looked over for further comment and possible design changes.
4. **BOB** and **CHIP** did present the work of OAC out in Ohio February 8-12, 2004 and reported a fruitful time of travel and presentation.
5. **BOB** contacted Gordon Loop and Paul Adams who in turn represented OAC at the Liberty University missions conference February 8-13, 2004 and **ERIC** has since followed-up with phone calls.
6. **JOHN** sent our revised vision statement out to our Board for voting approval which has been completed.
7. **ERIC** has been in touch with Rick Elder about the possibility of Rick reapplying for OAC staff, Rick has since responded with a note thanking us for this contact and Eric has invited him to Boston for a time of summer ministry.
8. **BOB** has been working diligently in conjunction with **DAVID WILSON** on organizing our upcoming OACI International Conference, the process is well under way and most projects are complete with final details now being worked on for the May meeting.
9. **ERIC** contacted Canada Director, **HENRY DEROOS** who agreed that the 2006 staff conference could be hosted by OAC Canada, probably in the Toronto area.
10. **JOHN** ordered "The Art of Storytelling" book by John Walsh and shipped out to our USA staff along with cover memo from Bob Ewerth.
11. **JOHN** ordered and received the 90 fare cards for use in transporting staff to Washington DC tour at our upcoming staff conference, **BOB EWERTH** has these in hand.

The following action steps are new or ongoing projects:

12. JOHN & BOB will continue work on formatting some of our Orientation-Candidate School materials to use in power point presentations.
13. JOHN & BOB will continue work on the concept of developing a digital presentation on CD for staff to use at churches and missions conferences.
14. BOB will continue work on putting together a special tribute presentation for David Wilson honoring his service to OAC at the upcoming international conference.
15. BOB & ERIC will make comments on the Core Values brochure draft and send to JOHN who will revise and produce an updated draft copy to look over.
16. JOHN will send Bob 50 each of the Ladies brochure and Evangelist brochure plus send Eric 30 of the Ladies brochure to use in distribution as they travel.
17. BOB will put together a rough draft brochure highlighting our administration needs and give to JOHN who will design it into a first draft edition for the Management Team to look over and work on.
18. BOB will make revisions on the Core Values brochure draft and send to JOHN who will revise and send out to Management Team to look over and continue work on.
19. It was agreed that since Pearl Prince's family would be happy to see here memorial funds used to help out with our upcoming international staff conference, we use these funds now on hold for this purpose.
20. BOB will continue contacting Paul Dodson regarding his progress of obtaining background check information for our files.
21. JOHN will send email and follow-up memo letter to all our USA staff telling them to show up Tuesday, May 25 by 4pm at Lancaster Bible College for the staff conference and that they can get directions to LBC at their www.lbc.edu website.
22. BOB & ERIC will give JOHN their suggestions on the OACI bulletin insert draft so they can be printed and BOB will let John know how many we need printed, will print extras for us to use after the conference as well.
23. ERIC will prepare to represent OAC/USA at the upcoming OACI America's Zone meeting to be held at the International Conference in May.
24. ERIC will contact David Wilson regarding observations we have about the OACI conference agenda item list he emailed to us asking us for comments, as follows:
 1. Item #2
Regarding reports by Vice President and Zone Chairmen: Eric will check with David about the format desired for these reports.

2. Item #6
Regarding: “Revised logo for all OACI branches” – Who brought this up and why
 3. Item #7
Regarding: “Acceptance of OAC Ukraine (Worldwide Proclamation) as OACI member” – is this a suggested name change?
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 5. Item #20
Regarding: “Election of next OACI Treasurer” – Brazil meeting determined that the Treasurer is not elected but appointed by the President.
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25. ERIC will join us at our morning Board meeting session on May 22 and then be at the afternoon America’s Zone session to represent us there.
 26. JOHN will reprint 30 copies of Eric’s annual Field Director’s report which we sent to staff to distribute at the OACI Zone Conference meeting.
 27. JOHN will mail out general OAC information packets to the list of names Eric gave to him as a result of his recent travels down south.
 28. BOB will check out the Ambassador Foundation as a possibility for charitable gift planning for OAC and touch base with Larry Baker about this concept as well.
 29. BOB will put together a step-by-step procedure for offering and running an Internship program offering for college and Bible school students who desire to work with us for an extended period of time. Potential staff who may be willing to work with such Interns include Schafli, Loop, Adams, Wentz, Briscoe and Hodder.
 30. JOHN will arrange with the Association of North American Missions office to have our on site 5-year review take place on September 30th.
 31. ERIC will call our Directors (Adams, Hodder, Schafli, Wentz and Wolfe) to let them know of our planned Director’s Conference for Sept 30 – October 4.
 32. JOHN will follow-up Eric’s contact with our Directors in written form, including a copy of our mission statement and vision statement and letting them know our topic will be that of strategic planning. We plan on arriving at the shore by 5pm and leaving Monday morning.
 33. JOHN will see that Eric gets revised copies of our order forms and copies of our newly revised seminar evaluations.

Respectfully submitted,

John D. Cutlip

OPEN AIR CAMPAIGNERS MANAGEMENT TEAM
MEETING MINUTES
January 26, 2004
Held in Philly

Present: Eric Briscoe, John Cutlip & Bob Ewerth.

Our meeting opened at Bob'd office with a devotional led by Eric based on Revelation 1:10 regarding "The Jesus We Serve."

The following action steps from last meeting were completed:

1. **ERIC** contacted Larry Tiss and gathered information about the new health insurance plan he is under now that he dropped Good Samaritan, he will now follow up to make sure he understands that OAC will not approve any crisis appeals should medical finances be needed in the days ahead.
2. **JOHN** received information from **BOB** and will now design an OAC Training Seminar Financial Assistance application form for the Management Team to look over and approve.
3. In response to the June 20, 2003 Board Meeting (Item 4A(2)), it was agreed that we propose the following wording in our policy manual as it regards what happens to vans once an OAC staff person retires:

PRESENT POLICY: If the person to whom the vehicle has been assigned leaves the work, the vehicle is to remain with the organization.

PROPOSED POLICY: If the person to whom the vehicle has been assigned retires or otherwise leaves the work, the Board of Directors will determine the disposition of any OAC vehicle assigned to said staff on a case-by-case basis.

4. It was agreed that **ERIC** draft a detailed summary regarding the status of our current staff Interns and give to **JOHN** for final design and mailing out to our Board
5. **ERIC** will double check the scripture references in our core value statement to make sure they relate specifically with each value listed.
6. *Staff have been responding well:* **ERIC** contacted our staff reminding them of the need for reporting in a timely manner their ministry activity to his office.
7. *Chip now has the van.* It was agreed that we recommend to the Board that Chip Wolfe be given the 1995 Central Services van for personal use when a replacement is secured, this would serve as an encouragement to him for his service to OAC thus far and at the same time avoid an additional financial burden to the NOF for running, upkeep and repair.
8. *Date is set for March 27:* **BOB** will check his schedule and Dr. Gil Peterson's to see if February 21 or 28 would be available for strategic development seminar with our board.

9. We spent time developing a vision statement draft which **BOB** will present to Dr. Gil Peterson for comment, he made suggestions and we revised accordingly.
10. Board has approved by majority vote: We spent time revising proposed 2004 budget draft and will send copy to board of directors for consideration.
11. Eric did, Aaron agreed: It was agreed that **ERIC** will approach Aaron Wentz about hosting the 2005 staff conference in the Boston area, possibly in February. We agreed that OAC Canada should be invited to consider hosting the 2006 conference.
12. Complete, John gave update on stats: It was agreed that **JOHN** draft up a revised national mailing letter and send draft copy to Management Team and Bill Kabasenche which will be segmented, those who have donated or are on staff mailing lists will simply receive the OACI Update and a note of thanks for their support. Non-donors will receive a cover letter along with response coupon inviting them to consider helping support the upcoming OACI International conference.

|
The following action steps are new or ongoing projects:

13. **ERIC** did put together the vehicle mileage reports information he had on hand at present and contacted Bob Rennie and Larry Baker by email to evaluate what final format is desired, waiting to hear back.
14. **JOHN** will mail a copy of the finalized a new brochure on the Evangelist's ministry in OAC and Ladies in OAC and send to all staff letting them know they are available.
15. **JOHN** will take the revised core value statement and produce a first draft brochure for us to consider for publication.
16. **JOHN & BOB** will continue work on formatting some of our Orientation-Candidate School materials to use in power point presentations.
17. **JOHN & BOB** will continue work on the concept of developing a digital presentation on CD for staff to use at churches and missions conferences.
18. **BOB** will continue work on putting together a special tribute presentation for David Wilson honoring his service to OAC at the upcoming international conference.
19. **BOB and CHIP** will be presenting the work of OAC out in Ohio February 8-12, 2004.
20. It was agreed that **BOB** will touch base with Loop and Adams about possibly representing OAC at the Liberty University missions conference February 8-13, 2004.
21. **JOHN** will send out revised vision statement to the Board for voting approval.
22. **ERIC** has made verbal contact with Rick Elder and Paul Adams regarding the possibility of Rick reapplying for OAC staff, next step is for Eric to physically meet with Rick to solidify his intentions for reapplication.

23. **BOB** gave us a verbal update on the progress of the OAC International conference.
24. At the upcoming America's Zone meeting in May, **ERIC** will pursue the possibility of holding our 2006 staff conference in Canada.
25. **JOHN** will order 20 of "The Art of Storytelling" by John Walsh then distribute to our USA staff as a continuing education tool.
26. **BOB** will check out the Ambassador Foundation as a possibility for charitable gift planning for OAC and touch base with Larry Baker about this concept as well.
27. **JOHN** will order 90 fare cards for use in transporting staff to Washington DC tour at our upcoming staff conference, here are the details:
 1. From Green Belt station to Metro Center (13th and H streets)
 2. Between 12 noon and 6pm
 3. Contact lady at the metro office is Crystal Maiden (202-962-1576)
 4. We will need each card to have \$5.10 fare value
 5. Cards will be ordered from the WMATA by sending OAC check to Metro Sales & Distribution, 3301 Eisenhower Ave, Alexandria, VA 22314

Respectfully submitted,

John D. Cutlip

OPEN AIR CAMPAIGNERS
BOARD OF DIRECTORS.
Meeting Minutes

Held Saturday, June 20, 2003
Faith Community Church, Roslyn, PA

Present: Russ Hodder, Ed Martin, Bob Rennie, Randy Riddle, Larry Baker, Bill Kabasenche, Bob Ewerth (Management Team member) and John Cutlip (Management Team member).

1. The meeting opened at 8:26 am where it was **MOVED, SECONDED & CARRIED** that Bill Kabasenche serve as our Chairman and Ed Martin as Vice-Chairman.

2. Chairman Kabasenche led us in a devotional from I Chronicles 4:9-10 and Jonah 3. A time of introduction to new Board member Randy Riddle was followed by prayer.

3. IT WAS **MOVED, SECONDED & CARRIED** that we accept the Minutes of April 6, 2002, July 16, 2002, July 18, 2002, December 15, 2002, December 16, 2002 and February 27, 2003 as written with clarification on the following:

A. From the April 6, 2002 Minutes

(1) Item #17 – Update was given concerning the pending sale of Richard and Diane Burley's business.

(2) Item #18 – It was confirmed that the funds discussed were indeed set aside and distribution took place. It was further noted that staff who did not fill out paperwork to open up a suggested retirement account nor request funds to put into an existing investment vehicle are still eligible for the amount set aside for such use. Such amounts will remain in the Vanguard account for them.

(3) Item #19 – Action steps related to this item have not yet been completed by the Management Team.

(4) Item #20 – Although Bob Ewerth has thought through such evaluation and worked out an understanding with the Management Team, a specific action plan has not yet been submitted to the Board.

***** ACTION STEP FOR THE MANAGEMENT TEAM *****

(5) Item #21 – This item continues to be pursued; the Management Team presently has an appointment with Dr. Peterson to discuss an organizational evaluation of OAC on July 14 at Lancaster Bible College. Bob Ewerth continues to pursue the part "b" evaluation of our present OAC/USA staff.

B. From the February 27, 2003 Minutes

***** ACTION STEP FOR JOHN CUTLIP *****

(1) Item #1 – It was noted that in Q. 2. the word "stall" should be "staff" so that sentence should now read, "Each full time staff and intern is required to participate in an individual retirement program."

4. IT WAS MOVED, SECONDED & CARRIED that we accept the written and verbal reports presented by our Management Team members Eric Briscoe (**Field Director**), Bob Ewerth (**Personnel Development**) and John Cutlip (**Central Services**) with a special thanks to each of them for the high quality of these reports. The following comments and suggestions were made in an effort to clarify and even improve future reporting:

A. Regarding Field Director Report:

***** ACTION STEP FOR ERIC BRISCOE *****

- (1) The Board requests a quarterly summary of vehicle mileage reports which are submitted monthly to Eric.
- (2) It was noted that a policy is needed concerning what happens to vans once an OAC staff person retires.

***** ACTION STEP FOR MANAGEMENT TEAM / BOB RENNIE / LARRY BAKER**

- (3) There was agreement that Bob Rennie and Larry Baker assist the Management Team in the above two items.

***** ACTION STEP FOR ERIC BRISCOE *****

- (4) In future Field Director reports, the Board noted that it would be helpful to include not only a listing of geographic areas visited throughout the year, but a short summary of the current status of the areas visited (strengths, weaknesses, concerns, victories experienced, etc).
- (5) There was an observation that the quantity of open-air meetings and professions of faith observed from the submitted report seem to be decreasing; concern was expressed as to this trend.

B. Regarding Personnel Development Director Report:

- (1) It would be helpful to give a brief summary regarding visits to the various missions conferences and other travel conducted throughout the year.
- (2) Try to avoid the use of abbreviations and shortened variations of events, locations, etc. as not all Board members are familiar with these terms (i.e. WEC / Or-Can / etc).
- (3) Giving a descriptive note on various tasks accomplished throughout the year would be a great help in clarifying the Personnel Development's accomplishments. For example:
 1. "Contact and maintain correspondence with 5 couples who are in the candidate pipeline" – Who are these couples, what is their current status and how close to coming on board with us are they?
 2. "Participate in Management Team meetings" – How many meetings were there, what significant blessing or challenge were they to the Personnel Development Department, etc.
 3. "Minister with the Philadelphia staff" – How often did this take place, what types of ministry were undertaken, etc.

C. Regarding Central Services Report:

***** ACTION STEP FOR JOHN CUTLIP *****

- (1) It was suggested that as new promotional materials are developed by Central Services and individual staff through this department, sample copies be sent to our staff with end of month mailings so new creative ideas may circulate freely and be used by others who may have need of such materials.

***** ACTION STEP FOR MANAGEMENT TEAM *****

- (2) It was agreed that the Management Team work in conjunction with Central Services to produce a written procedures manual outlining in detail the tasks necessary to run our mission throughout the year and specific steps needed to accomplish these tasks.

***** ACTION STEP FOR MANAGEMENT TEAM *****

5. IT WAS MOVED, SECONDED & CARRIED that the Management Team develop a contingency plan to assure the continuation of Central Services office responsibilities should John Cutlip no longer be able to conduct this ministry for our mission and that this report be presented at our next physical board meeting.

There was further agreement that a co-worker to assist John, who could be groomed as a potential worker for continuing the responsibilities of operation for our Central Services office, be actively pursued. This could be accomplished in our national promotional mailings, missionary conference representations, etc.

6. IT WAS MOVED, SECONDED & CARRIED that we accept the report of our Nominating Chairman, Russ Hodder, with the following recommendations:

***** ACTION STEP FOR JOHN CUTLIP *****

- A. Our present Board rotation schedule be revised so that those coming into active service and those rotating off the present Board will do so on a calendar year basis (revised edition attached).

A BREAK WAS TAKEN AT THIS POINT FOR LUNCH

7. IT WAS MOVED, SECONDED & CARRIED that the full membership of this Board continue to serve as the Audit Review Committee for OAC/USA and that our Board Treasurer function as Chairman of this Committee.

8. IT WAS MOVED, SECONDED & CARRIED that the 2002 audit conducted by CPA, David Dix. be accepted as written with much appreciation for his good work.

***** ACTION STEP FOR JOHN CUTLIP *****

9. There was agreement that our Central Services office investigate with our bank the possibility of issuing a duplicate bank statement which should be sent to our OAC Treasurer on a monthly basis in addition to the regular statement which is received by and reconciled by our Central Services office in Nazareth.

***** ACTION STEP FOR JOHN CUTLIP *****

10. IT WAS MOVED, SECONDED & CARRIED that we secure the services of CPA, David Dix, to conduct our next audit.

***** ACTION STEP FOR JOHN CUTLIP *****

11. IT WAS MOVED, SECONDED & CARRIED that we give final approval to our 2003 operating budget (copy attached) with the following revisions:

- A. Include a line item for our seminar scholarship funds
- B. Revise Office Equipment / Repair expense line from \$5,500 to \$8,000
- C. Include \$10,000 major donation income gift

12. IT WAS MOVED, SECONDED & CARRIED that we continue our 10% rate of service charge for the next twelve months.

13. IT WAS MOVED, SECONDED & CARRIED that we accept our Management Team's recommendation to maintain our support level at the current amount for the next twelve months.

***** ACTION STEP FOR JOHN CUTLIP *****

14. IT WAS MOVED, SECONDED & CARRIED that John Cutlip be authorized by this Board to serve as the Registered Agent for OAC/USA and that copies of documents requiring such signature be submitted to this Board on an annual basis.

15. IT WAS MOVED, SECONDED & CARRIED that for the coming year, Eric Briscoe be authorized to receive housing allowance up to \$27,892; David Braun up to \$22,000 and Bob Ewerth up to \$20,350.

***** ACTION STEP FOR JOHN CUTLIP *****

16. IT WAS MOVED, SECONDED & CARRIED that our OAC Secretary work in conjunction with the Recording Secretary to follow up on agenda item action steps to make sure tasks are completed in a timely fashion and that this responsibility be integrated into the appropriate section in our Board of Directors' job description.

17. There was agreement to accept the verbal report of our Personnel Development Director regarding the current status of our staff retirement program. The current 2% withheld from staff support shall be increased to a top level of 3% next fiscal year. Additional amounts may be withheld at the request of staff should they so desire.

***** ACTION STEP FOR ERIC BRISCOE *****

18. A desire was expressed by this Board to receive an update from our Field Director concerning the current status of our staff Interns and any recommendations on their status.

***** ACTION STEP FOR BOB EWERTH *****

19. IT WAS MOVED, SECONDED & CARRIED that we accept the Board of Directors Representative interview recommendation that Paul and Karen Dodson be approved as a staff Intern and wife working under Kurt Schaepli pending financial and criminal background checks, and that he begin a Moody Bible Institute correspondence Bible study course to be completed before being appointed to full-staff status.

***** ACTION STEP FOR BOB EWERTH *****

- 20. IT WAS MOVED, SECONDED & CARRIED (one abstention noted) that we accept the Board of Directors Representative interview recommendation that Jeff and Carol Owen be approved as a staff Intern and wife working in the Boston area under the direction of Eric Briscoe and also assist the Boston branch when Eric is out of town.

***** ACTION STEP FOR JOHN CUTLIP *****

21. There was agreement that we pursue promoting the ministry of OAC through additional national database list mailings as follows:

- A. Target next financial appeal mailing for April of 2004 highlighting the OAC International Lancaster, PA conference;
- B. Target the following financial appeal mailing for September of 2004 and compare the results of these two mailings.

22. Bob Ewerth gave a verbal update on the OAC International conference to be held on the campus of Lancaster Bible College in Lancaster, PA May 21-31.

***** ACTION STEP FOR MANAGEMENT TEAM *****

23. There was agreement that we pursue legal action against the city of Baltimore as outlined in the information faxed to us from Mr. Frederick H. Nelson of the American Liberties Institute of Orlando, Florida relative to Gordon Loop's contact with him relating to literature distribution in the city of Baltimore. Before engaging this course of direction, however, clarification on this issue needs to be obtained by the Management Team on the following:

- A. What are the implications for OAC should the city of Baltimore file a counter-suit against OAC and/or individual members of the Board.
- B. Clarification also needs to be made that this issue is not limited to literature distribution only, but to open-air meetings as well.
- C. Consideration should also be given to possible assistance from the Alliance Defense Fund.
- D. The Board strongly encourages Gordon Loop to keep, in writing, a detailed, written documentation including names, dates and times of significant events relating to all aspects of this situation.

***** ACTION STEP FOR NOMINATING COMMITTEE *****

24. There was agreement that our Nominating Committee always prepare a slate of potential officers ready to vote on and bring to any given OAC Board meeting. Such a slate would thus be in place to function at the following physical meeting of this Board.

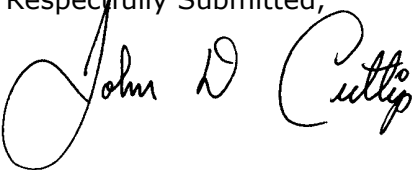
25. There was agreement that our next physical Board meeting take place at the OAC International conference at Lancaster Bible College on May 22, 2004 in Lancaster, Pennsylvania.

26. IT WAS MOVED, SECONDED & CARRIED that we recommend Rex Trent as a potential new Board member to be voted upon by OAC staff and that he be given opportunity to serve as our Chairman should he so desire.

27. IT WAS MOVED, SECONDED & CARRIED that we recommend Bob Ewerth as a potential new Board member to be voted upon by OAC staff.

26. IT WAS MOVED, SECONDED & CARRIED that we recommend David Wilson as a potential new Board member to be voted upon by OAC staff.

Respectfully Submitted,



John D. Cutlip
Recording Secretary
OPEN AIR CAMPAIGNERS, US, INC.

OPEN AIR CAMPAIGNERS

Board of Directors Representatives

Potential Intern Interview Meeting

June 19, 2003

Present: Bill Kabasenche, Rex Trent, Bob Ewerth, John Cutlip

Guests: Paul Dodson, Jeff Owen, Carol Owen

1. 6:30pm - 7:20pm: A time of interview with Paul Dodson took place. Paul shared his personal testimony and vision for open-air evangelism. A dialog took place regarding God's leading in his life as it relates to focus of ministry, internship direction, wife's feelings about open-air ministry, and long-term ministry goals.

Near the end of our session, Paul left and his situation was discussed freely among the remaining Board representatives.

There was agreement that Paul be recommended to the full Board as a potential OAC staff Intern working under Kurt Schaeffli pending financial and criminal background checks. We would also recommend Paul begin Moody Bible Institute correspondence Bible study course to be completed before being appointed to full-staff status.

2. 7:35pm - 9:00: A time of interview with Jeff and Carol Owen took place as they shared their personal testimonies and vision for open-air evangelism. Several questions centering on doctrinal beliefs and convictions were presented and discussed at length. They indicated that God seems to be directing them toward OAC on a full-time basis working with the Boston branch. They also indicated that they are prepared to come on as Interns immediately should God so direct.

Near the end of our session, Jeff and Carol left the room and discussion took place regarding potential ministry location and accountability.

There was agreement that Jeff and Carol work in the Boston area under the direction of Eric Briscoe and also assist the Boston branch when Eric is out of town.

Respectfully Submitted,



John D. Cutlip
Recording Secretary
OPEN AIR CAMPAIGNERS, U.S., INC.



OPEN AIR CAMPAIGNERS

Board of Directors

Meeting by Mail Minutes

Poll mailed February 27, 2003

Tally results finalized April 11, 2003

#1 WRITTEN VOTING APPROVAL WAS GIVEN to accept the following as an addition to the financial section in our policy manual:

Q. Retirement

1. Retired OAC staff persons may continue to receive support through OAC for the remainder of their natural lives, provided they maintain a good testimony as defined by the OAC doctrinal statement and OAC policies.
2. Each full time staff and intern is required to participate in an individual retirement program. This is in addition to any social security to which they may be entitled.
3. As of Jan. 1, 2004, all full-time staff and interns will have deducted from their salaries a minimum of 3% (more if requested) to fund their retirement program.
4. The management of individual retirement programs is the responsibility of each participant.
5. At the end of each year, a check for withheld monies will be issued to each individual. The person shall put these monies into their retirement program no later than April 15th for the previous years contribution. Proof of deposit is to be sent to the Personnel Development Department no later than May 15th of each year.

Those who leave O.A.C. will have their accrued retirement funds issued to them at the time of their last support check.

#2 WRITTEN VOTING APPROVAL WAS GIVEN to add the following to our policy manual:

F. Vehicles

1. Purchasing Procedures
 - a. All vehicle purchases, sales, trade-ins or transfers must first be approved by the Board of Directors.
 - b. The setting up of a vehicle fund must be approved by the Board of Directors.
 - c. The purchasing of a vehicle must be on a cash basis.
 - d. Monies for tax, registration, title, transfer, and insurance must be in hand before the vehicle is purchased.
2. Registration and Title Requirements
 - a. All vehicles are the property of the Open Air Campaigners, USA and are to be registered and titled as such.
3. Maintenance of Vehicles
 - a. All maintenance of the vehicle is the responsibility of the person to whom the vehicle has been assigned, or the Branch Director.
 - b. All vehicles are to receive regular maintenance, and are to be kept in very good condition.
4. Mileage Forms
 - a. Mileage forms are to be maintained each time the vehicle is used.
 - b. These forms are to be submitted to the Field Director's office monthly.
 - c. Additional mileage forms may be procured from the Central Services Office.
 - d. Personal Usage
 - i. The primary use of any O.A.C. vehicle is for the purpose of ministry.
 - ii. It is strongly recommended that the personal use of the vehicle be no more than 25% of the total yearly mileage (exceptions are to be approved by the Management team).
 - iii. Expenses such as gas, tolls, oil, etc, will be assumed by the driver when personal use is incurred.

5. If the person to whom the vehicle has been assigned leaves the work, the vehicle is to remain with the organization.
6. All vehicles are to be insured in the name of the Open Air Campaigners and such insurance policies are to be approved by the Management Team.

#3 WRITTEN VOTING APPROVAL WAS GIVEN to establish a special seminar scholarship fund and let former seminar participants and other individuals know of this and honor all incoming donations designated for this purpose. We will also begin work on a simple but necessary application for assistance form and related guidelines to help us in disbursing funds from this account.

Respectfully Submitted,

John D. Cutlip
Recording Secretary
OPEN AIR CAMPAIGNERS, U.S., INC.

OPEN AIR CAMPAIGNERS MANAGEMENT TEAM
MEETING MINUTES
November 19 –21, 2003
Held in Boston

Present: Eric Briscoe, John Cutlip & Bob Ewerth.

Our meeting opened at Eric's home with a round of prayer and devotional led by Eric based on Luke 7:36.

The following action steps from last meeting were completed:

1. **BOB** is now working with Gordon Loop in overseeing the progress of OAC vs the city of Baltimore.
2. The Evangelism Opportunity Intern brochure was revised **JOHN** printed out copies for all staff to use.
3. **BOB** considered the area of OAC staff Intern integration into a branch. Once the Board approves them onto staff, then we simply follow our policy manual.
4. **ERIC** spoke with Aaron Wentz and Sue MacNeil regarding their 2002 retirement fund status and notified Bob.
5. **JOHN & BOB** worked on further development on our power point presentation for remaining seminar lectures, two more lectures were completed.
6. Regarding our need to begin work on a Central Services contingency plan, **JOHN** contacted Jim Ramo at WEC International, they do not have a contingency plan for staff needs, these are simply handled by their personnel department.

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The following action steps are new or ongoing projects:

7. **ERIC** contacted Larry Tiss and gathered information about the new health insurance plan he is under now that he dropped Good Samaritan, he will now follow up to make sure he understands that OAC will not approve any crisis appeals should medical finances be needed in the days ahead.
8. **JOHN** received information from **BOB** and will now design an OAC Training Seminar Financial Assistance application form for the Management Team to look over and approve.
9. **ERIC** will put together the vehicle mileage reports information he has on hand at present and contact Bob Rennie and Larry Baker in evaluating what final format is desired by the board.

10. In response to the June 20, 2003 Board Meeting (Item 4A(2)), it was agreed that we propose the following wording in our policy manual as it regards what happens to vans once an OAC staff person retires:

PRESENT POLICY: If the person to whom the vehicle has been assigned leaves the work, the vehicle is to remain with the organization.

PROPOSED POLICY: If the person to whom the vehicle has been assigned retires or otherwise leaves the work, the Board of Directors will determine the disposition of any OAC vehicle assigned to said staff on a case-by-case basis.
11. It was agreed that **ERIC** draft a detailed summary regarding the status of our current staff Interns and give to **JOHN** for final design and mailing out to our Board
12. **ERIC** will double check the scripture references in our core value statement to make sure they relate specifically with each value listed and **JOHN** will check the grammatical structure then produce a first draft brochure for us to consider for publication.
13. **JOHN** will take Bob and Eric's draft for a new brochure on the Evangelist's ministry in OAC and develop a draft copy of a brochure for the Management Team to look over.
14. **ERIC** will contact our staff reminding them of the need for reporting in a timely manner their ministry activity to his office.
15. **JOHN & BOB** will work on formatting some of our Orientation-Candidate School materials to use in power point presentations.
16. It was agreed that **JOHN & BOB** will continue work on the concept of developing a digital presentation on CD for staff to use at churches and missions conferences.
17. It was agreed that we continue to pay national expenses incurred by Chip Wolfe as we have been doing for his ministry in the Personnel Development department.
18. It was agreed that we recommend to the Board that Chip Wolfe be given the 1995 Central Services van for personal use when a replacement is secured, this would serve as an encouragement to him for his service to OAC thus far and at the same time avoid an additional financial burden to the NOF for running, upkeep and repair.
19. **BOB** will continue work on putting together a special tribute presentation for David Wilson honoring his service to OAC at the upcoming international conference, **JOHN** will contact all overseas directors requesting pictures of David ministering through the years.
20. **BOB** will check his schedule and Dr. Gil Peterson's to see if February 21 or 28 would be available for strategic development seminar with our board.
21. **BOB and CHIP** will be presenting the work of OAC out in Ohio February 8-12, 2004.
22. It was agreed that **BOB** will touch base with Loop and Adams about possibly representing OAC at the Liberty University missions conference February 8-13, 2004.

23. We spent time developing a vision statement draft which **BOB** will present to Dr. Gil Peterson for comment as follows:

OPEN AIR CAMPAIGNERS VISION STATEMENT

OAC / USA has the vision to trust the Lord to impact 25 cities in America with the Gospel through open-air evangelism and other ministry by means of strategic establishment of branch ministries by the year 2025.

1. “trust the Lord”
 - a. trust the Lord to give wisdom and direction in which cities to open
 - b. trust the Lord to provide personnel
 - c. trust the Lord to provide finances
 2. “25 cities”
 - a. population over 300,000
 - b. multi-cultural
 - c. socio-economic diversity
 3. “open-air evangelism and other ministry”
 - a. open-air meetings
 - b. training seminars
 - c. church team training and evangelistic outreach
 - d. discipleship
 4. “establishing branch ministries”
 - a. working in co-operation with local churches
 - b. working with other mission agencies
 - c. working with Christian schools working in co-operation with other staff team members
24. We spent time revising proposed 2004 budget draft and will send copy to board of directors for consideration (copy attached).
25. It was agreed that **ERIC** will approach Aaron Wentz about hosting the 2005 staff conference in the Boston area, possibly in February. We agreed that OAC Canada should be invited to consider hosting the 2006 conference.
26. It was agreed that **JOHN** draft up a revised national mailing letter and send draft copy to Management Team and Bill Kabasenche which will be segmented, those who have donated or are on staff mailing lists will simply receive the OACI Update and a note of thanks for their support. Non-donors will receive a cover letter along with response coupon inviting them to consider helping support the upcoming OACI International conference.

27. It was agreed that our next Management Team meeting be held on Monday, January 26, 2004 in the Philadelphia area at Bob's office.

Respectfully submitted,

John D. Cutlip

OPEN AIR CAMPAIGNERS MANAGEMENT TEAM
MEETING MINUTES
July 14 -16, 2003
Held at Nazareth, PA Central Services Office

Present: Eric Briscoe, John Cutlip & Bob Ewerth.

1. Monday, July 14 was spent traveling to Philly, picking up Bob and heading out to Lancaster Bible College where we met with Dr. Gilbert A. Peterson. We shared details of our OAC ministry and structure and he recommended some potential ways in which he may be of help to us in strengthening and evaluating our mission (see Director's Conference item below in the "new action step" section). We then took Bob back to Philly, picked up his van which was in for repairs and all drove up to Nazareth.

The following action steps from last meeting were completed:

2. **BOB** did let Barry Felis know about upcoming Or/Can School, he did attend the 2003 Lancaster Bible College seminar,
3. **BOB** researched information about OACI Conference transportation for 50 to and from the proposed trip to Washington D.C., New York City and Lancaster area and decided that we can use vans for transportation so booking a bus is not necessary.
4. **JOHN** did send out a policy recommendation from Management Team to our Board of Directors regarding the handling of our OAC retirement funds withheld each month for our staff which **BOB** drafted, it has been voted on.
5. **JOHN** revised the van mileage form and informd staff to send it to Field Director's office along with monthly ministry report forms.
6. **JOHN** did send ERIC all the monthly van mileage forms currently on file at Central Services.
7. **BOB** did touch base with Dave and Joy Braun to personal explain the new limited OAC donation surcharge for self-employed staff.
8. **JOHN** has researched and placed order to offer a American-made Australian paint brush replacement made by F&M Brush Company in New York.
9. **JOHN** did poll the Board to see if June 21 would be good enough to get a quorum for a physical meeting, that meeting did take place.
10. **BOB** contacted potential staff in order to plan for our next Orientation / Candidate School, as a result, Jeff & Carol Owens and Paul Dodson attended.
11. **JOHN** sent poll out to Board regarding the acceptance into our policy of the retirement policy section Bob drafted and we as a Management Team recommended.

12. **JOHN** sent Eric his \$1,000 retirement fund funds which have been set aside for this purpose.
13. **ERIC** checked with Sue MacNeil and Peter O'Driscoll to see what the status of their vehicle needs, we shall consider a recommendation to submit to the Board that remaining funds be equally divided three ways between vehicles needed for MacNeil, Cutlip and O'Driscoll.
14. **BOB** pursued going to Los Angeles to speak with Ray Comfort in presenting OAC ministry outreach possibilities on the street from training the Ray Comfort people give to individuals but the trip did not work out.
15. **BOB** contacted Board member, Bill Kabasenche about considering to function as our Board Chairman, he agreed to serve and did a fine job at our recent meeting.
16. **ERIC** contacted Ed Martin about considering to function as our Board Vice-Chairman, Ed accepted and functioned in this capacity at our recent meeting.
17. **JOHN** has started earmarking funds from Calvary Baptist Church in Hanson, MA coming in for Eric to be placed in his Field Director's account for related expenses.
18. **JOHN** used funds in the Newark seminar account for Assistance expense to help pay for Scotty Teague ministry when he came to minister with our staff in Boston.
19. **JOHN** put on the Board agenda a recommendation from the Management Team that we set up a scholarship fund to use at our training seminars in assisting those attend who may need financial help, this has been added to our budget as a board approved line item
20. **JOHN** sent out a national mailing as follows:
 1. Segmented mailing to donors / seminar-supplies individuals / non-donors
 2. Included a cover letter as discussed and approved by Management Team
 3. Also included new color OACI Update brochure and response card
21. **JOHN** printed and distributed the revised monthly ministry report form we worked on today to all staff.

Our Tuesday, July 15 session at the Nazareth office opened with a devotional from Acts 13:6, Romans 12 and II Thess. 1:6 led by Eric Birscoe and followed with a round of prayer.

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The following action steps are new:

22. It was agreed that **JOHN** take information coming from **BOB** and design an OAC Training Seminar Financial Assistance application form.
23. In response to the June 20, 2003 Board Meeting (Item 4A(1)), it was agreed that **ERIC** begin summarizing our vehicle mileage reports and work with Bob Rennie and Larry Baker in evaluating the results.

24. In response to the June 20, 2003 Board Meeting (Item 4A(2)), it was agreed that ERIC enlist the assistance of Larry Baker and Bob Rennie in drafting up a policy regarding what happens to vans once an OAC staff person retires.
25. In response to the June 20, 2003 Board Meeting (Item 18) and after a conference call with Boston Director, Aaron Wentz, it was agreed that THE MANAGEMENT TEAM bring a recommendation before the Board in a poll to be voted on regarding the status of our current staff Interns in the following manner:
1. The current Intern status of Richard Burley be continued for another year as he is a great ministry asset, support is being raised and the sale of his business will soon be finalized.
 2. We recommend that Paul Zagrobski step up his open-air ministry involvement so that the majority of his time is spent ministering with OAC.
 - i. It was agreed that ERIC research Paul's current medical coverage to make sure it is adequate.
 - ii. It was agreed that ERIC touch base with Paul and speak with him regarding:
 1. Giving three days per week to the OAC ministry
 - a. One day spent in office/deputation duties
 - b. Two days in the open air
 2. Reducing the time spent working for his church each week and possibly even curtailing all working commitments with them in the days ahead.
 - iii. His staff status be reevaluated at the end of this year.
 3. We recommend that Chip Wolfe's Intern status be continued for another year as his financial support is not yet adequate to live on full-time.
26. In response to the June 20, 2003 Board Meeting (Item 23):
1. The following clarifications were noted from John Cutlip's contact with attorney Frederick Nelson:
 - i. Regarding implications for OAC should the city of Baltimore file a counter-suit against OAC and/or individual members of the board: Although it is legally possible for this to take place, the attorney has never seen it happen, especially in civil suit cases such as we are pursuing.
 - ii. Regarding the issue being limited to literature distribution only as opposed to open-air meetings as well: It is the opinion of the attorney that these are clearly two separate issues and that each one should be addressed in separate suits. He indicated that the literature distribution is a solid case and once this issue is successfully dealt with, then moving on to address the open-air meeting could be done.

2. It was agreed that we continue to pursue legal action against the city of Baltimore and that **BOB** act as the Management Team representative in overseeing the progress of this issue including:
 - i. Making immediate contact with Gordon Loop to bring inform him of the current status of this issue.
 - ii. Researching to see how many cases Frederick Nelson has won/lost.
 - iii. Working with Paul Adams and Gordon Loop to make sure they are kept informed and up-to-date on the progress of this issue as we proceed.
27. It was agreed that **ERIC** touch base with the following staff to let them know of our upcoming Director's conference October 9 – 12 (Hodder, Wentz, Adams, Trent, Baker, Toy, Schaepli). We plan on meeting with Dr. Gil Peterson at Lancaster Bible College on October 9 (confirmed with him via email 7/16) and then leave from the college to Stone Harbor, NJ where we will continue our meeting from the evening of the 9th through the 12th.
28. It was agreed that **JOHN** disregard the yellow "Affordable Short-Term Ministry For Teens" brochure and replace it with the following ...
29. The Evangelism Opportunity Intern brochure was revised and agreed that **JOHN** will print out a draft copy and send to Branch Directors Wentz, Adams, Hodder as well as to Briscoe, Ewerth and Braun to look over before we print in quantity.
30. It was agreed that we integrate age-appropriate pictures in our new promotional brochures (ie college-aged people for campus ministry / teens for youth outreach, etc.).
31. It was agreed that **ERIC** contact Larry Tiss and gather information about the new health insurance plan he is under now that he dropped Good Samaritan.
32. Discussion took place regarding our various open-air evangelism equipment and publications as to whether we need to think about obtaining patents and/or copyrights to these materials. There was a feeling that if someone else did patent or copyright any of our material, we could simply make some minor changes and continue using them as we do not so no immediate action is necessary.
33. John mentioned that we need OAC representation at our ANAM and ECFA events from time-to-time and the next ANAM convention will take place May 4-7, 2004 at Cedine Bible Mission in Tennessee. No action taken or decisions made at this time regarding this matter.
34. It was agreed that **BOB** consider the area of OAC staff Intern integration into a branch. Once the Board approves them onto staff, then what? Bob will consider this and come back to the Management Team for further discussion at our next meeting as to whether we need new policy on this matter.
35. It was agreed that **JOHN** be authorized to spend up to \$2,500 for OAC training supplies shed expansion at the Nazareth facility.

36. It was agreed that ERIC speak with Aaron Wentz and Sue MacNeil regarding their 2002 retirement fund status and what, if anything, has been done with this money.
37. It was agreed that JOHN & BOB work on further development on our power point presentation for remaining seminar lectures and also begin work in our Orientation-Candidate School materials.
38. It was agreed that JOHN & BOB work on the concept of developing a digital presentation on CD for staff to use at churches and missions conferences.
39. Regarding our need to begin work on a Central Services contingency plan:
 1. It was agreed that JOHN contact Jim Ramos at WEC International to see what type of contingency plan they have should Howard McConnel no longer be able for ministry there and how they went about developing this.
 2. John shared that he contacted a friend at his local church by the name of John Netzel who has agreed to help us develop a contingency plan for OAC Central Services in this regard.

Respectfully submitted,

A handwritten signature in dark ink, appearing to read "John", with a large, stylized loop at the beginning.

John D. Cutlip

OPEN AIR CAMPAIGNERS MANAGEMENT TEAM
MEETING MINUTES
February 12, 2003
Held in Boston, MA

Present: Eric Briscoe, John Cutlip & Bob Ewerth.

Our meeting time was opened by a round of prayer after Eric led us in a devotional out of Isaiah 40.

The following action steps from last meeting were completed:

1. **BOB** did put together a policy draft related to OAC vehicles.
2. **JOHN** updated our staff in writing the new policy we now have on divorce as approved by our Board.
3. **ERIC AND BOB** evaluated the paint brush prototype provided by F&M Brush company
4. **JOHN** updated our brochures, web site and other promotion to let folks know our Boston seminar will be held June 2-7 and the LBC seminar will be run June 9-14, 2003.
5. **BOB** touched base with Barry Felis about staff potential.

Regarding the 2004 OAC International staff conference:

6. **JOHN** notified staff that they may come on Tuesday, May 25, 2004 to the Lancaster Bible College campus where the conference will be held and that they may depart on Monday morning, May 31st.
7. **BOB** touched base with David Wilson to let him know we agree with his proposed agenda and filled him in on various other conference details we discussed at our last meeting.
8. **BOB** contacted David Wilson and let him know that we nominate Chip Welton as the next OACI President, Chip respectfully declined but thanked us for thinking of him for this position.
9. **JOHN** touched base with Bob Rennie and **ERIC** with Dana Edwards, they have been voted back to on to serve as a second term on the Board of Directors.
10. **JOHN** drafted up a letter and sent to all current staff who are enrolled in "newsletter" type medical coverage programs updating them on the ECFA position on this matter and leave the decision up to them regarding having the monthly shares taken out before or after taxes.
11. **BOB** drafted up a policy regarding the handling of our OAC retirement funds withheld each month for our staff.
12. **JOHN** wrote a check out to each staff person at the end of last year giving them their portion of retirement funds withheld each month during 2002 as agreed upon at our last meeting.

13. **JOHN** sent out the recommended 2003 budget to our Board which was approval, pending final approval at the next 2003 physical board meeting.
14. **ERIC** touched base with Larry Tiss and spoke to him regarding his tendency to send out offensive sounding correspondence to our staff and other individuals.
15. **JOHN** did build into our budget, funds to help CPA, David Dix register in the state of Pennsylvania and also to help fund his related ECFA required status filings.
16. **ERIC** double checked with Aaron Wentz about Deb Rowell's offer to design a web site, it was for Boston only?
17. **BOB** ded check with Gil Peterson and had **JOHN** send him information needed to conduct an organizational evaluation of OAC.
18. **JOHN** wrote an assistance check to Bob for \$1,000 as agreed upon at the last meeting.
19. **JOHN** included an agenda item seeking voting approval from the Board of Directors to officially recognize Eric Briscoe's existing van fund and grant authorization for John Cutlip to begin a van fund, they did vote on this and it is so.

The following action steps are new:

20. **BOB** will let Barry Felis know about upcoming Or/Can School.
21. **BOB** will let John know if he needs to gather information about OACI Conference transportation for 50 to and from the proposed trip to Washington D.C., New York City and Lancaster area.
22. **JOHN** will send out policy recommendation from Management Team to our Board of Directors regarding the handling of our OAC retirement funds withheld each month for our staff which **BOB** drafted.
23. It was agreed that **JOHN** revise the van mileage form and inform staff to send it to Field Director's office along with monthly ministry report forms and that appropriate staff be notified of this change.
24. It was agreed that **JOHN** will send ERIC the monthly van mileage forms currently on file at Central Services.
25. It was agreed that **BOB** will touch base with Dave and Joy Braun to personal explain the new limited OAC donation surcharge for self-employed staff.
26. It was agreed that **JOHN** will replace our current American paint brush with the new FM Brush prototype and see if a longer handle can be manufactured for it.

27. It was agreed that **JOHN** will poll the Board to see if June 21 would be good enough to get a quorum for a physical meeting.
28. It was agreed that **BOB** will contact potential staff in order to plan for our next Orientation / Candidate School.
29. It was agreed that **JOHN** will send poll out to Board regarding the acceptance into our policy of the retirement policy section Bob drafted and we as a Management Team would recommend.
30. It was agreed that **JOHN** will send Eric his \$1,000 retirement fund funds which have been set aside for this purpose.
31. It was agreed that **ERIC** will check with Richard Burley about the possibility of accepting Eric's old van after the new one comes in (to be board approved).
32. It was agreed that **ERIC** will check with Sue MacNeil and Peter O'Driscoll to see what the status of their vehicle needs are, we shall consider a recommendation to submit to the Board regarding this with the following general guidelines:
 - Total available from Briscoe van funds = \$45,400
 - Briscoe van purchase and outfit = \$27,400
 - MacNeil vehicle = \$5,000
 - O'Driscoll vehicle = \$6,500
 - Cutlip vehicle = \$6,500
33. It was agreed that **JOHN** will look into options to replace lost Field Director's cell phone.
34. It was agreed that **BOB** will pursue going to Los Angeles to speak with Ray Comfort in presenting OAC ministry outreach possibilities on the street from training the Ray Comfort people give to individuals
35. It was agreed that **BOB** will contact Board member, Bill Kabasenche about considering to function as our Board Chairman.
36. It was agreed that **ERIC** will contact Ed Martin about considering to function as our Board Vice-Chairman.
37. It was agreed that **JOHN** will begin earmarking funds from Calvary Baptist Church in Hanson, MA coming in for Eric to be placed in his Field Director's account for related expenses.
38. It was agreed that **JOHN** will use funds in the Newark seminar account for Assistance expense to help pay for Scotty Teague ministry coming up in Boston.
39. It was agreed that **JOHN** will put on next Board agenda a recommendation from the Management Team that we set up a scholarship fund to use at our training seminars in assisting those attend who may need financial help and that **JOHN** take information coming from **BOB** and design an OAC Training Seminar Financial Assistance application form.

40. It was agreed that **JOHN** will send out a national mailing as follows:
- Segmented mailing to donors / seminar-supplies individuals / non-donors
 - Include a cover letter as discussed and approved today
 - Also include new color OACI Update brochure and response card
41. It was agreed that **JOHN** will print and distribute the revised monthly ministry report form we worked on today to all staff.

Respectfully submitted,

John D. Cutlip



OPEN AIR CAMPAIGNERS

Board of Directors

Meeting by Mail Minutes

Poll mailed December 15, 2002
Tally results finalized January 21, 2003

#1 WRITTEN VOTING APPROVAL WAS GIVEN to accept John Cutlip as a new National Board of Director member.

#2 WRITTEN VOTING APPROVAL WAS GIVEN to accept the Management Team's proposed 2003 National Operating Fund budget to be officially discussed and ratified at our next physical meeting.

#3 WRITTEN VOTING APPROVAL WAS GIVEN to officially set up and recognize van fund accounts on our books for Eric Briscoe and John Cutlip.

#4 WRITTEN VOTING APPROVAL WAS GIVEN that we consider the present Philadelphia Ford Econoline van as a national van under the care of Bob Ewerth.

#5 WRITTEN VOTING APPROVAL WAS GIVEN that Chip Wolfe continue to work under Bob Ewerth, but now on a national level assisting Bob in his responsibilities.

#6 WRITTEN VOTING APPROVAL WAS GIVEN that our Training & Recruitment Department name be changed to Personnel Development.

Respectfully Submitted,

John D. Cutlip
Recording Secretary
OPEN AIR CAMPAIGNERS, U.S., INC.



OPEN AIR CAMPAIGNERS

Board of Directors

Meeting by Mail Minutes

Poll mailed December 16, 2002

Tally results January 3, 2003

ITEMS OF BUSINESS:

1. WRITTEN VOTING APPROVAL WAS GIVEN
to accept John Cutlip as a new National Board of Director member.
2. WRITTEN VOTING APPROVAL WAS GIVEN
to accept Bob Rennie for a second term of service on our National Board
of Directors.
3. WRITTEN VOTING APPROVAL WAS GIVEN
to accept Dana Edwards for a second term of service on our National
Board of Directors.

Respectfully Submitted,

John D. Cutlip
Recording Secretary
OPEN AIR CAMPAIGNERS, U.S., INC.



OPEN AIR CAMPAIGNERS

Board of Directors

Meeting by Mail Minutes

Poll mailed July 16, 2002

Tally results August 10, 2002

ITEMS OF BUSINESS:

1. WRITTEN VOTING APPROVAL WAS GIVEN
to accept Randy Riddle as a new National Board of Director member.
2. WRITTEN VOTING APPROVAL WAS GIVEN
to accept Ed Martin as a returning National Board of Director member
after more than a year of board rotation sabbatical.

Respectfully Submitted,

John D. Cutlip
Recording Secretary
OPEN AIR CAMPAIGNERS, U.S., INC.



OPEN AIR CAMPAIGNERS

Board of Directors

Meeting by Mail Minutes

Poll mailed July 18, 2002

Tally results finalized August 10, 2002

#1 WRITTEN VOTING APPROVAL WAS GIVEN to corporately reaffirm this organization's agreement and identification with the ECFA Statement of Faith.

#2 WRITTEN VOTING APPROVAL WAS GIVEN to revise our policy on divorce so it so it now reads as follows:

"Open Air Campaigners may consider the applications of divorced persons on a case-by-case basis."

#3 WRITTEN VOTING APPROVAL WAS GIVEN to change to our policy regarding major donations to the following:

Policy manual Section 9. G. 5. - (change to 5.(b)(1) only)

5. Major Donations

(a) To General Funds: The current percentage is to be deducted from only the first \$1,000 of each donation.

(b) To Individual Staff:

Present policy reads:

(1) Support: Donations to staff in any amount for their personal support will be subject to the OAC service charge.

Proposed change:

(1) Support:

i. SELF-EMPLOYED: Donations of \$1,000 or less to staff who calculate and pay their own taxes will be subject to the OAC service charge. Any special one-time donation over \$1,000 to staff in this category will be subject to the OAC service charge on the first \$1,000 only.

ii. EMPLOYEES: Donations in any amount to staff who are not self-employed and whose taxes OAC withholds for their personal support will be subject to the OAC service charge.

#4 REGARDING PRESENT OAC INTERNS, THE FOLLOWING WRITTEN VOTING APPROVAL WAS GIVEN:

- a. That Paul Zagrobski's Internship be extended for one more year as additional support is raised.
- b. That Chip Wolfe's Internship be extended for one more year as additional support is raised.
- c. That Sue MacNeil be appointed full-time evangelistic staff as of August 1, 2002.

Respectfully Submitted,

John D. Cutlip

Recording Secretary

OPEN AIR CAMPAIGNERS, U.S., INC.



OPEN AIR CAMPAIGNERS
BOARD OF DIRECTORS
Meeting Minutes
Held April 6, 2002 Cheltenham Baptist Church, Philadelphia

Members present: Baker, Briscoe, Edwards, Ewerth, Hodder, Kabasenche, Rennie, Trent

Guests: John Cutlip

Absent: Braun

1. The meeting opened at 8:11 a.m. with a devotional by Chairman, Trent out of 1 Peter and Revelation, followed with prayer by Edwards.
2. It was MOVED, SECONDED and unanimously CARRIED that we accept the following Board Minutes as written: 2/03/01 + 4/02/01 + 8/07/01 + 1/21/02.
3. It was MOVED, SECONDED and unanimously CARRIED that Bob Rennie and Dana Edwards be recommended to our staff to serve another term on this Board.
4. It was MOVED, SECONDED and unanimously CARRIED that the following slate of officers be approved to serve for 2003:
Chairman: Trent
Vice Chairman: Bob Ewerth
Secretary: Bob Rennie
Treasurer: Larry Baker
Nominating Chairman: Russ Hodder
5. It was agreed that we accept the written and verbal reports of our Field Director, Recruitment & Training Director, Central Services Director (special thanks to John and his family for the ministry they conduct out of their home) and Nominating Committee as presented today.
6. It was MOVED, SECONDED and unanimously CARRIED that the entire Board serve as the Audit Review Committee for 2002 / 2003.
7. It was MOVED, SECONDED and unanimously CARRIED that we continue to use CPA, David Dix for our audit and financial consulting purposes for 2002/2003 with thankfulness for his ministry to us.
8. It was MOVED, SECONDED and unanimously CARRIED that we continue the current rate of 10% for our service charge fee.
9. It was MOVED, SECONDED and unanimously CARRIED that Eric Briscoe be authorized to receive housing allowance up to \$30,000 for the coming year and that the following staff be authorized to receive housing allowance up to \$25,000: David Braun, Bob Ewerth and George Naggy.
10. It was MOVED, SECONDED and unanimously CARRIED that we instruct our staff to calculate housing allowance amounts they need for the coming year and submit them to the Central Services office prior to our annual physical Board meeting, preferably before February 1.

11. ACTION STEP FOR : Baker

It was agreed that Larry Baker investigate housing allowance requirements and related IRS regulations as it applies to our staff as to who may and who may not claim such allowances.

12. It was MOVED, SECONDED and unanimously CARRIED that we maintain the current level of 100% support ceiling for 2002 as it was for 2001.

13. It was MOVED, SECONDED and unanimously CARRIED that John Cutlip function as our official OAC/USA registered agent for the coming year.

14. It was MOVED, SECONDED and unanimously CARRIED that we revise Section 5 C. 4. in our policy manual so that it will read as follows:

Retiree / Disabled

An Open Air Campaigners retiree / disabled person is one who, due to age or health as determined by the Board, no longer serves in a full-time capacity as an OAC missionary.

Retired / Disabled OAC staff persons may continue to receive support through OAC for the remainder of their natural lives, provided they maintain a good testimony as defined by the OAC doctrinal statement and OAC policies.

15. It was MOVED, SECONDED and unanimously CARRIED that the following be immediately instituted:

- a. All present vans used in the OAC/USA ministry are to be titled, insured and registered in the name of Open Air Campaigners;
- b. All purchases, sales and transfers of van ownership are to be approved by our Board prior to each transaction;
- c. A mileage form will be developed by our Board no later than July 1 and will be sent to staff monthly which is to be filled out and sent in each month by those who operate OAC vans.

16. ACTION STEP FOR : Baker / Edwards

It was MOVED, SECONDED and unanimously CARRIED that Larry Baker and Dana Edwards formulate a policy recommendation regarding purchasing, ownership and maintenance of ministry vans, including the development of a monthly mileage form.

17. It was MOVED, SECONDED and unanimously CARRIED that Dick and Diane Burley be approved as OAC Staff Interns pending their signing a legal contract for the sale of their business.

18. It was MOVED, SECONDED and unanimously CARRIED that our present 2002 budget include a line item which will include \$11,000 out of our "Where Most Needed" money market funds for our full-time staff to use in setting up and/or adding to their Board-approved IRA accounts and that we set aside these funds in appropriate sub-categories within our money market account.

19. ACTION STEP FOR : Management Team

It was MOVED, SECONDED and unanimously CARRIED that the Management Team develop and submit a Branch-level Management Team system of leadership to this Board for evaluation and input.

20. ACTION STEP FOR : Bob Ewerth

It was agreed that Bob Ewerth will evaluate his personal philosophy of ministry and how that relates to his job description and OAC ministry goals, including a specific action plan and submit to this Board.

21. ACTION STEP FOR : Ewerth / Kabasenche

A good deal of time was spent discussing and sharing ideas on OAC goals and vision.

- a. Bob Ewerth and Bill Kabasenche will contact Gil Peterson (former LBC President) about possibly conducting an organizational evaluation of our mission;
- b. Bob Ewerth will head up an evaluation of present OAC/USA staff, concentrating on how they are presently presenting the ministry and how OAC could assist them to improve in the future.

22. ACTION STEP FOR : Bill Kabasenche, Larry Baker

It was agreed that we consider our 2003 staff conference to include the following at either Lebenszell or Fellowship Deaconry (Bill Kabasenche to research lodging):

- a. Friday, April 4: staff and board meet together for fellowship (Larry Baker to coordinate);
- b. Saturday, April 5: Board meets while staff enjoy a special speaker;
- c. Sunday, April 6: Church in the morning and fellowship in the afternoon;
- d. Monday, April 7: Business sessions
- e. Tuesday, April 8: Final session and depart.

23. Our meeting was adjourned following a closing prayer.

Respectfully Submitted,

John D. Cutlip
Recording Secretary
OPEN AIR CAMPAIGNERS, US, INC



OPEN AIR CAMPAIGNERS

Board of Directors

Meeting by Mail Minutes

Poll mailed January 21, 2002

ITEMS OF BUSINESS:

1. WRITTEN VOTING APPROVAL WAS GIVEN to accept the proposed 2002 operating budget as presented in writing by the Management Team (copy on back).

Respectfully Submitted,

John D. Cutlip
Recording Secretary
OPEN AIR CAMPAIGNERS, U.S., INC.

OPEN AIR CAMPAIGNERS MANAGEMENT TEAM
MEETING MINUTES
December 5, 2002
Held in Nazareth, PA

Present: Eric Briscoe, John Cutlip & Bob Ewerth.

Our meeting time was opened by a round of prayer after Eric led us in a devotional out of 1 Chronicles 14 emphasizing that we need to always seek His wisdom in all our decision-making.

The following action steps from last meeting were completed:

1. John put together a poll by mail vote to our Board to reaffirm in writing the ECFA statement of faith as per ECFA's request.
2. After evaluating the "OAC Mileage Log" form put together by Larry Baker, John will fine tune and sent copy to Management Team for final approval before mailing out monthly to our staff who have vans.
3. We reprinted the one-week training manual with no changes at this time.
4. John continues to pursue an alternative Aussie paint brush for our use.
5. John let the staff know that we will not have a staff conference in 2003 but we will all participate in the next OACI conference which will be held May 21-31 at Lancaster Bible College and that they will need to bring their own sheets and towels. Bob continues to work with David Wilson on the daily activity scheduling details of this conference.
6. Eric contacted our Branch Directors (Hodder / Adams / Wentz) to inform them about the September 20-23 Directors Conference in Stone Harbor, NJ.
7. John verified with Eric and Bob the location and details concerning accessing our OAC safe deposit box.
8. John sent out poll to revise our policy on divorce.
9. John let David Wilson know that we vote to keep the name of Open Air Campaigners and do not wish a name change to be sought after.
10. John submitted for Board vote, a proposed change to our policy regarding major donations as detailed on the July 15, 2002 Minutes.
11. Eric met with Paul Adams and Gordon Loop in Baltimore during September as agreed at our July 15 meeting, an acceptable working relationship between the two seems to be in place and functioning adequately at the present time.
12. John sent a voting poll out to the Board regarding Zagrobski's Internship (it was voted to be extended one more year), Wolfe's Internship was voted to be extended for one more year and Sue MacNeil was appointed to full-term staff as of August 1, 2002.

13. John let staff know our new policy concerning vans being in the name of OAC, retired/disabled staff and the monthly support levels remaining the same this year as last year.
14. John assisted Bob in the Recruitment department by helping out in the area of potential staff inquiries and follow-up of individuals in our application process during last quarter of this year especially .

The following action steps are new:

15. It was agreed that **BOB** put together a policy draft related to OAC vehicles which would outline the following practices and procedures we need to have in place:
 - a. Purchasing procedures
 - b. Registration requirements
 - c. Title requirements
 - d. Maintenance regulations
 - i. Who pays for these
 - ii. How often needed
 - e. Mileage recording
 - i. Form/s needed
 - ii. Submission requirements (to whom / when / how often)
 - f. Personal use reimbursement
 - i. Form/s needed
 - ii. Cost of personal use
 - iii. Approval procedures / limitations
 - g. Other pertinent regulations / policy / procedures needed
16. It was agreed that **JOHN** update our staff in writing the new policy we now have on divorce as approved by our Board.
17. John handed out a paint brush prototype provided by F&M Brush company for Bob and Eric to try out and evaluate.
18. It was agreed that **JOHN** update our brochures and other promotion letting folks know our Boston seminar will be held June 2-7 and the LBC seminar will be run June 9-14, 2003.
19. Regarding potential staff man, Barry Felis:
 - a. Eric touched base with him while in LA recently, the door still seems to be open for him as a full-time staff person.
 - b. It was agreed that **BOB** touch base with Barry and keep in touch with him on this matter.
20. It was agreed that **BOB** prepare an Orientation / Candidate School for Barry and any other interested individuals to be held sometime in February, wives required to attend as well.
21. It was agreed that **BOB** prepare to run an annual Orientation / Candidate School each year in conjunction with our open-air training seminars for any interested staff as opposed to the March/April dates discussed at our previous Management Team meeting.

22. Regarding the 2004 OAC International staff conference:

- a. **JOHN** will let staff know that they may come on Tuesday, May 25, 2004 to the Lancaster Bible College campus where the conference will be held and that they may depart on Monday morning, May 31st.
- b. Maps are to be provided
- c. Potential transportation for conference activities may be provided by using the following vans:
 - i. Briscoe
 - ii. Cutlip
 - iii. Ewerth
 - iv. Wilson
 - v. Toy
 - vi. Braun
 - vii. Wolfe
- d. **BOB** will be in touch with David Wilson to let him know we agree with his proposed agenda (copy attached) and fill him in on various other conference details we discussed at this meeting.
- e. **JOHN** will gather information about transportation for 50 to and from the poposed 28th trip to Washington D.C.

23. It was agreed that **BOB** contact David Wilson and let him know that we nominate Chip Welton as the next OACI President.

24. It was agreed that **ERIC** touch base with Dana Edwards to see if we may submit his name to be voted on to serve as a second term on the Board of Directors.

25. It was agreed that **JOHN** touch base with Bob Rennie to see if we may submit his name to be voted on to serve as a second term on the Board of Directors.

26. **JOHN** agreed to have his name submitted to be voted on to serve on the Board.

27. It was agreed that the **MANAGEMENT TEAM** think about a specific time and place available in February, 2003 to have a physical Board meeting.

28. It was agreed that **JOHN** draft up a letter to be sent to all current staff who are enrolled in “newsletter” type medical coverage programs to update them on the ECFA position on this matter and leave the decision up to them regarding having the monthly shares taken out before or after taxes.

29. It was agreed that **JOHN** update and reprint our policy manual with items recently approved by the Board of Directors;

30. It was agreed that **BOB** draft up a policy regarding the handling of our OAC retirement funds withheld each month for our staff.

31. It was agreed that **JOHN** write a check out to each staff person at the end of this year giving them their portion of retirement funds withheld each month during 2002, and that taxes be withheld from these funds and a proof of deposit be required from each staff person in the coming year to prove these funds were put in individual retirement accounts, **BOB** agreed to follow up on this with each staff person in the coming months.
32. It was agreed that **JOHN** send out the recommended 2003 budget (copy attached) to our Board for approval noting that ratification can be pending for final approval at the next 2003 physical board meeting.
33. It was agreed that **ERIC** touch base with Larry Tiss immediately and on a regular basis in the days ahead to keep a check on his tendency to send out offensive correspondence to our staff and other individuals.
34. It was agreed that **JOHN** build into our budget, funds to help CPA, David Dix register in the state of Pennsylvania and fund his related ECFA required status filings which will need to be approved yearly as part of our budget process by the OAC Board.
35. It was agreed that **ERIC** double check with Aaron Wentz about Deb Rowell's offer to design a web site, was it for Boston only or for national?
36. It was agreed that **BOB** check with Gil Peterson and gather information on the availability and cost of him conducting an organizational evaluation of OAC for us in the days ahead.
37. The following item discussed without Bob Ewerth present in the room, it was agreed that **JOHN** write an assistance check to Bob for \$1,000.
38. It was agreed that we consider Bob's proposal of gathering together former OAC staff for a meeting to discuss open-air ministry ideas.
39. John gave update on our free trial credit card acceptance program offered by QuickBooks accounting software and there was agreement that we try this out to see how it will work for us.
40. It was agreed that **JOHN** include an agenda item seeking voting approval from the Board of Directors to officially recognize Eric Briscoe's existing van fund and grant authorization for John Cutlip to begin a van fund.

Respectfully submitted,

John D. Cutlip

OPEN AIR CAMPAIGNERS MANAGEMENT TEAM
MEETING MINUTES
September 22, 2002
Held at Stone Harbor, NJ

Present: Eric Briscoe, John Cutlip & Bob Ewerth.

1. Action step for **BOB**

It was agreed that Bob let Barry Felis know that as soon as all his staff application paperwork is in hand, he can proceed to participate in an Orientation Candidate School and other steps for coming onto OAC staff.

2. Action step for **Management Team**

It was agreed that we set aside the first full week of April and the first full week of October and dedicate them to running our Orientation Candidate School. Next Or/Can will be March 31 through April 4.

3. Action step for **BOB**

In regards to Recruitment and Training, the following recommendations were made:

- a. That we recommend to our Board a change in name of this department to Personnel Development;
- b. That Bob Ewerth devote full-time attention to running this department as of January 1, 2003 and from now to end of year be a time of transition;
- c. That Bob submit to this Management Team a 2003 Recruitment & Training budget draft for us to review and then recommend to the Board for approval;
- d. Philly branch will continue to run under the coordination of Joe Toy;
- e. That Bob talk to Chip Wolfe about being accountable to Bob and assist in this department and if agreeable, we recommend this status change for voting approval to the Board;
- f. That we recommend to the Board transfer of van from Philly branch to this department;
- g. Bob will determine what equipment and supplies remain with Philly branch and what items will be transferred to Recruitment & Training.

4. Action step for **JOHN**

It was agreed that John let the Evangelical Council of Financial Accountability office know that the second week of May, 2003 would be the best time for us to have an on-site review at the Nazareth office.

5. Action step for **BOB and ERIC**

Dates for next year's national training seminars for BOTH Boston and Lancaster Bible College will be June 9-14.

6. Action step for **JOHN**

It was agreed that we recommend to the Board that Central Services set up a van fund account and begin raising support for this project.

Respectfully submitted,

John D. Cutlip

OPEN AIR CAMPAIGNERS MANAGEMENT TEAM
MEETING MINUTES
July 15, 2002
Held in Nazareth

Present: Eric Briscoe, John Cutlip & Bob Ewerth.

Our meeting time was opened by a round of prayer after Eric led us in a devotional out of Colossians 3.

The following action steps from last meeting were completed:

1. Action step for **JOHN**

John added Frances Collins to our list of retired staff.

2. Action step for **JOHN**

John obtained a special award for George Naggy and got it engraved for presenting him during staff conference in recognition of his 32 years of OAC ministry service.

3. Action step for **ERIC**

Eric did check with Aaron Wentz about the possibility of Boston hosting our 2003 staff conference January 7-12.

4. Action step for **BOB**

Bob did research the possibility of hosting the 2004 staff conference at Lancaster Bible College May 21-30.

5. Action step for **BOB**

Bob did call our our full-time staff and followed up on the Roth IRA information sent out.

6. Action step for **JOHN**

John did integrate a section into our married applicants staff application form to include appropriate sections for spouses to fill out.

7. Action step for **ERIC**

Eric did speak to Peter O'Driscoll about arranging a men's night out during staff conference.

8. Action step for **ERIC**

Eric did contact Elaine Wilson about speaking to the women at staff conference.

9. Action step for **JOHN**

John did arrange a time with Bob Ewerth and Rex Trent to put together Board meeting agenda items.

10. Action step for **BOB**

Bob will see if October 4-6 would be a good time to meet at the shore for a Director's conference.

11. Action step for **BOB**

Bob did see if September 30 - October 4 schedule will work to have an Orientation/Candidate school in the Philly area and see if we can get the Spiritual Warfare series on video.

The following items are new:

12. Action step for **JOHN**

John will put together a poll by mail vote to our Board to reaffirm in writing the ECFA statement of faith as per ECFA's request.

13. Action step for **JOHN**

After evaluating the "OAC Mileage Log" form put together by Larry Baker, John will fine tune and send copy to Management Team for final approval before mailing out monthly to our staff who have vans.

14. Action step for **JOHN**

It was agreed that we officially nominate Rob George to be the next OACI President, John will let present OACI President, David Wilson know about this on our behalf.

15. Action step for **JOHN**

It was agreed that we reprint the one-week training manual with no changes at this time.

16. Action step for **JOHN**

John gave update about the unavailability of the Signcutter paint brushes from Australia but will continue pursuing an alternative brush through the Oldfields company and other sources as well.

17. Action step for **JOHN & BOB**

John will let staff know that we will not have a staff conference in 2003 but we will all participate in the next OACI conference which will be held May 21-31 at Lancaster Bible College and that they will need to bring their own sheets and towels. Bob will work with David Wilson on the daily activity scheduling details of this conference.

18. Action step for **ERIC & BOB**

Eric will contact our Branch Directors (Hodder / Adams / Wentz) to inform them about the upcoming September 20-23 Directors Conference to be held in Stone Harbor, NJ. It was agreed that we zero in on talking about interpersonal relationship development and perhaps even have Earl Cook to come and speak to us about this. Bob will see if Mr. Cook would be available.

19. Action step for **JOHN**

John will let our staff know about the upcoming Orientation/Candidate School to be held in Boston September 30-October 4.

20. John let Bob and Eric know that Chip Welton expressed a willingness to help out at the Lancaster Bible College open-air training seminars anytime we desire him to come.

21. John verified with Eric and Bob the location and details concerning accessing our OAC safe deposit box.

22. Action step for **JOHN**

It was agreed that we recommend to our Board the following revision of our policy on divorce and that John send a poll by mail out to get voting feedback on this issue:

Open Air Campaigners may consider the applications of divorced persons on a case-by-case basis. ~~if the divorce or its proceedings occurred before the applicant trusted Jesus Christ as his/her Savior in that a person cannot be held spiritually accountable for actions prior to salvation (Jer. 31:34; Ps. 103:12; Col. 1:21,22; Rev. 1:5).~~

23. Action step for **JOHN**

It was agreed that John let David Wilson know that we vote to keep the name of Open Air Campaigners and do not wish a name change to be sought after.

24. Action step for **JOHN**

It was agreed that we submit a proposed change to our policy regarding major donations to the following:

Policy manual Section 9. G. 5. - **(Proposed change to 5.(b)(1) only)**

5. Major Donations

(a) To General Funds: The current percentage is to be deducted from only the first \$1,000 of each donation.

(b) To Individual Staff:

~~(1) Support: Donations to staff in any amount for their personal support will be subject to the OAC service charge.~~

(1) Support:

i. SELF-EMPLOYED: Donations of \$1,000 or less to staff who calculate and pay their own taxes will be subject to the OAC service charge. Any special one-time donation over \$1,000 to staff in this category will be subject to the OAC service charge on the first \$1,000 only.

ii. EMPLOYEES: Donations in any amount to staff who are not self-employed and whose taxes OAC withholds for their personal support will be subject to the OAC service charge.

25. Action step for **ERIC**

After discussing issues concerning friction of the working relationship between Paul Adams and Gordon Loop in Baltimore, the following agreement was reached:

- A. Eric will go over and reevaluate the D.I.S.C. test results from each of these men.
- B. Eric will spend time dialoging with each of these men in September as he visits the branch about the issues involved.
- C. Eric will go over the staff evaluation sheets these men filled out at staff conference

26. Action step for **JOHN**

John will send a voting poll out to the Board making the following recommendation from this Management Team for their consideration:

- 1. That Paul Zagrobski's Internship be extended for one more year as additional support is raised.
- 2. That Chip Wolfe's Internship be extended for one more year as additional support is raised.
- 3. That Sue MacNeil be appointed full-time evangelistic staff as of August 1, 2002.

27. Action step for **JOHN**

It was agreed that John let staff know our new policy concerning vans being in the name of OAC, retired/disabled staff and the monthly support levels remaining the same this year as last year.

28. Action step for **JOHN**

It was agreed that John would assist Bob in the Recruitment department by helping out in the area of potential staff inquiries and follow-up of individuals in our application process.

Respectfully submitted,

John D. Cutlip

OPEN AIR CAMPAIGNERS MANAGEMENT TEAM
MEETING MINUTES
March 3-5, 2002
Held in Boston

Present: Eric Briscoe, John Cutlip & Bob Ewerth.

Our meeting time was opened by a round of prayer.

The following action steps from last meeting were completed:

1. **Bob** worked in conjunction with Peter O'Driscoll to create a schedule for our upcoming family staff conference in Florida for the year 2002. **Eric** will touched base with Peter and New Tribes Mission on his upcoming trip to Florida on the matter of lodging and facilities.

2. John drafted up a cover letter to go with the latest edition of the OACI Update, to be mailed out to our national mailing list along with remittance envelope and response coupon.

3. Action step for **JOHN**

John will We agreed that a draft copy of this mailing packet be mailed to staff letting them know we are sending it out and allowing any of individuals they desire to be blocked from receiving this mailing if desired.

4. John touched base with Bob Rennie on progress of van fleet insurance vs individual titling and it's relation to state sales tax research, he will have report for us at upcoming board meeting.

5. It was agreed that John put together pictorial biographical sketch of staff as they request such publications instead of automatically producing them for all staff.

6. John has posted our preliminary contact card information to the web site.

7. Eric touched base with Russ about having a training seminar on the West Coast but at this point in time, it is not possible for Russ to handle organizing and running such sessions.

8. Eric checked with Olga Kruck about participating in our upcoming family staff conference, she may be able to and will let us know.

9. Bob gave John Vanguard retirement packets who put them together with Bob's video and a draft letter which John finalized and mailed out with the packets to all full-time staff.

10. Action step for **ERIC**

Eric will give Peter O'Driscoll the following staff conference roster, meal and activity schedules:

Open Air Campaigners - 2002 Staff Conference
April 7-14 at New Tribes Mission, Florida
Staff roster

48 total people

- * Babies (3)
- * Ages 3-9 (6)
- * Adults (39)

- * Loop family: Gordon / Beth / Micayla (5) / Justin (3) / Wesley (1)
- * Adams family: Paul / Carmina / Chris (14) / Shauna (5) / Baby (1)
- * Briscoe family: Eric / Diane / Lauren / Jason / Bethany (18) / Levi (16) / Dawn (14)
- * Wentz family: Aaron / Tonya / Ky'el (1)
- * Zagrobski family: Paul / Judy
- * Sue MacNeil
- * Braun family: Dave / Joy / Tim (16) / Kara (13) / Rebecca (10)
- * Cutlip family: John / Sue / Shannon (16) / Chad (14)
- * Bob Ewerth
- * Russ Hodder
- *Naggy family: George / Betty
- * Susanne Schaepli
- * Olga Kruck
- * Wolfe family: Chip / Kim / Cody (15) / Corey (17)
- * O'Driscoll family: Peter / Isabella / Michala (8) / Katie (11) / Annie (3)

Open Air Campaigners - 2002 Staff Conference
April 7-14 at New Tribes Mission, Florida
Activity Schedule

Sunday - 7th

12 - 5:00 pm	Arrive
5:00 pm	Dinner
7:00 pm	Orientation
8 - 10:00 pm	Free Time

Monday - 8th

7:30 am	Breakfast
9 - 10:00 am	Group Devotional (Peter)
10 - 11:00 am	Ministry Reports (Boston / Philly)
11 - 12 noon	Fill out Staff Evaluation Forms
12 - 1:00 pm	Lunch
2 - 5:00 pm	New Tribes Compound Tour / Snack / then Free Time
5:00 pm	Dinner
6:00 pm	Ladies Night Out

Tuesday - 9th

7:30 am	Breakfast
9am - 10:00 pm	Theme Park Fun

Wednesday - 10th

7:30 am	Breakfast
9 - 10:00 pm	Theme Park Fun
7:00 pm	Group Devotions (Russ)

Thursday - 11th

7:30 am	Breakfast
9 - 10:00 am	Group Devotions (Bob)
10 - 11:00 am	Free Time
11 - 12 noon	Ministry Reports (Orlando / Wyoming / New York City / Special)
12 Noon	Lunch
1 - 2:00 pm	Ministry Reports (Baltimore / LA)
2 - 5:00 pm	Free Time (Snack available at 2:30)
5:00 pm	Dinner
6:00 pm	Men's Night Out

Friday - 12th

7:30 am	Breakfast
9am - 10:00pm	Theme Park Fun

Saturday - 13th

730 am	Breakfast
9 - 5:00 pm	Beach
5:00 pm	Dinner
6:00 pm	Testimonies and Wrap Up (Eric)
7:00 pm	Movie Night

Sunday - 14th

Depart

Open Air Campaigners - 2002 Staff Conference
April 7-14 at New Tribes Mission, Florida
Proposed Budget

Travel

1800	Boston group	
800	Loop	
800	Adams	
2300	Philly group	
150	Hodder	
500	Naggy	
220	Schaepli	
400	Kruck	
	Total:	\$6,970.00

Rooms	1,360.00
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Food	2,160.00
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Theme Parks	7,000.00
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Total	\$18,000.00
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Open Air Campaigners - 2002 Staff Conference
April 7-14 at New Tribes Mission, Florida
Meal Schedule

Sunday - 7th

29 for dinner at 5 pm

Monday - 8th

45 for breakfast (7:30 am) lunch (12-1) and dinner (5 -6 pm)

Tuesday - 9th

45 for breakfast at 7:30 am

Wednesday - 10th

45 for breakfast at 7:30 am

Thursday - 11th

45 for breakfast at 7:30 am

45 for lunch at 12 noon

45 for dinner at 5 pm

Friday - 12th

45 for breakfast at 7:30 am

Saturday - 13th

45 for breakfast at 7:30 am

45 for dinner at 5 pm

Sunday - 14th

The following items are new:

1. Action step for JOHN

John will add Frances Collins to our list of retired staff.

2. Action step for JOHN

John will obtain a special award for George Naggy and get it engraved for presenting him during staff conference in recognition of his 32 years of OAC ministry service.

3. Action step for ERIC

Eric will check with Aaron Wentz about the possibility of Boston hosting our 2003 staff conference January 7-12.

4. Action step for BOB

Bob will research the possibility of hosting the 2004 staff conference at Lancaster Bible College May 21-30.

5. Action step for BOB

Bob will call our our full-time staff and follow up on the Roth IRA information sent out.

6. Action step for JOHN

John will integrate a section into our married applicants staff application form to include appropriate sections for spouses to fill out.

7. Action step for ERIC

Eric will speak to Peter O'Driscoll about arranging a men's night out during staff conference.

8. Action step for ERIC

Eric will also contact Elaine Wilson about speaking to the women at staff conference.

9. Action step for JOHN

John will arrange a time with Bob Ewerth and Rex Trent to put together Board meeting agenda items.

10. Action step for BOB

Bob will see if October 4-6 would be a good time to meet at the shore for a Director's conference.

11. Action step for BOB

Bob will see if September 30 - October 4 schedule will work to have an Orientation/Candidate school in the Philly area and see if we can get the Spiritual Warfare series on video.

Respectfully submitted,

John D. Cutlip



OPEN AIR CAMPAIGNERS

Board of Directors

Meeting by Mail Minutes

Poll mailed August 7, 2001

Tally results August 15, 2001

ITEM OF BUSINESS:

WRITTEN VOTING APPROVAL WAS GIVEN to accept offer an OAC/USA seconded staff position to Karen Boorse who would serve on loan to CEF to be reviewed every three years.

Respectfully Submitted,

John D. Cutlip
Recording Secretary
OPEN AIR CAMPAIGNERS, U.S., INC.

On Monday of this week, Board Chairman Rex Trent joined the Management Team in our OAC Philly branch and had a good meeting with the Philadelphia Branch staff and specifically Karen Boorse regarding her seconded affiliation with CEF.

The following is a recommendation for voting consideration as a result of our meeting. Should you have questions or need further information before you cast your vote, feel free to contact Rex Trent or any of the Management Team members (Bob Ewerth, Eric Briscoe, John Cutlip).

Chairman Trent and the OAC/USA Management Team recommend that Karen Boorse be offered an OAC/USA seconded staff position on loan to CEF to be reviewed every three years.

If you could print out this email, record your response and mail it to our Nazareth office at OAC, Box D, Nazareth, PA 18064 so we can have a written record of our mail poll vote, that would be appreciated very much.

_____ Yes, I agree with the above recommendation _____ No

Comments: _____

Signed: _____ **Date:** _____



OPEN AIR CAMPAIGNERS

Board of Directors

Meeting by Mail Minutes

Poll mailed April 2, 2001

ITEMS OF BUSINESS:

ITEM #1 – There was a majority vote to establish an OAC retirement plan as follows:

1. Type of IRA account we feel would be best: Roth IRA
2. Details:
 - a. Year 2001 – We will use \$11,000 of our major donation funds on hold at present in the Vanguard Money Market fund to open up a Roth IRA account for each of our 11 full-time staff for \$1,000 each.
 - i. Once the present 4 Interns become full-time staff, it is desired that they also be included in this set-up so we recommend an additional \$4,000 be set aside until they are voted on as full-time.
 - b. Staff may add to this amount as they desire.
 - c. Trent, Ewerth and Baker will work together in choosing a broker to open up and maintain these accounts.
 - i. Perhaps have four packages available based upon risk from aggressive to conservative which staff could choose.
 - d. We will attempt to keep administration of these accounts a minimum to OAC as our one-man accounting office set-up at present would appreciate.
 - e. The board will review this program annually.
 - f. Year 2002: A mandatory 1% of staff support will automatically be deposited into this account from their monthly donor income.
 - g. Year 2003: A mandatory 2% of staff support will automatically be deposited into this account from their monthly donor income.
 - h. Year 2004 and beyond: A mandatory 3% of staff support will automatically be deposited into this account from their monthly donor income.

ITEM #2 – There was a majority vote regarding the \$43,500 of major donation funds which are currently set in our Vanguard Money Market account be immediately distributed as follows:

1. \$ 1,000 gift to retired staff (\$200 for each of the 5)
2. \$ 600 for seconded staff support (\$300 for each of the 2)
3. \$1,200 as a gift to Branch general funds (\$300 each to Balt / LA / Philly / Boston)

ITEM #3 – There was a majority vote to approve the following policy wording:

Major Donations:

A: To General Funds:

The current percentage is to be deducted from only the first \$1,000 of each donation.

B To Individual Staff:

1. **Support:**

Donations to staff in any amount for their personal support will be subject to the OAC service charge.

2. **Gifts:**

Donors who desire their gift of any amount to be given to a staff person as a “gift” exempt from OAC charges will be honored, however such donations do not qualify for tax-exempt receipts. The gift will not incur any OAC service charge and will not be included in gross payroll calculation but will be listed as “gift income” on W-2 statements.

C. To Van Funds:

All donations in any amount to van funds are exempt from the OAC service charge and will be issued tax-deductible receipts.

Respectfully Submitted,

John D. Cutlip
Recording Secretary
OPEN AIR CAMPAIGNERS, U.S., INC.

OPEN AIR CAMPAIGNERS

MANAGEMENT TEAM MEETING

Friday, March 9, 2001 Minutes
Held in Philadelphia, Pennsylvania

Present: Eric Briscoe, John Cutlip & Bob Ewerth.

Our meeting time was opened by a round of prayer.

The following action steps from last meeting were reported upon:

1. Action step for **ERIC / DONE**: It was agreed that Eric go over the staff evaluations completed during staff conference. He will now address any concerns staff expressed as he travels to the various branches in the coming year.
2. Action step for **ERIC / IN PROCESS**: It was agreed that Eric have more of the one-day seminar brochures printed up, replacing the existing front cover picture. Also agreed today that we add the website address.
3. Action step for **ERIC / DONE**: He found out that Kurt Schaepli's co-worker, Fanny Daeppen from Switzerland, is working with a local church out in Wyoming as a three-year ministry under the supervision of OAC Wyoming. Eric will speak to Kurt regarding his intentions on length of stay within the USA. At last Board meeting, it was voted that Kurt's secondment be extended until 2006.

The following items are from the current meeting time:

1. JOHN / Board It was agreed that we recommend to the Board that we keep our current support levels for 2001 the same as for 2000.
2. JOHN / Board It was agreed that we recommend to the Board that as soon as we have a man to join Peter O'Driscoll in Florida, we open up Orlando as an official OAC Branch.
3. BOB It was agreed that Bob work in conjunction with Peter O'Driscoll to create a schedule for our upcoming family staff conference in Florida for the year 2002.
4. ERIC / JOHN It was agreed that we plan a special 48 hour time of prayer and fasting for March 5 & 6 and invite folks from our national mailing list to join us in this endeavor, asking them to specifically commit to pray one hour (30 minutes each day). Eric will put draft letter together and find someone to coordinate responses. John will have letter printed and get mailed to entire mailing list along with response card. Whoever Eric finds to coordinate responses will then mail out specific prayer requests to individuals who desire to respond as well as to staff and board members. We will then mail a summary out to everyone who participated letting them know the results of this time of prayer.
5. JOHN It was agreed that John research van insurance costs to cover our Philly vehicles.
6. JOHN It was agreed that we put on the board agenda a recommendation from the Management Team that we give a gift to our staff as follows: Full time and Interns (\$1,000 each) / Retired staff (\$200 each) / Seconded staff (\$300 each) / General Funds (\$300 each).
7. JOHN It was agreed that we recommend to the board to vote on a proposed 2001 budget (copy attached).
8. JOHN It was agreed that we recommend to the board to vote on proposed policy manual revision (copy attached).

9. JOHN It was agreed that John contact the Director of International Aid and send him a copy of our international directory as per Eric's request.
10. ERIC It was agreed that Eric order the mini ten commandment tablets and bring to staff conference for distribution
11. JOHN It was agreed that John mail out he 2001 pocket calendars Eric ordered.
12. Eric gave an update on Gordon Loop's transfer to the Baltimore Branch which will take place by May, 2001. Aaron Wentz is potential Branch Director for Boston.
13. BOB Bob is working with Tony Schaapman in Montreal in coordinating events for our upcoming staff conference.
14. Eric gave a verbal update on his trip to Moody Bible Institute with Aaron Wentz. Bruce and April Nelson from Moody seemed interested in the OAC ministry.
15. Eric gave a verbal update on his trip to Los Angels with Paul Zagrobski.
16. ERIC It was agreed that Eric work on printing up the one-day evangelism brochure.
17. The sketchboard art booklet Russ Hodder has been working on is presently on hold.
18. JOHN It was agreed that John order 250 of the Ultimate Questions (NIV version) booklets from D & K Press.
19. JOHN It was agreed that we reimburse Larry Tiss and George Naggy ministry expenses out of the New York General fund as long as funds are available.
20. JOHN It was agreed that we recommend to the Board that we leave our 2001 support levels the same as for 2000.
21. It was agreed that if at all possible, all the Management Team members attend future OAC International conferences.
22. ERIC / JOHN It was agreed that Eric put together a draft letter to send all our former training seminar participants to see if enough interest is present to make plans on conducting an advanced open-air training seminar. John will get these printed and mailed out.
23. JOHN It was agreed that John touch base with CPA, David Dix to gather information on what expense the IRS allows for housing allowance.
24. JOHN It was agreed that we send a poll out to staff and board members about Hodder, Baker and Kabasenche serving for a second term.
25. JOHN John will assist Eric in setting up a new email account and redirecting all present mail to this new account as opposed to having it come through the Boston office.

Respectfully submitted,

John D. Cutlip
Recording Secretary



OPEN AIR CAMPAIGNERS
BOARD OF DIRECTORS
Meeting Minutes
Held February 3, 2001, Montreal, Canada

Members present: Baker, Briscoe, Braun, Edwards, Ewerth, Hodder, Rennie, Trent

Guests: Kurt Schaepli, John Cutlip and David Wilson

1. The meeting opened at 8:34 a.m. with brief introductions by Chairman, Trent followed with prayer by Briscoe and devotional by new Board member, Dana Edwards from II Cor 3:1-6.

2. It was MOVED, SECONDED and unanimously CARRIED that the following slate of officers be approved to serve for 2002:

Chairman: Trent

Vice Chairman: Bob Ewerth

Secretary: Bob Rennie

Treasurer: Larry Baker

Nominating Chairman: Russ Hodder

3. It was MOVED, SECONDED and unanimously CARRIED that the entire Board serve as the Audit Review Committee for 2000/2001.
4. It was MOVED, SECONDED and unanimously CARRIED that we continue to use CPA, David Dix for our audit and financial consulting purposes for 2001/2002 with thankfulness for his ministry to us.
5. It was MOVED, SECONDED and unanimously CARRIED that we accept the following Board Minutes as written: 2/12/00 + 3/15/00 + 6/15/00 + 8/21/00 + 11/15/00 + 12/29/00.
6. It was agreed that we accept the written and verbal reports of our Field Director, Recruitment & Training and Central Services Directors as presented today.
7. It was MOVED, SECONDED and unanimously CARRIED that we accept the budget for 2001 as written (copy attached).
8. **ACTION STEP FOR : Ewerth / Baker / Trent**
It was MOVED, SECONDED and unanimously CARRIED that an ad hoc committee comprised of Ewerth, Baker and Trent gather information on the issue of financial retirement plans available and how they may apply to OAC staff. This committee will report back to the Board with their finding and a recommendation within three months time.
9. It was MOVED, SECONDED and unanimously CARRIED that we table the issue of major donation fund distribution (agenda item #8) for a period of 90 days.
10. It was MOVED, SECONDED and unanimously CARRIED that we continue the current rate of 10% for our service charge fee.
11. It was MOVED, SECONDED and unanimously CARRIED that we maintain the current level of 100% support ceiling for 2001 as it was for 2000.

12. An update was given on the progress of developing Orlando, FL into an official OAC Branch. There was agreement that we continue seeking the Lord's direction for a second man to join Peter O'Driscoll as he continues to develop potential committee members.
13. A verbal update was given by the Management Team regarding the resignation of JoAnne LaRue.
14. Baltimore/Washington Branch Director, Paul Adams gave a verbal update on the work in that branch and answered questions relating to the move of Gordon Loop from Boston and the potential ministry of Rick Elder.
15. Rick Elder, was called in and interviewed regarding his potential Internship appointment with OAC. It was MOVED, SECONDED and unanimously CARRIED that Rick be appointed as OAC staff Intern immediately in the Baltimore/Washington Branch.
16. New Interns Wolfe, MacNeil and Zagrobski gave a verbal update on their open-air ministry.
17. Karen Boorse was given opportunity to give a verbal update on her seconded ministry to CEF. She expressed a desire for OAC to have priority of her continued ministry service and requested that we let her know specifically where and how she could be of service within OAC.
18. It was MOVED, SECONDED and unanimously CARRIED that Aaron Wentz become the Boston Branch Director as of May 1, 2001.
19. **ACTION STEP FOR : Field Director, Eric Briscoe**

Kurt Schaepli gave a verbal update on the work of OAC in Wyoming. It was MOVED, SECONDED and unanimously CARRIED that we request from OAC Switzerland that Kurt Schaepli's secondment be extended to 2006 with the purpose of continuing the ministry to Native Americans in Wyoming.
20. It was MOVED, SECONDED and unanimously CARRIED that we table the recommendation of the Management Team regarding rewording the section concerning major donations in our policy manual.
21. It was MOVED, SECONDED and unanimously CARRIED that we delete the words "over age 2" in Section 9, part D staff support section of our policy manual.
22. It was MOVED, SECONDED and unanimously CARRIED that we revise part 5 of Section 6 in our policy manual entitled "Holidays" so that it will now read,

"Each OAC staff person is entitled to one day off per week in addition to Sundays and each national holiday recognized by the Federal Government."
23. It was MOVED, SECONDED and unanimously CARRIED that we add the following as point 5 to Section 6, part E1 of our policy manual:

(5) compatibility with missionaries already on the field

24. It was MOVED, SECONDED and unanimously CARRIED that we revise Section 6 E.1.b. of our policy manual so it reads as follows:

"Appointment as an Intern is made by the National Board of directors upon recommendation by the Training and Recruitment Director and after an interview between the prospective Intern and the National Board has taken place. Interns shall minister under the authority of an established OAC Branch and be directly accountable to the Branch Director. If a Branch does not exist in the area of appointment, a Branch Director or the field Director will be appointed for accountability purposes."

25. It was MOVED, SECONDED and unanimously CARRIED that we add the following to Section 5A. of our policy manual:

6. A written recommendation from the prospective staff person's home church commending him/her to us for missionary service.

26. It was MOVED, SECONDED and unanimously CARRIED that we add the following words to the end of the first paragraph in Section 4A. in our policy manual:

"and conform to the religious tenets of this organization."

27. It was MOVED, SECONDED and unanimously CARRIED that we change the words *"not in disagreement"* in Section 2 of our Charismatic Statement (paragraph 2) to *"in agreement."*

28. ACTION STEP FOR : Bob Rennie

It was MOVED, SECONDED and unanimously CARRIED that we table agenda item #17 regarding fleet vs individual titling and ownership of ministry vans and that Bob Rennie research this issue and submit a recommendation within one month.

Respectfully Submitted,

John D. Cutlip
Recording Secretary
OPEN AIR CAMPAIGNERS, US, INC

Open Air Campaigners, U.S., Inc.

National Board of Directors

Held February 3, 2001

Montreal, Canada

Members present: Baker, Briscoe, Braun, Edwards, Ewerth, Hodder, Rennie, Trent,

Guests: Kurt Schaepli and David Wilson

Meeting opened at 8:34 a.m. with brief introductions by Chairman, Trent followed with prayer by Briscoe and devotional by new Board member, Dana Edwards from II Cor 3:1-6.

1. It was MOVED, SECONDED and unanimously CARRIED that the following slate of officers be approved to serve for 2002:

Chairman: Trent
Vice Chairman: Bob Ewerth
Secretary: Bob Rennie
Treasurer: Larry Baker
Nominating Chairman: Russ Hodder
2. It was MOVED, SECONDED and unanimously CARRIED that the entire Board serve as the Audit Review Committee for 2000/2001.
3. It was MOVED, SECONDED and unanimously CARRIED that we continue to use CPA, David Dix for our audit and financial consulting purposes for 2001/2002.
4. It was MOVED, SECONDED and unanimously CARRIED that we accept the following Board Minutes as written: 2/12/00 + 3/15/00 + 6/15/00 + 8/21/00 + 11/15/00 + 12/29/00.
5. It was agreed that we accept the written and verbal reports of our Field Director, Recruitment & Training and Central Services Directors as presented today.
6. It was MOVED, SECONDED and unanimously CARRIED that we accept the budget for 2001 as written.
7. It was MOVED, SECONDED and unanimously CARRIED that an ad hoc committee comprised of Ewerth, Baker and Trent gather information on the issue of financial retirement plans available and how they may apply to OAC staff. This committee will report back to the Board with their finding and a recommendation within three months time.
8. It was MOVED, SECONDED and unanimously CARRIED that we table the issue of major donation fund distribution (agenda item #8) for a period of 90 days.

9. It was MOVED, SECONDED and unanimously CARRIED that we continue the current rate of 10% for our service charge fee.
10. It was MOVED, SECONDED and unanimously CARRIED that we maintain the current level of 100% support ceiling for 2001 as it was for 2000.
11. An update was given on the progress of developing Orlando, FL into an official OAC Branch. There was agreement that we continue seeking the Lord's direction for a second man to join Peter O'Driscoll as he continues to develop potential committee members.
12. A verbal update was given by the Management Team regarding the resignation of JoAnne LaRue.
13. Baltimore/Washington Branch Director, Paul Adams gave a verbal update on the work in that branch and answered questions relating to the move of Gordon Loop from Boston and the potential ministry of Rick Elder.
14. Rick Elder, was called in and interviewed regarding his potential Internship appointment with OAC. It was MOVED, SECONDED and unanimously CARRIED that Rick be appointed as OAC staff Intern immediately in the Baltimore/Washington Branch.
15. New Interns Wolfe, MacNeil and Zagrobski gave a verbal update on their open-air ministry so far.
16. Karen Boorse was given opportunity to give a verbal update on her seconded ministry to CEF. It

It was MOVED, SECONDED and unanimously CARRIED that Aaron Wentz become the Boston Branch Director as of May 1, 2001.

17. Kurt Schaepli gave a verbal update on the work of OAC in Wyoming. It was MOVED, SECONDED and unanimously CARRIED that we request from OAC Switzerland that Kurt Schaepli's secondedment be extended to 2006 with the purpose of continuing the ministry to Native Americans in Wyoming.
18. It was MOVED, SECONDED and unanimously CARRIED that we table the recommendation of the Management Team regarding rewording the section concerning major donations in our policy manual.
19. It was MOVED, SECONDED and unanimously CARRIED that we delete the words "over age 2" in Section 9, part D "staff Support" section of our policy manual.
20. It was MOVED, SECONDED and unanimously CARRIED that we revise part 5 of Section 6 in our policy manual entitled "Holidays" so that it will now read,

"Each OAC staff person is entitled to one day off per week in addition to Sundays and each national holiday recognized by the the Federal Government."

21. It was MOVED, SECONDED and unanimously CARRIED that we add the following as point 5 to Section 6, part E1 of our policy manual:

(5) compatibility with missionaries already on the field

22. It was MOVED, SECONDED and unanimously CARRIED that we revise Section 6 E.1.b. of our policy manual so it reads as follows:

"Appointment as an Intern is made by the National Board of directors upon recommendation by the Training and Recruitment Director and after an interview between the prospective Intern and the National Board has taken place. Interns shall minister under the authority of an established OAC Branch and be directly accountable to the Branch Director. If a Branch does not exist in the area of appointment, a Branch Director or the field Director will be appointed for accountability purposes."

23. It was MOVED, SECONDED and unanimously CARRIED that we add the following to Section 5A. of our policy manual:

6. A written recommendation from the prospective staff person's home church commending him/her to us for missionary service.

24. It was MOVED, SECONDED and unanimously CARRIED that we add the following words to the end of the first paragraph in Section 4A. in our policy manual:

"and conform to the religious tenets of this organization."

25. It was MOVED, SECONDED and unanimously CARRIED that we change the words "*not in disagreement*" in Section 2 of our Charismatic Statement (paragraph 2) to "*in agreement*."

26. It was MOVED, SECONDED and unanimously CARRIED that we table agenda item #17 regarding fleet vs individual titling and ownership of ministry vans and that Bob Rennie research this issue and submit a recommendation within one month.

Respectfully submitted,

John D. Cutlip
Recording Secretary

OPEN AIR CAMPAIGNERS MANAGEMENT TEAM
MEETING MINUTES
August 6 & 7, 2001
Held in Philadelphia, Pennsylvania

Present: Eric Briscoe, John Cutlip & Bob Ewerth.

Our meeting time was opened by a round of prayer.

The following action steps from last meeting were completed:

1. Action step for **Eric & John**

They will mail a summary out to everyone who participated in the two-day fasting & prayer and let them know the results of this time of prayer.

2. Action step for **BOB**

Bob will work with Paul Adams to gather information and follow-up on potential staff man, Chris Morris.

He has 1 year at WBC yet and then training at Westminster Seminar. We recommend Associate status for him at this time.

3. Action step for **JOHN**

Change Fanny Daeppen support recording so it goes through Overseas books and not USA.

4. Action step for **JOHN**

Send Rex Trent CPA, David Dix email address.

5. Action step for **JOHN**

It was agreed that we send a poll out to board requesting that we now vote on the tabled agenda item regarding special division of major donation funds as discussed (See #5 from page 1).

6. Action step for **JOHN**

John will draft a letter of recommendation to the Board of Directors regarding our discussion at Rex Trent's house today on the matter of IRA account, and send a copy to Management Team for approval before it is mailed out.

7. Action step for **JOHN**

Send Eric Briscoe policy manual

8. Action step for **JOHN**

John will poll Branch Directors to see if Sept 28 - Oct 1 is good in their schedules for a Director's conference at the shore.

9. Action step for **JOHN**

It was agreed that John resubmit our recommendation to the Board for voting approval regarding updating the major donation wording in our policy manual so it reads as follows:

5. Major Donations

- A. **To General Funds:** The current percentage is to be deducted from only the first \$1,000 of each donation.
- B. **To Individual Staff:**
1. Support: Donations to staff in any amount for their personal support will be subject to the OAC service charge.
 2. Gifts: Donors who desire their gift of any amount to be given to a staff person as a “gift” exempt from OAC charges will be honored, however such donations do not qualify for tax-exempt receipts. The gift will not incur any OAC service charge and will not be included in gross payroll calculation but will be listed as “gift income” on W-2 statements.
- C, **To Van Funds:** All donations in any amount to van funds are exempt from the OAC service charge and will be issued tax-deductible receipts.

10. Action step for **JOHN**

John will scan picture of Bob Ewerth family and send back to Bob.

11. Action step for **JOHN**

John will enter all birthday information for Ewerth family into our database system.

12. Action step for **JOHN & BOB**

It was agreed that John will put a memo out to all staff offering up to \$30 per family to have a current photo taken.

13. Action step for **JOHN**

John will draft a letter to send out to folks on our mailing list who live in the Northeast (Content based on previous letters) letting them know of the upcoming Boston seminar.

The following action steps from last meeting are still in process:

14. Action step for **BOB & ERIC** / IN PROCESS

It was agreed that **Bob** work in conjunction with Peter O'Driscoll to create a schedule for our upcoming family staff conference in Florida for the year 2002. **Eric** will touch base with Peter and New Tribes Mission on his upcoming trip to Florida on the matter of lodging and facilities.

15 Action step for **ERIC** / IN PROCESS

16. It was agreed that Eric have more of the one-day seminar brochures printed up, replacing the existing front cover picture. Also agreed today that we add the website address to these brochures.

17. Action step for **JOHN & BOB** / IN PROCESS

It was agreed that we work toward another national mailing. **John** will write a draft for the section in which we will include picture of new interns and insert a copy of the latest OACI Update brochure, then take this information and add a section making an appeal for National Operating Fund donations and then see that this is printed and bulk mailed after Management Team review.

18. Action step for **JOHN**

Touch base with Bob Rennie on progress of van fleet insurance vs individual titling and it's relation to state sales tax research.

19. Action step for **JOHN**

After all staff have sent in current family photo, John will then print out a new biographical directory and also post the pictures to our web site without personal addresses or phone numbers and link each staff person to appropriate Branch address and phone number contact point.

20. Action step for **BOB**

It was agreed that Bob consider having a tax or finance speaker come to staff conference one year to speak to us, or perhaps use a good video for this purpose.

21. Action step for **BOB**

It was agreed that Bob draft up a protocol on hosting staff conference which would be a helpful guideline to those who are in such a position of responsibility in the future.

22. Action step for **JOHN**

It was agreed that John post our preliminary contact card information to the web site so potential staff folks may contact us in this manner.

The following items are new:

23. Action step for JOHN

Eric spent some time going over a summary of his phone meeting with Karen Boorse's CEF supervisor, Donna Weis. Joe Toy and David Braun joined us for a time of update followed by input from Board Chairman, Rex Trent later in the morning. Karen Boorse also came and after a meeting with her, the following recommendation will be sent to the National Board of Directors for voting approval:

Chairman Trent and the OAC/USA Management Team recommend that Karen Boorse be offered an OAC/USA seconded staff position on loan to CEF to be reviewed every three years.

24. Action step for ERIC

It was agreed that training seminars next year be held in Boston, Philly and Los Angeles. Eric will speak to Russ to confirm the LA possibility.

25. Action step for ERIC

Eric will call Olga Kruck and chat with her about her participation in our upcoming family staff conference to see if she is mobil enough to attend.

26. Action step for BOB

Possible Orientation-Candidate School dates are October 15-19, 2001 in the Philly area.

27. Action step for JOHN

There was agreement that John's arrangement with David Wilson's supervision and approval continue as it relates to him receipting for the Overseas Ministries and applying the service charge fees to the receipting expenses and his personal support.

28. Action step for BOB & JOHN

Bob gave John Vanguard retirement packets and will put together a draft letter which John will finalize and mail out with the packets.

29. Action step for JOHN, BOB & ERIC

John will research cost difference between driving and flying to staff conference. Eric and Bob will finalize roster of staff who are coming and confirm numbers with New Tribes Mission and coordinate with Peter O'Driscoll.

30. Action step for JOHN & BOB

Branch Director's conference will take place October 5-8 at Stone Harbor, NJ. John will make flight arrangements for Russ Hodder. Bob will see if Russ can stay with Joe Toy. John will come to Bob's house Friday morning, then pick up Russ and Joe and Bob at Joe's house and head for the shore where we will meet with other participants (Adams, Toy, Briscoe and Wentz).

Respectfully submitted,

John D. Cutlip
Recording Secretary

OPEN AIR CAMPAIGNERS MANAGEMENT TEAM
MEETING MINUTES
Friday, March 9, 2001
Held in Philadelphia, Pennsylvania

Present: Eric Briscoe, John Cutlip & Bob Ewerth.

Our meeting time was opened by a round of prayer.

The following action steps from last meeting were completed:

1. Action step for **ERIC** / DONE

Eric went over the staff evaluations completed during staff conference and made appropriate notes. He will now address any concerns staff expressed as he travels to the various branches in the coming year.

2. Action step for **ERIC** / DONE

He found out that Kurt Schaepli's co-worker, Fanny Daeppen from Switzerland, is working with a local church out in Wyoming as a three-year ministry under the supervision of OAC Wyoming. Eric will speak to Kurt regarding his intentions on length of stay within the USA. At last Board meeting, it was voted that Kurt's secondment be extended until 2006.

3. Action step for **ERIC & JOHN** / DONE

It was agreed that we plan a special 48 hour time of prayer and fasting for March 5 & 6 and invite folks from our national mailing list to join us in this endeavor, asking them to specifically commit to pray one hour (30 minutes each day). Eric will put draft letter together and find someone to coordinate responses (Sue MacNeil volunteered). John will have letter printed and get mailed to entire mailing list along with response card. Whoever Eric finds to coordinate responses will then mail out specific prayer requests to individuals who desire to respond as well as to staff and board members.

4. Action step for **JOHN** / DONE

It was agreed that John research van insurance costs to cover our Philly vehicles. Insurance agent Ed Schwartz from Nazareth was put in contact with Bob Ewerth.

5. Action step for **JOHN** / DONE

It was agreed that we put on the board agenda a recommendation from the Management Team that we give a gift to our staff as follows: Full time and Interns - \$1,000 each / Retired staff - \$200 each / Seconded staff - \$300 each / General Funds - \$300 each (This recommendation was tabled at the Board meeting).

6. Action step for **JOHN** / DONE

We recommend to the board to vote on a proposed 2001 budget (It passed).

7. Action step for **JOHN** / DONE

It was agreed that we recommend to the board to vote on proposed policy manual revision (Most items passed).

8. Action step for **JOHN** / DONE

It was agreed that John contact the Director of International Aid and send him a copy of our international directory as per Eric's request.

9. Action step for **ERIC** / DONE

It was agreed that Eric order the mini ten commandment tablets and bring to staff conference for distribution.

10. Action step for **JOHN** / DONE

It was agreed that John mail out the 2001 pocket calendars Eric ordered.

11. Action step for **BOB** / DONE

Bob worked with Tony Schaapman in Montreal in coordinating events for our staff conference.

12. Action step for **JOHN** / DONE

John ordered 250 of the Ultimate Questions (NIV version) booklets from D & K Press and took to staff conference for distribution. Remaining quantity in stock at Nazareth and will be made available for sale on our web site.

13. Action step for **JOHN** / DONE

We recommended to the Board that we leave our 2001 support levels the same as for 2000 (It was passed at recent meeting).

14. Action step for **ERIC & JOHN** / DONE

Eric put together a draft letter to send all our former training seminar participants to see if enough interest is present to make plans on conducting an advanced open-air training seminar. **John** got it printed and mailed out (Only one response resulted from 200 mailed, **Eric** will contact this one up).

15. Action step for **JOHN** / DONE

John did send a poll out to staff and board members about Hodder, Baker and Kabasenche serving for a second term (They are now on).

16. Action step for **JOHN** / DONE

John did assist Eric in setting up a new email account and redirecting all present mail to his new account as opposed to having it come through the Boston office account.

The following action steps from last meeting are still in process:

17. Action step for **Eric & John** / IN PROCESS

They will mail a summary out to everyone who participated in the two-day fasting & prayer and let them know the results of this time of prayer.

18. Action step for **BOB & ERIC** / IN PROCESS

It was agreed that **Bob** work in conjunction with Peter O'Driscoll to create a schedule for our upcoming family staff conference in Florida for the year 2002. **Eric** will touch base with Peter and New Tribes Mission on his upcoming trip to Florida on the matter of lodging and facilities.

19. Action step for **ERIC** / IN PROCESS

It was agreed that Eric have more of the one-day seminar brochures printed up, replacing the existing front cover picture. Also agreed today that we add the website address to these brochures.

20. Action step for **JOHN & BOB** / IN PROCESS

It was agreed that we work toward another national mailing, target date for this would be June/July of this year. **Bob** will write a draft for the section in which we will include picture of new interns and insert a copy of the latest OACI Update brochure. **John** will then take this information, add a section making an appeal for national van fund donations. **John** will then see that this is printed and bulk mailed.

The following items are new:

21. We noticed that Karen Boorse's latest newsletter indicated that David Wilson has spoken with her about the possibility of ministering either in Montreal or Los Angeles.

22. Action step for **BOB**

Bob will work with Paul Adams to gather information and follow-up on potential staff man, Chris Morris.

23. Action step for **JOHN**

Change Fanny Daeppen support recording so it goes through Overseas books and not USA.

24. Action step for **JOHN**

Send Rex Trent CPA, David Dix email address.

25. Action step for **JOHN**

It was agreed that we send a poll out to board requesting that we now vote on the tabled agenda item regarding special division of major donation funds as discussed (See #5 from page 1).

26. Action step for **JOHN**

John will draft a letter of recommendation to the Board of Directors regarding our discussion at Rex Trent's house today on the matter of IRA account, and send a copy to Management Team for approval before it is mailed out.

27. Action step for **JOHN**

Send Eric Briscoe policy manual

28. Action step for **JOHN**

Touch base with Bob Rennie on progress of van fleet insurance vs individual titling and it's relation to state sales tax research.

29. Action step for **JOHN**

John will poll Branch Directors to see if Sept 28 - Oct 1 is good in their schedules for a Director's conference at the shore.

30. Action step for **JOHN**

It was agreed that John resubmit our recommendation to the Board for voting approval regarding updating the major donation wording in our policy manual so it reads as follows:

5. Major Donations

- A. **To General Funds:** The current percentage is to be deducted from only the first \$1,000 of each donation.
- B. **To Individual Staff:**
 - 1. Support: Donations to staff in any amount for their personal support will be subject to the OAC service charge.
 - 2. Gifts: Donors who desire their gift of any amount to be given to a staff person as a "gift" exempt from OAC charges will be honored, however such donations do not qualify for tax-exempt receipts. The gift will not incur any OAC service charge and will not be included in gross payroll calculation but will be listed as "gift income" on W-2 statements.
- C, **To Van Funds:** All donations in any amount to van funds are exempt from the OAC service charge and will be issued tax-deductible receipts.

31. Action step for **JOHN**

John will scan picture of Bob Ewerth family and send back to Bob.

32. Action step for **JOHN**

John will enter all birthday information for Ewerth family into our database system.

33. Action step for **JOHN & BOB**

It was agreed that John will put a memo out to all staff offering up to \$30 per family to have a current photo taken.

34. Action step for **JOHN**

After all staff have sent in current family photo, John will then print out a new biographical directory and also post the pictures to our web site without personal addresses or phone numbers and link each staff person to appropriate Branch address and phone number contact point.

35. Action step for **JOHN**

John will draft a letter to send out to folks on our mailing list who live in the Northeast (Content based on previous letters) letting them know of the upcoming Boston seminar.

36. Action step for **BOB**

It was agreed that Bob consider having a tax or finance speaker come to staff conference one year to speak to us, or perhaps use a good video for this purpose.

37. Action step for **BOB**

It was agreed that Bob draft up a protocol on hosting staff conference which would be a helpful guideline to those who are in such a position of responsibility in the future.

38. Action step for **JOHN**

It was agreed that John post our preliminary contact card information to the web site so potential staff folks may contact us in this manner.

39. Discussion took place on Larry Tiss and Paul Zabrowski health situations and of what help OAC could be to them should the time come when they are disabled. It was agreed that we could offer to continue receipting support as we do retired staff. Other possibilities were considered but no other recommendations resulted at this time.

Respectfully submitted,

John D. Cutlip
Recording Secretary



OPEN AIR CAMPAIGNERS

Board of Directors

Meeting by Mail Minutes

Poll mailed December 29, 2000

ITEMS OF BUSINESS:

1. WRITTEN VOTING APPROVAL WAS GIVEN to grant second term of service on this Board to Larry Baker, Russ Hodder and Bill Kabasenche.

Respectfully Submitted,

John D. Cutlip
Recording Secretary
OPEN AIR CAMPAIGNERS, U.S., INC.

OPEN AIR CAMPAIGNERS

MANAGEMENT TEAM MEETING

December 11, 2000 Minutes
Held in Boston, Massachusetts

Present: Eric Briscoe, John Cutlip & Bob Ewerth.

Our meeting time was opened by a round of prayer.

The following action steps from last meeting were reported upon:

1. JOHN **DONE** It was agreed that the Management Team recommend Tom Knox status to be reclassified as "Associate" to our Board of Directors.
2. JOHN **DONE** It was agreed that John take the compiled information on policy manual and send out draft so we may have recommended revised policy to present to Board.
3. JOHN **DONE** It was agreed that John would continue checking out possibilities on OAC accepting credit and bank debit cards as payment for supplies, seminars and even donations to the ministry.
4. BOB **DONE** It was agreed that Bob check out the availability of Pocono location for our October 28 Director's Conference meeting, alternate date could be November 4th to include the following individuals; Adams, Loop, Hodder, Ewerth, Cutlip and Briscoe.
5. JOHN **DONE** It was agreed that John begin tracking Field Director income received from honorariums and other sources so we can have ready access to this information in our bookkeeping.
6. JOHN **DONE** It was agreed that John mail out the new EvangeCube object lessons to staff which Bob obtained along with a little note to each staff person.
7. BOB **IN PROCESS** Tony Schaapman from OAC Canada (Montreal) has expressed a desire to host our next staff conference. OAC National Director (Chip Welton) has agreed this would be good and to work out the details directly with Tony. Dates agreed upon are February 2-8.
8. ERIC **IN PROCESS** It was agreed that Eric have more of the one-day seminar brochures printed up, replacing the existing front cover picture. Also agreed today that we add the website address.
9. BOB & JOHN **TO BE DONE** It was agreed that Bob write a cover letter for a national mailing and that we include picture of new interns and insert a copy of the latest OACI Update brochure. John will then take this information, print the materials and bulk mail to our national mailing list.
10. JOHN **DONE** John will be sure to add lecture note to our Orientation/Candidate School student packets along with sample of monthly ministry reports and prayer/praise request sheet.
11. JOHN **DONE** John will send Eric a set of labels with names of all staff for a new monthly report filing system.
12. ERIC **DONE** As a result of a request by committee person, Margaret Holtrust from California, it was agreed that Eric contact Russ Hodder and have him get a thorough physical exam as he has not had one in many years. Eric will follow up on this at staff conference in February.
13. BOB **DONE - Bob will now follow up on this** It was agreed that Bob contact Russ Hodder in regards to the first draft he has written on new sketch board messages and let him know the following:
 - a. See if Larry Baker could print some up to use in our advanced training seminar
 - b. The book needs a nice front cover designed
 - c. Find out the price for printing 250 and 500 in color and also black & white

d. The sketches inside the book need to be cleaned up a bit

14. ERIC **IN PROCESS** It was agreed that Eric go over the staff evaluations completed during staff conference.

15. ERIC **IN PROCESS** He found out that Kurt Schaepli's co-worker Fanny Daeppen from Switzerland, is working with a local church out in Wyoming as a three-year short-term ministry under the supervision of OAC Wyoming. Eric will speak to Kurt regarding his intentions on length of stay within the USA.

The following items are from the current meeting time:

16. JOHN / Board It was agreed that we recommend to the Board that we keep our current support levels for 2001 the same as for 2000.

17. JOHN / Board It was agreed that we recommend to the Board that as soon as we have a man to join Peter O'Driscoll in Florida, we open up Orlando as an official OAC Branch.

18. BOB It was agreed that Bob work in conjunction with Peter O'Driscoll to create a schedule for our upcoming family staff conference in Florida for the year 2002.

19. ERIC / JOHN It was agreed that we plan a special 48 hour time of prayer and fasting for March 5 & 6 and invite folks from our national mailing list to join us in this endeavor, asking them to specifically commit to pray one hour (30 minutes each day). Eric will put draft letter together and find someone to coordinate responses. John will have letter printed and get mailed to entire mailing list along with response card. Whoever Eric finds to coordinate responses will then mail out specific prayer requests to individuals who desire to respond as well as to staff and board members. We will then mail a summary out to everyone who participated letting them know the results of this time of prayer.

20. JOHN It was agreed that John research van insurance costs to cover our Philly vehicles.

21. JOHN It was agreed that we put on the board agenda a recommendation from the Management Team that we give a gift to our staff as follows: Full time and Interns (\$1,000 each) / Retired staff (\$200 each) / Seconded staff (\$300 each) / General Funds (\$300 each).

22. JOHN It was agreed that we recommend to the board to vote on a proposed 2001 budget (copy attached).

23. JOHN It was agreed that we recommend to the board to vote on proposed policy manual revision (copy attached).

24. JOHN It was agreed that John contact the Director of International Aid and send him a copy of our international directory as per Eric's request.

25. ERIC It was agreed that Eric order the mini ten commandment tablets and bring to staff conference for distribution

26. JOHN It was agreed that John mail out he 2001 pocket calendars Eric ordered.

27. Eric gave an update on Gordon Loop's transfer to the Baltimore Branch which will take place by May, 2001. Aaron Wentz is potential Branch Director for Boston.

28. BOB Bob is working with Tony Schaapman in Montreal in coordinating events for our upcoming staff conference.

29. Eric gave a verbal update on his trip to Moody Bible Institute with Aaron Wentz. Bruce and April Nelson from Moody seemed interested in the OAC ministry.

30. Eric gave a verbal update on his trip to Los Angels with Paul Zagrobski.

31. ERIC It was agreed that Eric work on printing up the one-day evangelism brochure.
32. The sketchboard art booklet Russ Hodder has been working on is presently on hold.
33. JOHN It was agreed that John order 250 of the Ultimate Questions (NIV version) booklets from D & K Press.
34. JOHN It was agreed that we reimburse Larry Tiss and George Naggy ministry expenses out of the New York General fund as long as funds are available.
35. JOHN It was agreed that we recommend to the Board that we leave our 2001 support levels the same as for 2000.
36. It was agreed that if at all possible, all the Management Team members attend future OAC International conferences.
37. ERIC / JOHN It was agreed that Eric put together a draft letter to send all our former training seminar participants to see if enough interest is present to make plans on conducting an advanced open-air training seminar. John will get these printed and mailed out.
38. JOHN It was agreed that John touch base with CPA, David Dix to gather information on what expense the IRS allows for housing allowance.
39. JOHN It was agreed that we send a poll out to staff and board members about Hodder, Baker and Kabasenche serving for a second term.
40. JOHN John will assist Eric in setting up a new email account and redirecting all present mail to this new account as opposed to having it come through the Boston office.

Respectfully submitted,

John D. Cutlip
Recording Secretary



OPEN AIR CAMPAIGNERS

Board of Directors

Meeting by Mail Minutes

Poll mailed November 15, 2000

ITEMS OF BUSINESS:

1. WRITTEN VOTING APPROVAL WAS GIVEN to move ahead with the Gordon Loop family relocation to our OAC Baltimore / Washington Branch as a staff evangelist by May of 2001 and that Eric Briscoe oversee the Boston Branch until a new Director is appointed.

Respectfully Submitted,

John D. Cutlip
Recording Secretary
OPEN AIR CAMPAIGNERS, U.S., INC.

**OPEN AIR CAMPAIGNERS
MANAGEMENT TEAM MEETING**

September 6, 2000
Conference Call

On Line: Eric Briscoe, John Cutlip & Bob Ewerth.

1. **ERIC** It was agreed that Eric contact our Branch Directors to determine availability of potential ministry for JoAnne LaRue and then present to JoAnne the ministry options available with us at this time since she will not be going to Brazil.
2. **JOHN** There was agreement that we pursue the possibility of holding a family staff conference in February of 2002. Peter O'Driscoll has agreed to host such a conference. John will mail out a poll to staff to see if this time of year would work well with everyone's schedule
3. **ERIC** Eric will put together a draft letter to send all our former training seminar participants to see if enough interest is present to make plans on conducting an advanced open-air training seminar. John will then mail it out.
JOHN

Respectfully submitted,

John D. Cutlip
Recording Secretary



OPEN AIR CAMPAIGNERS
Board of Directors
Meeting by Mail Minutes
Poll mailed August 21, 2000

ITEMS OF BUSINESS:

1. WRITTEN VOTING APPROVAL WAS GIVEN
to grant immediate Associate staff status to Tom Knox.

Respectfully Submitted,

John D. Cutlip
Recording Secretary
OPEN AIR CAMPAIGNERS, U.S., INC.

OPEN AIR CAMPAIGNERS

Board of Directors

Meeting by Mail Minutes

Poll mailed June 15, 2000
Final responses received back by mail July 20, 2000

ITEMS OF BUSINESS:

1. WRITTEN VOTING APPROVAL WAS GIVEN to assign staff intern status for Sue MacNeil to begin immediately.
2. WRITTEN VOTING APPROVAL WAS GIVEN to assign staff intern status for Chip and Kim Wolfe to begin immediately.
3. WRITTEN VOTING APPROVAL WAS GIVEN to assign staff intern status for Paul and Judy Zagrobski to begin September 1, 2000.

Respectfully Submitted,

John D. Cutlip
Recording Secretary
OPEN AIR CAMPAIGNERS, U.S., INC.

**OPEN AIR CAMPAIGNERS
MANAGEMENT TEAM MEETING**

May 15, 16, 2000 Minutes
Held in Boston, Massachusetts

Present: Eric Briscoe, John Cutlip & Bob Ewerth.

Our Monday meeting time was opened by a devotional by Eric touching on Proverbs 1:7; Psalm 111:10; Job 28:28 and Eccl. 12:13.

The following action steps from last meeting were reported upon:

1. Eric & John DONE: There was agreement that Tom Knox be presented with the option of taking a educational furlough at WBC while perhaps working with Paul Adams. Eric and John will talk to Tom about possibilities during their pre-staff conference time in LA.
2. Eric DONE: It was agreed that Eric order books as discussed to pass out to staff at the upcoming staff conference.
3. Eric & Bob DONE: It was agreed that the concept of an advanced training seminar has merit, Bob and Eric will discuss this possibility in the days ahead.
4. Bob DONE: Staff conference agenda and other details were discussed with the following Eric results: * Draft schedule faxed to us by Russ was revised, Bob will contact Russ with changes. Eric will remind George Naggy, Aaron Wentz and Gordon Loop they need to pay for their wives meals, housing and tour expenses.
5. John DONE: It was agreed that John will bring the following evaluation forms to staff conference: * A copy of the green "Confidential Director Evaluation" form for Loop, Hodder, Ewerth and a bunch for Briscoe. * A copy of the white "Annual Staff Member Self-Evaluation" forms for each staff person.
6. John DONE: It was agreed that John add to Board and staff conference agenda, the need to vote end of first term members on for their second term.
7. John/Bob DONE: Bob and John will represent OAC at the upcoming ANAM National Conference Bob to be held at the Fellowship Deaconry May 1-5 where Sandy Good from LBC will be the speaker.
8. John DONE: John will send 100 of each of our OAC brochures and promo lit to Bob.
9. John STILL IN PROCESS: John will put together a segmented national mailing to let people know of upcoming training seminars, new OACI Update publication, new supplies form and initiating of a national van fund.
10. John DONE: It was agreed that John gather information about putting together a strategic long and short-term plan for our mission.
11. John DONE: John will make contact with Kurt Schaepli to clarify that OAC van funds should go through Nazareth office, not directly through Kurt.
12. Eric DONE: It was agreed that Eric would talk to Kurt Schaepli about the possibility of becoming a full-time US staff member.
13. Eric DONE: Eric will contact David Wilson, Jose Grijo and then JoAnne about details concerning her move to Brazil.
14. John/Eric/Bob DONE: Individually look over present policy manual, make recommended changes and send to John.

The following items are from the current meeting time:

15. JOHN It was agreed that the Management Team recommend Tom Knox status to be reclassified as “Associate” to our Board of Directors.
16. JOHN It was agreed that John take the compiled information on policy manual and send out draft so we may have recommended revised policy to present to Board.
17. JOHN It was agreed that John would continue checking out possibilities on OAC accepting credit and bank debit cards as payment for supplies, seminars and even donations to the ministry.
18. After discussing how we arrive at the staff support percentage figures used to calculate 100% support, it was agreed that we make no recommendation at this time to change it.
19. There was agreement that we continue evaluating present mission goals and objectives and keep open to future ideas regarding strategic planning methods and materials after John’s verbal presentation on this topic.
20. BOB It was agreed that Bob check out the availability of Pocono location for our October 28 Director’s Conference meeting, alternate date could be November 4th to include the following individuals; Adams, Loop, Hodder, Ewerth, Cutlip and Briscoe.
21. JOHN It was agreed that John begin tracking Field Director income received from honorariums and other sources so we can have ready access to this information in our bookkeeping.
22. JOHN It was agreed that John mail out the new EvangeCube object lessons to staff which Bob obtained along with a little note to each staff person.
23. John reported that upon a suggestion and sample packet sent to him by Chairman, Trent, new donors now received an OAC info packet along with personalized welcome letter.
24. Eric reported that as he spoke to Jose Grigo in Brazil about JoAnne LaRue’s potential move to join his branch, no problems seem to be apparent. All is go for the move and Jose is looking forward to this new help. JoAnne will room with Christine who will also assist her in language study. August is the target date for moving.
25. BOB Tony Schaapman from OAC Canada (Montreal) has expressed a desire to host our next staff conference. OAC National Director (Chip Welson) has agreed this would be good and to work out the details directly with Tony. Dates agreed upon are February 2-8.
26. John gave a verbal update report on some highlights of the Central Services ministry, including:
 - a. Materials sold Jan – Mar of this year = \$6,611!
 - b. We have \$33,000 (retail) stock on hand, the supplies shed is at capacity.
 - c. In the office, volunteer worker, Melissa McCoy, continues to come in one day each week to help with receipting.
27. ERIC It was agreed that Eric have more of the one-day seminar brochures printed up, replacing the existing front cover picture.
28. BOB & JOHN It was agreed that Bob write a cover letter for a national mailing and that we include picture of new interns and insert a copy of the latest OACI Update brochure. John will then take this information, print the materials and bulk mail to our national mailing list.
29. JOHN John will be sure to add lecture note to our Orientation/Candidate School student packets along with sample of monthly ministry reports and prayer/praise request sheet.
30. JOHN John will send Eric a set of labels with names of all staff for a new monthly report filing system.

31. We discussed various option for the Boston seminar should the student sign up numbers not be sufficient to hold the training. The best option seems to be referring interested individuals to the Lancaster seminar. We dropped Boston seminar brochures at the Jubilee House and the Salvation Army fellow will distribute to members in this region, perhaps additional students may come from this contact.
32. We met with Gordon Loop and discussed the arrival of new staff person, Sue MacNeil, soon. Her priority will be raising prayer/support initially with one or two days in the open air each week.
33. ERIC As a result of a request by committee person, Margaret Holtrust from California, it was agreed that Eric contact Russ Hodder and have him get a thorough physical exam as he has not had one in many years.
34. BOB It was agreed that Bob contact Russ Hodder in regards to the first draft he has written on new sketch board messages and let him know the following:
 - a. See if Larry Baker could print some up to use in our advanced training seminar
 - b. The book needs a nice front cover designed
 - c. Find out the price for printing 250 and 500 in color and also black & white
 - d. The sketches inside the book need to be cleaned up a bit
35. Bob gave us an update on the upcoming Orientation/Candidate School:
 - a. Sue MacNeil is all signed up
 - b. Rick Elder has one more year of school, would work will with Paul Adams and could be an intern as he is finishing up school.
 - c. Chip Wolfe needs 30 hours of Bible which can be obtained through a correspondence course
 - d. Paul Zagrobski needs Bible credit hours as well
36. Eric gave us a verbal update on his travels, noting that due to recent heavy away-from-home commitments, he will cancel the Philly and Brooklyn trips which had been planned.
37. ERIC It was agreed that Eric go over the staff evaluations completed during staff conference.
38. ERIC He found out that Kurt Schaepli's co-worker Fanny Daeppen from Switzerland, is working with a local church out in Wyoming as a three-year short-term ministry under the supervision of OAC Wyoming. Eric will speak to Kurt regarding his intentions on length of stay within the USA.
39. After discussing the four-color glossy seven-insert brochure we have had for several years, it was agreed that we print no more but either use present color literature or develop another piece which will look just as nice but not cost so much.
40. It was agreed that we do not fill any materials orders for an individual from California named Andrew Bransby as information about him from Russ Hodder indicates he is involved in a cult-like church and has already caused confusion in the open-air work in Los Angeles.

Respectfully submitted,

John D. Cutlip
Recording Secretary



OPEN AIR CAMPAIGNERS

Board of Directors

Meeting by Mail Minutes

Poll mailed February 26, 2000

Tally results March 15, 2000

ITEMS OF BUSINESS:

1. WRITTEN VOTING APPROVAL WAS GIVEN
to accept Dana Edwards as a new National Board of Director member.

Respectfully Submitted,

John D. Cutlip
Recording Secretary
OPEN AIR CAMPAIGNERS, U.S., INC.

OPEN AIR CAMPAIGNERS

Board of Directors Meeting by Mail Minutes

Poll mailed August 23, 1999

ITEMS OF BUSINESS:

1. UNANIMOUS WRITTEN VOTING APPROVAL WAS GIVEN to approve Bob Rennie for a three year term of service on our national Board of Directors.

Respectfully Submitted,

John D. Cutlip
Recording Secretary
OPEN AIR CAMPAIGNERS, U.S., INC.

OPEN AIR CAMPAIGNERS

Board of Directors Meeting by Mail Minutes

Poll mailed August 30, 1999

ITEMS OF BUSINESS:

1. UNANIMOUS WRITTEN VOTING APPROVAL WAS GIVEN to approve \$1,700 from the National Operating Fund to be used in assisting the Central Services office do septic system repairs.

Respectfully Submitted,

John D. Cutlip
Recording Secretary
OPEN AIR CAMPAIGNERS, U.S., INC.

OPEN AIR CAMPAIGNERS

Board of Directors Meeting by Mail Minutes

Poll mailed July 7, 1999

ITEMS OF BUSINESS:

1. UNANIMOUS WRITTEN VOTING APPROVAL WAS GIVEN commending David Braun to the Philadelphia Branch as a full-time staff member in that area.

Respectfully Submitted,

John D. Cutlip
Recording Secretary
OPEN AIR CAMPAIGNERS, U.S., INC.

OPEN AIR CAMPAIGNERS
BOARD OF DIRECTORS
Meeting Minutes

Held Saturday, January 23, 1999
Faith Mission Retreat, Canada

Present: David Braun, Eric Briscoe, Bob Ewerth, Russ Hodder, Ed Martin,
Rex Trent and David Wilson. Recording secretary, John Cutlip.

Action Step For ...

1. The meeting opened with a devotional by Eric Briscoe from Acts 1 followed by a time of prayer.
2. IT WAS MOVED, SECONDED & CARRIED that the following be appointed as our slate of 1999 / 2000 officers: (**Rex Trent**, Chairman/ **Bob Ewerth**, Vice-Chairman / **Ed Martin**, Treasurer / **Russ Hodder**, Secretary / **Russ Hodder**, Nominating Chairman).
3. IT WAS MOVED, SECONDED & CARRIED that we accept the December 4, 1998 poll by mail Minutes as written.
4. IT WAS MOVED, SECONDED & CARRIED that we accept the Jan 31, 1998 physical meeting Minutes as written.
5. It was confirmed that this Board serves as the Audit Review Committee for OAC/USA.
6. It was agreed to accept the Central Service Director's report as presented by John Cutlip.
7. It was agreed to accept the Recruitment & Training Director's report as presented by Bob Ewerth.
8. It was agreed to accept the Overseas Ministries / American Zone report as presented by David Wilson.
9. It was agreed to accept the Audit Review Committee's report as presented by Treasurer, Ed Martin.
10. It was agreed to accept the Field Director's report as presented by Eric Briscoe.
11. In regard to the potential bequeath of \$100,000 from the Darrell Hill estate, IT WAS MOVED, SECONDED & CARRIED that **Rex Trent** write

REX TRENT

letter of acknowledgment to Walt Menges and that the funds be divided as follows:

- A. 10% to the Bible Open Air Mission;
- B. 10% to the Overseas Ministries division;
- C. 80% to OAC/USA.

Action Step For ...

ERIC BRISCOE

12. IT WAS MOVED, SECONDED & CARRIED that **Peter O'Driscoll** be appointed as full staff (**Eric** to write Peter informing him of this decision).
13. **JoAnne LaRue** was interviewed by the Board with the following conclusions:
 - A. She will develop a presentation booklet;
 - B. She will minister three days each month with Paul Adams in the Baltimore/Washington Branch;
 - C. She will send monthly ministry reports to the Field Director.

14. **David Braun** was interviewed by the Board with the following conclusions:

DAVID BRAUN

BOB EWERTH

- A. He will meet with Larry Tiss to restore fellowship and offer his assistance in ministry;
- B. **Bob Ewerth, Eric Briscoe and David Braun** will work together in determining future short-term and long-term ministry possibilities;
- C. The OAC post office box, bank account and monthly New York / New Jersey General Funds will continue to be under the direction of David;
- D. David will minister for three months with our Philadelphia staff, then three months with our New York City staff then meet with the **MANAGEMENT TEAM** Management Team and some

Board members to evaluate.

JOHN CUTLIP

15. IT WAS MOVED, SECONDED & CARRIED that we adopt into our policy the Code of Conduct as presented in writing from the Association of North American Missions presented at today's meeting.

JOHN CUTLIP

16. IT WAS MOVED, SECONDED & CARRIED that we base the level of personal support ceiling on gross pay as opposed to total donations and that the base rate will be based on the government published statistical abstract tables and adjusted according to the number of dependents in each family as we have always done as well as the geographic location for each of our staff.

17. IT WAS MOVED, SECONDED & CARRIED that **David Wilson** be invited to attend Board meetings even during his rotation times off the Board should he so desire.

JOHN CUTLIP

18. There was agreement that **Bob Rennie** be invited to come back on as a Board member and this recommendation be sent to our staff for voting approval as required by policy.

19. There was agreement that **Bob Ewerth, Eric Briscoe** and **David Braun** be granted approval to serve a second term on the Board.

Action Step For ...

REX TRENT

20. It was agreed that **Rex Trent** Trent work on gathering information relative to an OAC pension plan.

21. It was agreed that our next staff conference be held in Los Angeles February 5 - 10, 2000.

**BOB
ERIC
JOHN**

22. It was agreed that the Management Team select the OACI Conference attendees to represent OAC/USA.

BOB EWERTH

23. IT WAS MOVED, SECONDED & CARRIED that OAC/USA initiate a short-term staff personnel position and that **Bob Ewerth** write policy for such a position.

24. IT WAS MOVED, SECONDED & CARRIED that the OAC/USA Board give its blessing to **Peter O'Driscoll** to begin developing Orlando, Florida as an OAC Branch if **Peter, the Management Team** and **David Wilson** are in agreement.

25. The meeting was adjourned in prayer.

Respectfully Submitted,

John D. Cutlip
Recording Secretary
OPEN AIR CAMPAIGNERS, US., INC.

OAC BOARD MINUTES - PAGE 2
OAC BOARD MINUTES - PAGE 3

fulfilling their Stewardship responsibilities as requested..

2. Responsibilities - To assist in the acquisition and disposition of endowments, wills, stocks and other financial entities.

To assist in the determination and purchase of ministry vehicles.

To work in conjunction with the audit committee on our annual audit.

To aid in the acquisition of funds for the National Operating Fund.

Note: The chairman of the Board of Directors is an ex-officio member of each committee.

To God Be The Glory

Bob Ewerth
Open Air Campaigners 1.